

Graham Brooks

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PROFILE:

I am a very conscientious person who enjoys learning new skills. Previously working as a private hire driver licensed with Havant council, I enjoyed using my customer service skills and knowledge to build good professional relationships with clients. Although not able to drive due to diabetes at this time, I would be keen to develop these skills further in a new and challenging role.

SKILLS:

Reading: I do a lot of reading on the internet and textbooks especially to help me with my hobby in radios.

Computer literate: I use the internet and apps on the computer. I usually practice programming skills.

Teamwork: I am easy to work with as a team member.

Initiative: I like to get on with the job I am doing.

Good communicator: I practice my communication skills as my interest in radios.

Soldering and electronics: I practice electronics and soldering skills as a radio amateur.

EMPLOYMENT

Sunny Travel

2000 - 2020

Private Hire Driver

I had been driving private hire vehicles since year 2000 locally in Havant and Waterlooville and driving customers to airports and other locations ensuring a safe and comfortable ride.

This position included giving good customer service and handling fares.

Britax Wingard's

1988 - 2000

Injection moulding machine operator

Producing parts for car accessories such as wing mirrors ensuring the parts meet the high-quality standards of the vehicle production industry.

Copsey's flower nursery

1978-1988

Horticulturist

working in greenhouses preparing beds for planting involving laying down fertilisers and other chemicals and levelling the soil for planting flowers.

Looking after the plants and until they flower, cutting the flowers ready to send to florists.

EDUCATION/TRAINING

Havant and South downs Collage

30/10/23-Present

- Highfield Level 1 Certificate in personal Development for Employment
- Highfield level 1 Award in Customer Service
- Highfield Entry level Award in Fundamental British Values
- ITQ Level 1 digital skills
 - Radio Amateur Foundation License
 - Radio Amateur Intermediate License

INTERESTS

I am interested in computers and computer programming.

I am also interested in radios and radio communications and Radio electronics.

REFERENCES