SAMPLE-Primary

## Contact Sheet Updated November 2021

First Name	Last Name	Alias/Nickname	*DOB/Age/Age	Range
Julie	Unknown		30-40	
*Race	*Ethnicity	*Gender	Disability/Underserved	
□ Native American/Alaska □ Asian/Asian American □ Black/African American □ Hawaiian/Pacific Islander □ White-Non Hispanic □ Unknown	□Hispanic/Latino ⊠Non-Hispanic/non latino □Unknown	⊠Female □Male □Transgender □Non-binary □Unknown	□Deaf/Hearing ( □Mental □Physical □Multiple □Needs Translator	Rural LGBTQ Homeless Limited Eng Immigrant Veteran
Town	State	Phone		
Hartford	VT		56-7890	
Involving	*Violence Type	Email		
Hotel/Shelter Court Advocacy/PO Dartmouth College Hospital/PD go out FVPS Other School None of the above	Domestic Violence □Sexual Assault □Stalking □Sex Trafficking □Elder Abuse	jul;e@em	nail.com	
*Contact Type		Referred By		
Abuser Name: Ardrew Abuser Gender: Ardrew If Secondary, please include Name of Primary: Relationship of primary/secondary:		☐211 ☐CAC ☐Court ☐DHHS-BEAS ☐DHHS-DCYF ☐Employer ※Family/Friend ☐LAP ☐Medical Provider ☐Mental Health	□Other Crisis Ctr □Outreach/Web □Police □Prosecutor □Self □Social Service □State hotline □Substance □Unknown □Other	School related □School □Title IX □Housing □Health □Counseling □Accessibility
*Date/Time/Duration	Prior Victimization	Primary Survivor	Relationship to A	Abuser
Date: 1215121  Start Time: 7pm  Duration (hours/mins):  Duration (hours/mins):  Duration (hours/mins):  Comments  Tulie-fleeing Of  For emergency  Filed an RFA	□CA □CSA □DV □Multiple □SA □Sexual Harassment □Stalking □Trafficking	Acquaintance Caregiver Child Child of Partner of Children in Commo	∭Married □Multiple □Parent Perp □Patient	e Perps s Congregant s Leader ed ld eent

X not used by volunteers

	*Method of Contact	*Advocate Initials	Information and Referrals
1	Crisis Line		□211
I	Hospital )	SAG	Academic Advising
4	Police Dept	*Advocate Role	Academic Intervention
1	☐Webchat/Text/RC		□CAC
1	□ Email	Volunteer	Campus Health & Wellness
1	Office Appt (Leb)	Direct Srvc	Campus Mental Health Services
1	☐Office Appt (Dartmouth)	□FVPS	Campus Ministry
1	☐Office Walk in	☐Shelter ☐Other trained staff	Coordinated Entry
1	CAC		□DHHS-DCYF/DCF
1	□DCYF □Shelter		DOVE/DVAP/Unbundled
1	Support Grp		Faith-based Org
	Court		Homeless Services
1	School		Housing Services
ŀ	T .: 10		☐ Immigration
ı	Emotional Support	Advocacy/Accompaniment	Information
	Counseling Services	☐Hospital Accompaniment	Law Enforcement
\$	⊠Crisis Counseling	☐Personal Advocacy	Legal Services
1	☐Dove Intakes/DVAP/Unbundled	Police Accompaniment	□Local Welfare
1	☐Emergency Financial Assistance	Transportation Transportation to shelter	☐Medical/Hospital
	Follow up	Transportation to shelter	☐Mental Health
9	Housing Services	☐Attorney (	□NH Crisis Center
4	□LAP Call	□CAC	Crisis Center (out of state)
ļ	LAP Follow Up	☐Child Care	Other Advocate within WISE
4	Legal Advocacy	Campus Health & Wellness	Student Accessibility Services
J	Material Goods Assistance	Campus Mental Health Services	Prosecutor
Y	☐Parental Support ☐Safety Planning	□Court □Mental Health Provider	Residential Life/Housing
4	Shelter Assessment	Potential Housing Unit	☐Social Service Provider
	Support Group	Prosecutor	Substance Abuse
1	☐ Victims Compensation	Residential Life/Housing	☐ Supervised Visit ☐Title IX Office/Conduct
1	- Victims compensation	☐School/Campus	□ Victim Comp
		Social Service	□victim comp
1		☐Title IX Advocacy	
	Shelter/Housing	Civil Court Support	Protective Order
	□WISE Shelter	Protective Order	DV Emergency/RFA Temporary
1	Transitional Housing	□Custody /	DV/RFA Final
1	⊠Hotel	□Divorce /	□SA/Stalking Temporary
1	#nights\	□Ex Parte	SA Stalking Final
1	#ingits	☐Immigration	□Extension
1	Names of children	Other	**************************************
1	Traines of children	Parenting	⊠Granted □Continued
1	What type of housing prior to hotel	Separation	☐Denied
	and for how long?	☐ Visitation	☐Under Advisement
	apartment-10grs	1	☐Withdrawn
4	EVPS	Criminal Court Support	
ł		Criminal Court Support	Economic Empowerment
1	Consult Stage  BEAS Assessment	Bail Hearing/Arraignment	Allstate Curriculum
		Criminal Charge	Financial Literacy
	Transfer Meeting	□Viol. Bail/Criminal PO	Create Financial Plan
	Case Plan	□Viol TPO/FPØ	Open Bank Acct
	Police Permanency Plan	□Other	Met Financial Goal
	Other		Contribute Match Savings
	Louier		☐ Improved Credit Report/Score
	Initial Referral		☐Met Match Savings
1	La - Millian I William		

First Name	Last Name	Alias/Nickname	*DOB/Age/Age	Range
Susan			48	
*Race	*Ethnicity	*Gender	Disability/Unde	erserved
□ Native American/Alaska □ Asian/Asian American □ Black/African American □ Hawaiian/Pacific Islander □ White-Non Hispanic □ Unknown	☐ Hispanic/Latino ☐ Non-Hispanic/non latino ☐ Unknown	Female  Male  Transgender  Non-binary  Unknown	☐Deaf/Hearing ☐Mental ☐Physical ☐Multiple ☐Needs Translator	☐ Rural   ☐ LGBTQ   ☐ Homeless   ☐ Limited Eng   ☐ Immigrant   ☐ Veteran r/Interpreter
Town	State	Phone		
Enfield	NH	(456) 789-	1011	
Involving	*Violence Type	Email		
☐ Hotel/Shelter ☐ Court Advocacy/PO ☐ Dartmouth College ☐ Hospital/PD go out ☐ FVPS ☐ Other School ☐ None of the above	☐Domestic Violence ☐Sexual Assault ☐Stalking ☐Sex Trafficking ☐Elder Abuse			
*Contact Type		Referred By		
Abuser Name: whow Abuser Gender: male  If Secondary, please include Name of Primary: whow Relationship of primary/secondary: this descent the support of the secondary assaulted.		☐211 ☐CAC ☐Court ☐DHHS-BEAS ☐DHHS-DCYF ☐Employer ☐Family/Friend ☐LAP ☐Medical Provider ☐Mental Health	Other Crisis Ctr Outreach/Web Police Prosecutor Self Social Service State hotline Substance Unknown	School related School Title IX Housing Health Counseling Accessibility
*Date/Time/Duration	Prior Victimization	Primary Survivor	Relationship to A	Abuser
Date: 1215121  Start Time: 7pm  Duration (hours/mins):  30minutes  Comments	□CA □CSA □DV □Multiple □SA □Sexual Harassment □Stalking □Trafficking	Acquaintance Caregiver Child Child of Partner of Children in Comme Client Do-habitant Dating Divorced Employee Employer Ex-Partner Family Member Guardian		e Perps s Congregant s Leader ed ild rent r
susan calling about support for har daughter		☐ ☐ Guardian ☐ Intimate Partner	□Otner (∂	ψυ
for daughter				

*Method of Contact	*Advocate Initials	Information and Referrals
Srisis Line  Hospital  Police Dept  Office Phone  Webchat/Text/RC  Email  Office Appt (Leb)  Office Appt (Dartmouth)  Office Walk in  CAC  DCYF  Shelter  Support Grp  Court  School	*Advocate Role  Volunteer Direct Srvc FVPS Shelter Other trained staff	☐ 211 ☐ Academic Advising ☐ Academic Intervention ☐ CAC ☐ Campus Health & Wellness ☐ Campus Mental Health Services ☐ Campus Ministry ☐ Coordinated Entry ☐ Court ☐ DHHS-DCYF/DCF ☐ DOVE/DVAP/Unbundled ☐ Faith-based Org ☐ Homeless Services ☐ Housing Services
Emotional Support	Advocacy/Accompaniment	☐Immigration ☑Information
Counseling Services Crisis Counseling Dove Intakes/DVAP/Unbundled Emergency Financial Assistance Follow up Housing Services LAP Call LAP Follow Up Legal Advocacy Material Goods Assistance Parental Support Safety Planning Shelter Assessment Support Group Victims Compensation	Hospital Accompaniment Personal Advocacy Police Accompaniment Transportation Transportation to shelter  Attorney CAC Child Care Campus Health & Wellness Campus Mental Health Services Court Mental Health Provider Potential Housing Unit Prosecutor Residential Life/Housing School/Campus Social Service Title IX Advocacy	Law Enforcement   Legal Services   Local Welfare   Medical/Hospital   Mental Health   NH Crisis Center   Crisis Center (out of state)   Øther Advocate within WISE   Student Accessibility Services   Prosecutor   Residential Life/Housing   Social Service Provider   Substance Abuse   Supervised Visit   Title IX Office/Conduct   Victim Comp
Shelter/Housing	Civil Court Support	Protective Order
☐WISE Shelter ☐Transitional Housing ☐Hotel  #nights #children Names of children What type of housing prior to hotel and for how long?	☐ Protective Order ☐ Custody ☐ Divorce ☐ Ex Parte ☐ Immigration ☐ Other ☐ Parenting ☐ Separation ☐ Visitation	□DV Emergency/RFA Temporary □DV/RFA Final □SA/Stalking Temporary □SA/Stalking Final □Extension □Granted □Continued □Denied □Under Advisement □Withdrawn
FVPS	Criminal Court Support	Economic Empowerment
Consult Stage  BEAS Assessment  CASA Transfer Meeting  GAL Permanency Plan  Other  Stage  Assessment  Family Services  Transfer Meeting  Permanency Plan  Initial Referral	☐ Bail Hearing/Arraignment ☐ Criminal Charge ☐ Viol. Bail/Criminal PO ☐ Viol TPO/FPO ☐ Other	□ Allstate Curriculum □ Financial Literacy □ Create Financial Plan □ Open Bank Acct □ Met Financial Goal □ Contribute Match Savings □ Improved Credit Report/Score □ Met Match Savings