GTD Areas of Responsibility Template

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** EVERNOTE
AREAS OF RESPONSIBILITY

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Area	Ongoing Tasks	Goals	Notes

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Tips for Using this Template

The GTD Areas of Responsibility template is designed to keep track of ongoing tasks, habits, and routines. These can include things like health or finances.

This template includes one main section.

Areas of Responsibility
Each table is designed to outline an individual Area of Responsibility. There is a column to include ongoing tasks (which can also include recurring habits and routines) for the Area of Responsibility, goals associated with the Area, and any applicable notes.

Copy and paste the entire table as needed to include more Areas of Responsibility.

GTD Evernote Templates

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