

# GRADING RUBRIC FOR ESSAYS

## Written communication (50 points)

- **Organization**

- Inadequate (10 points): There appears to be no organization of the essay's contents.
- Needs Improvement (15 points): Organization of the essay is difficult to follow, due to inadequate transitions and/or rambling format.
- Adequate (20 points): The essay can be easily followed. A combination of the following is apparent: Basic transitions are used; a structured format is used.
- Professional quality (25 points): The essay can be easily followed. A combination of the following is apparent: Effective transitions are used; a professional format is used.

- **Mechanics and grammar**

- Inadequate (10 points): Sentences and paragraphs are difficult to read and understand due to poor grammar or mechanics
- Needs improvement (15 points): The essay contains numerous grammatical and mechanical errors.
- Adequate (20 points): The essay contains minimal grammatical or mechanical errors.
- Professional quality (25 points): The essay is clear and concise and contains no grammatical or mechanical errors.

## Content (50 points)

- **Correctness of facts**

- Inadequate (10 points): Most facts are wrong.
- Needs improvement (15 points): Some facts are wrong.
- Adequate (20 points): Technical details are generally correct.
- Professional quality (25 points): All facts are correct, and the technical explanation is both concise and complete.

- **Completeness**

- Inadequate (10 points): Did not address some of the questions.
- Needs improvement (15 points): Addressed the questions, but provided few details.
- Adequate (20 points): Address the questions, but left out some details.
- Professional quality (25 points): Addressed all questions completely.