Engage for Excellence (E4X)™

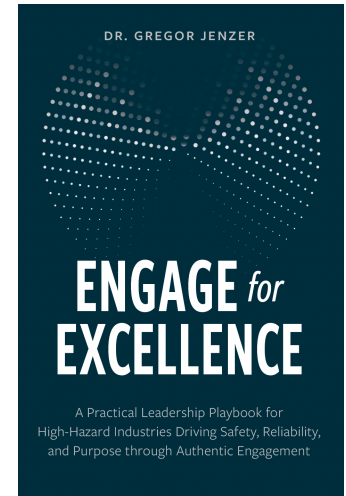A Practical Leadership Playbook for High-Hazard Industries

Driving Safety, Reliability, and Purpose through Authentic Engagement

What if the key to safer, more reliable operations
isn't another rule—but the way leaders show up

E4X 4W Log

Try now → **Pilot Kit** · **Sample Chapter** · **Contact**

E4X 4W Near-Miss & Risk Log — Week 1

Bow-tie style: capture weak signals early, close small actions fast, and make learning visible.

How to use (60 sec):

- Log each observation quickly. Then fill the 4W blocks during daily triage.
- Assign **owners** and **dates** for both **Preventive** and **Reactive** barriers.
- Aim to close quick wins in **< 7 days**. Escalate reds immediately.
- Bring this sheet to the **Weekly TOR** review.

At-a-glance (fill daily): Logged: ___ Closed: ___ In-progress: ___ Avg. days to close: ___

Legend: Risk dimensions **Safety/Environment/Production/Reputation**; Severity **Low–High**; Likelihood **Rare–Frequent**.

Dates: ____ → ____   **Area/Crew:** _____   **Pilot Lead:** _____

#	When/ Where (Date, Shift, Area)	What could happen? (Top event)	Why could it happen? (Root cause)	What could prevent it? (Barrier)			What if it happens? (Mitigation)			Risk			Status
				Action	*Owner*	*Due*	*Action*	*Owner*	*Due*	*Dimension*	*Severity*	*Likelihood*	
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Daily triage initials: Mon __ Tue __ Wed __ Thu __ Fri __ Sat __ Sun __

Week-end review (TOR mini): • % closed <7 days: ___% • Repeat causes spotted: _____ • One story to celebrate: _____

Next-week focus (top 3): 1) _____ 2) _____ 3) _____

Sign-off: Pilot Lead _____ Sponsor _____ Date _____

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E4X 4W Near-Miss & Risk Log — Week 2

Same cadence. Keep barriers real (specific action, named owner, firm date).

How to use (60 sec):

- Log each observation quickly. Then fill the 4W blocks during daily triage.
- Assign **owners** and **dates** for both **Preventive** and **Reactive** barriers.
- Aim to close quick wins in **< 7 days**. Escalate reds immediately.
- Bring this sheet to the **Weekly TOR** review.

At-a-glance (fill daily): Logged: ____ Closed: ____ In-progress: ____ Avg. days to close: ____

Legend: Risk dimensions **Safety/Environment/Production/Reputation**; Severity **Low–High**; Likelihood **Rare–Frequent**.

Dates: ____ → ____ **Area/Crew:** _____ **Pilot Lead:** _____

#	When/ Where (Date, Shift, Area)	What could happen? (Top event)	Why could it happen? (Root cause)	What could prevent it? (Barrier)			What if it happens? (Mitigation)			Risk			Status
				Action	*Owner*	*Due*	*Action*	*Owner*	*Due*	*Dimension*	*Severity*	*Likelihood*	
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Daily triage initials: Mon __ Tue __ Wed __ Thu __ Fri __ Sat __ Sun __

Week-end review (TOR mini): • % closed <7 days: ___% • Repeat causes spotted: _____ • One story to celebrate: _____

Next-week focus (top 3): 1) _____ 2) _____ 3) _____

Sign-off: Pilot Lead _____ Sponsor _____ Date _____

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E4X 4W Near-Miss & Risk Log — Week 3

Remove one crew-flagged friction this week; document it as a Preventive barrier.

How to use (60 sec):

- Log each observation quickly. Then fill the 4W blocks during daily triage.
- Assign **owners** and **dates** for both **Preventive** and **Reactive** barriers.
- Aim to close quick wins in **< 7 days**. Escalate reds immediately.
- Bring this sheet to the **Weekly TOR** review.

At-a-glance (fill daily): Logged: ___ Closed: ___ In-progress: ___ Avg. days to close: ___

Legend: Risk dimensions **Safety/Environment/Production/Reputation**; Severity **Low–High**; Likelihood **Rare–Frequent**.

Dates: ____ → ____ **Area/Crew:** _____ **Pilot Lead:** _____

#	When/ Where (Date, Shift, Area)	What could happen? (Top event)	Why could it happen? (Root cause)	What could prevent it? (Barrier)			What if it happens? (Mitigation)			Risk			Status
				Action	*Owner*	*Due*	*Action*	*Owner*	*Due*	*Dimension*	*Severity*	*Likelihood*	
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Daily triage initials: Mon __ Tue __ Wed __ Thu __ Fri __ Sat __ Sun __

Week-end review (TOR mini): • % closed <7 days: ___% • Repeat causes spotted: _____ • One story to celebrate: _____

Next-week focus (top 3): 1) _____ 2) _____ 3) _____

Sign-off: Pilot Lead _____ Sponsor _____ Date _____

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E4X 4W Near-Miss & Risk Log — Week 4

Close the loop. Tally outcomes. Decide how to scale.

How to use (60 sec):

- Log each observation quickly. Then fill the 4W blocks during daily triage.
- Assign **owners** and **dates** for both **Preventive** and **Reactive** barriers.
- Aim to close quick wins in **< 7 days**. Escalate reds immediately.
- Bring this sheet to the **Weekly TOR** review.

At-a-glance (fill daily): Logged: ___ Closed: ___ In-progress: ___ Avg. days to close: ___

Legend: Risk dimensions **Safety/Environment/Production/Reputation**; Severity **Low–High**; Likelihood **Rare–Frequent**.

Dates: ____ → ____ **Area/Crew:** _____ **Pilot Lead:** _____

#	When/ Where (Date, Shift, Area)	What could happen? (Top event)	Why could it happen? (Root cause)	What could prevent it? (Barrier)			What if it happens? (Mitigation)			Risk			Status
				Action	*Owner*	*Due*	*Action*	*Owner*	*Due*	*Dimension*	*Severity*	*Likelihood*	
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Daily triage initials: Mon __ Tue __ Wed __ Thu __ Fri __ Sat __ Sun __

Week-end review (TOR mini): • % closed <7 days: ___% • Repeat causes spotted: _____ • One story to celebrate: _____

Next-week focus (top 3): 1) _____ 2) _____ 3) _____

Sign-off: Pilot Lead _____ Sponsor _____ Date _____

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