

# Graydon Lofts Building Information

graydonlofts.com

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## Quick Information

- If there is an emergency, call 911.
- Non-emergency Cincinnati Police phone number: **513-765-1212**
- Graydon's Rules and Regulations can be found at the back of this book.
- Bruce is our property manager. His email is **bruce@lbmanagement.net**

## Nuisance: Noise

This document details the steps a resident can take for a noise issue. There are two types of noise complaints depending on where the noise is coming from.

### If the noise is coming from a residential unit, we recommend the following:

1. Reach out to the resident and ask them if they would reduce the volume.
2. If the noise continues and you feel it is excessive, we recommend that you contact the non-emergency police number to report the noise.
3. You may also email Bruce to report the issue. The board recommends you include as much detail as possible about the issue.

### If the noise is coming from the commercial unit, we recommend the following:

1. Review Section 14 of Graydon's Rules and Regulations. This section includes noise level limits for the commercial unit. The Rules and Regulations can be found at the back of this book.
2. If the commercial unit exceeds those limits:
  - a. Send an email to Bruce stating the noise issue. Review Section 14 completely to ensure you do not miss any information provided there.
  - b. You must include as much evidence as possible:
    - i. This can include a video of the noise
    - ii. Proof of the time it was occurring
    - iii. A handheld sound reader can be found in the package table drawer in the Lobby. Residents are welcome to borrow that to measure the noise level. Please return the handheld sound reader after you are done.
    - iv. Please include photos and video of the readings in the email to Bruce.
3. Once the email is sent, the board will review the email as soon as possible. **However, the board will not be able to respond that same day or be able to stop the noise at that exact time.** The report serves to determine if a violation could be given at a later date.
4. If a more immediate resolution of the noise is needed, please review the City of Cincinnati's noise ordinance to determine if the noise is in violation of the city ordinance. If so, you can contact the non-emergency police number to report the noise.
  - . The City of Cincinnati's Noise Ordinances can be found:  
[https://library.municode.com/oh/cincinnati/codes/code\\_of\\_ordinances?nodeId=TIXMI\\_CH909CONO](https://library.municode.com/oh/cincinnati/codes/code_of_ordinances?nodeId=TIXMI_CH909CONO)

# Vehicles in Ruth Lyons Ln Alleyway

This section details the steps a resident can take for vehicles in the alleyway.

## **If a vehicle is blocking either garage door, please do the following:**

There is a towing company sign on both garage doors. Please refer to the phone number on there. Call them and give them the vehicle's location, which is blocking the garage. Please also email Bruce to inform him of the vehicle so we have a record of it.

You may also call the Cincinnati non-emergency number to have the vehicle ticketed before it is towed.

## **If a vehicle is parked in a “no parking” area of the alleyway, you can do the following:**

You may call the Cincinnati non-emergency number to have the vehicle ticketed for a parking violation.

## General Concerns or Questions

This section details the steps a resident can take to submit general concerns, issues, questions, etc.

If you have concerns about anything in the building, please email Bruce. Bruce is the first line of communication for concerns, issues, questions, etc.

Once the email is sent, the board will also review the email as soon as possible.

**However, the board will not be able to respond that same day or be able to act at that exact time.**

If there is an emergency, call 911.