

## 1. Classification Transactions and Accountability (CTA) Bulk File Specifications, Component TAS Format

**Table 1.1 File Header Record**

Field Number	Field Name	Starting Position	Field Length	Type	Comment	Example
1	Component Indicator	1	2	Number	Value = 00 Indicates that the file includes the Component TAS.	<b>00</b>
2	Filler	3	69	Blank Spaces	Space filled to extend the record to the fixed length.	

**Table 1.2 Transaction Detail Record**

Field Number	Field Name	Starting Position	Field Length	Type	Comment	Example
3	Record Type	1	2	Number	01 = Credit. 26 = Section III Net Total. See Record Type Table for all valid Record Types.	<b>01</b>
4	Number	3	3	Number	000 = Original. 099 = Supplemental 99. Indicates the Report Type (Original/Supplemental). Must be a unique value for the Accounting Period. This field validates duplicate file submissions.	<b>000</b>
5	ALC	6	8	Number	Eight-character Agency Location Code. No Embedded dashes.	<b>20184904</b>
6	SP	14	2	Number	Sub-level Prefix. Optional component. Valid only with Record Types 01 and 02.	<b>10</b>
7	ATA	16	3	Number	Allocation Transfer Agency Identifier. Optional component. Valid only with Record Types 01 and 02.	<b>018</b>
8	AID	19	3	Number	Agency Identifier. Mandatory component. Valid only with Record Types 01 and 02.	<b>020</b>

**Table 1.2 Transaction Detail Record (continued)**

Field Number	Field Name	Starting Position	Field Length	Type	Comment	Example
9	BPOA	22	4	Number	Beginning Period of Availability. Optional component. Mandatory if EPOA exists. BPOA must be equal to or less than the EPOA. Valid only with Record Types 01 and 02.	<b>2010</b>
10	EPOA	26	4	Number	Ending Period of Availability. Optional component. Mandatory if BPOA exists. EPOA must be equal to or greater than the BPOA. Valid only with Record Types 01 and 02.	<b>2013</b>
11	A	30	1	Character	Availability Type Code. Optional component. Values = A, X, F. Valid only with Record Types 01 and 02.	<b>X</b>
12	MAIN	31	4	Number	Main Account Code. Mandatory component. Valid only with Record Types 01 and 02.	<b>1801</b>
13	SUB	35	3	Number	Sub-account Code. Mandatory component. Zero Filled. Valid only with Record Types 01 and 02.	<b>000</b>
14	BETC	38	8	Character	Business Event Type Code. Left justified. Space filled. Valid only with Record Types 01 and 02.	<b>DISB</b>
15	Entry Number	46	2	Number	Sequence of a repeated TAS (excluding BETC) Valid only with Record Types 01 and 02.	<b>01</b>
16	Amount	48	14	Number	Right justified. Zero filled. No decimal, include pennies, no negative amounts.	<b>00000000500074</b> <i>(=\$5,000.74)</i>
17	Transaction Date	62	4	Date	MMYY. Only required for "Prior Month" Record Types.	<b>0712</b>
18	Reporting Date	66	6	Date	YYMMDD. Represents the Accounting Period for the transaction.	<b>120831</b>
19	Filler	72			Optional space up to 245 total characters	<b>Collections Received</b>

**Table 1.3 ALC Trailer Record**





Field Number	Field Name	Starting Position	Field Length	Type	Comment	Example
20	Record Type	1	2	<i>Number</i>	Value = 98 Indicates the record count for the ALC.	<b>98</b>
21	Number	3	3	<i>Number</i>	000 = Original 099 = Supplemental 99 Indicates the Report Type.	<b>000</b>
22	ALC	6	8	<i>Number</i>	Eight-character Agency Location Code. No Embedded dashes.	<b>20184904</b>
23	Filler	14	34	<i>Blank Spaces</i>	Space Filled.	
24	ALC Record Count	48	14	<i>Number</i>	Total number of records for the given ALC. Right justified. Zero filled.	<b>00000000000006</b> <i>(=6 record)</i>
25	Filler	62	10	<i>Blank Spaces</i>	Space filled to extend the record to the fixed length.	

**Table 1.4 File Trailer Record**

Field Number	Field Name	Starting Position	Field Length	Type	Comment	Example
26	Record Type	1	2	<i>Number</i>	Value = 99	<b>99</b>
27	Filler	3	45	<i>Blank Spaces</i>	Space Filled.	
28	File Record Count	48	14	<i>Number</i>	Total number of records for the given file. Equal to the sum reported for all Record Type 98. Right justified. Zero filled.	<b>00000000000006</b> <i>(=6 records)</i>
29	Filler	62	10	<i>Blank Spaces</i>	Space filled to extend the record to the fixed length.	

Appendix A: Example File

00					
0100069140001	069	X1401000COLL	0100000205681324	110531	
0200069140001	069	X5282000DISB	0100000399125466	110531	
0300069140001			00000371777441	110531	
0400069140001			00000016664878041111	110531	
1400069140001			00000194998177	110531	
1500069140001			00000159448122	110531	
1600069140001			00000035550055041111	110531	
2600069140001			0000000000000000	110531	
9800069140001			0000000000000008		
99			0000000000000008		

	File Header Record
	Transaction Detail Record
	ALC Trailer Record
	File Trailer Record

## Appendix B: CTA Record Type Table

<u>Record Type</u>	<u>Field Description</u>
00	This record type only exists for CGAC file. Except record type field rest of the data should be blank spaces.
01	Section 1 Credits
02	Section 1 Debits
03	Payment Transactions – This Month
04	Payment Transactions – Prior Month 1
05	Payment Transactions – Prior Month 2
06	Payment Transactions – Prior Month 3
07	Payment Transactions – Prior Month 4
08	Payment Transactions – Prior Month 5
09	Payment Transactions – Prior Month 6
10	Payment Transactions – Prior Month 7
11	Payment Transactions – Prior Month 8
12	Payment Transactions – Prior Month 9
13	Payment Transactions – Prior Month 10
14	Collections Received <sup>2</sup>
15	Deposits Presented or Mailed to Bank This Month
16	Deposits Presented or Mailed to Bank – Prior Month 1
17	Deposits Presented or Mailed to Bank – Prior Month 2
18	Deposits Presented or Mailed to Bank – Prior Month 3
19	Deposits Presented or Mailed to Bank – Prior Month 4
20	Deposits Presented or Mailed to Bank – Prior Month 5
21	Deposits Presented or Mailed to Bank – Prior Month 6
22	Deposits Presented or Mailed to Bank – Prior Month 7
23	Deposits Presented or Mailed to Bank – Prior Month 8
24	Deposits Presented or Mailed to Bank – Prior Month 9
25	Deposits Presented or Mailed to Bank – Prior Month 10
26	Section III Net Total. Omit this line if an ALC is a Participation Indicator 1 or 3 (Reports in Section 1 or Reports in Section 1 and 2). In both cases Section 3 is unavailable. Otherwise upload will result in error. <sup>4</sup>
98	Subtotal for the number of records for each ALC of the bulk file. The total of all 98s must equal 99. Include Number (Field 2) and ALC. <sup>4</sup>
99	Last Record (For entire file only; not for each individual ALC).

<sup>1</sup> Lines 03–13: Payment Transactions includes all TDO Payment and IPAC transactions.

<sup>2</sup> Line 14: Collections Received is synonymous with all transactions that are processed thru CA\$HLINK II.

<sup>3</sup> Lines 15–25: Deposits Presented or Mailed to Bank – Prior Month is synonymous with all transactions that are processed thru CA\$HLINK II.

<sup>4</sup> Required for successful upload.

**Note:** All the fields should meet the field length criteria, if no data present then should have the blank space to match the length of the field.