



## Homework

Print out this assignment and after completion; fax it to your instructor

Using the Basic Match Skills chart as a reference answer the following questions.

1. Look at the prep sheet below and help this store set accurate pars for Deli Ham. At this point they have no pars and are just prepping what ever they feel like doing. On the prep sheet fill in the pars for W/d (week day) and W/e (week end).

|          | Par |     | Thur |      | Fri |      | Sat |      | Sun |      | Mon |      | Tues |      | Wed |      |
|----------|-----|-----|------|------|-----|------|-----|------|-----|------|-----|------|------|------|-----|------|
| Item     | W/d | W/e | Inv  | Prep | Inv | Prep | Inv | Prep | Inv | Prep | Inv | Prep | Inv  | Prep | Inv | Prep |
| Deli ham |     |     | 6    | 6    | 8   | 4    | 5   | 12   | 7   | 5    | 2   | 9    | 6    | 6    | 5   | 8    |

2. Answer the following questions regarding this fictional store.

| Shari's of Golf Town facts                     | Questions   |
|--|---|
| PPE period 7 was 7.09<br>PPE period 8 was 6.52 | Did the PPE increase or decrease?<br><br>If you were the manager what steps would you take? |

|   |  |
|---|--|
| Shift 1's accountable cash was \$1123.56 and the actual cash amount was \$1093.25 | <p>Was the till over or short?</p> <p>If you were the manager what steps would you take?</p> |
|---|--|

3. Answer the following questions regarding this fictional store.

| Projected                  | Actual                       |
|----------------------------|------------------------------|
| Sales week 1 .... \$27,869 | Sales Week 1 ....\$26,999    |
|                            | PPE week 1..... 6.52         |
|                            | Guest count week 1 .... 4140 |

A. What is the variance to sales projections?

- In dollars
- What is the percent?

B. How can you use PPE to increase sales?

C. How much would you have to increase PPE in order to meet projections?

4. In week one your store spent \$5729.00 in food purchases. Your sales for that week were \$23,978.00. What is your food cost for week one?\_\_\_\_\_ Is this acceptable?\_\_\_\_\_ Explain why you answered this way?
5. Your stores' Theoretical Food Cost (POS flash) was 21.4% and your Actual Food Cost (Budget Control Report) was 25.9%. What is your waste factor?\_\_\_\_\_ Is this acceptable?\_\_\_\_\_ What are some things you can do in your store to control the waste factor?
6. Review the following employee time card and answer the following questions.

|  |         |         |               |                 |
|--|---------|---------|---------------|-----------------|
| Charlie Cook # 55555 from 6/10-6/16<br>Job code 120 -- hourly rate \$10.00 |         |         | Regular hours | Over time hours |
| Thur   | 6:00am  | 10:30am | 4.50          |                 |
|  | 11:00am | 2:30pm  | 3.50          |                 |
| Fri  | 6:00am  | 11:15am |               |                 |
|  | 11:45am | 3:00pm  |               |                 |
| Sat  | 6:00am  | 10:30am |               |                 |
|  | 11:15am | 3:00pm  |               |                 |
| Sun  | 6:00am  | 10:30pm |               |                 |
|  | 11:00am | 3:30pm  |               |                 |
| Mon  | 6:00am  | 10:00am |               |                 |
| Tues   | 10:30am | 2:00pm  |               |                 |
|  | 11:00am | 3:00pm  |               |                 |
| Total Hours  |         |         |               |                 |
| Wages  |         |         |               |                 |

Finish filling in the yellow areas. Be sure to put hours in the correct columns (regular or overtime), and total Charlie's hours.

A. How much will Charlie Cook's total wages be?

B. Look at each day's clock punches and list any concerns.

7. Complete the yellow areas for the following store and answer the questions that follow.

| Period 6                                  | Sales Per Man Hour   |       |
|---|----------------------|-------|
| Week 1                                    | $24,426 \div 1126 =$ | 21.69 |
| Week 2                                    | $25,629 \div 1101 =$ |       |
| Week 3                                    | $23,999 \div 924 =$  |       |
| Week 4                                    | $25,234 \div 1009 =$ |       |
| Average Sales per man hour for the period |                      |       |

What could have happened in week 1 that this store would have such a low Sales Per Man Hour? How can you insure this doesn't happen in your store?