

Jan Gregor Reyes

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SUMMARY OF QUALIFICATIONS

- Able to work efficiently in a group, providing both support and leadership
- Strong sense of responsibility and work-ethic
- Able to work in fast-paced and busy environments
- Strong written and verbal communication skills
- Good multitasking skills, will not falter handling many tasks at once
- Proficient at Photoshop and understands basic coding languages like Python and Java
- Strong numeracy skills

RELEVANT WORK EXPERIENCE

VIP Cineplex Runner | 1025 The Queensway, Etobicoke, ON | May 2023 - Present

- Mainly responsible for bringing orders to guests in the theater
- Requires a lot of physical endurance (walking for whole shifts)
- Scanning tickets and directing guests to the right theater
- Cleaning theaters by myself or with a team
- Secondary duties consist of washing dishes, cleaning washrooms, rolling cutlery, etc.

North of Brooklyn Pizzeria | 650 Queen Street West, Toronto, ON | May 2024 - Present

- Very fast paced working environment
- Tasked on a large variety of roles (Front cashier, topping pizza, oven, preparing ingredients, portioning ingredients, etc.)
- Promoted to staff lead after 4 months of working
- As a staff leader was tasked to:
 - Reposition co-workers when needed
 - Be a substitute manager when manager is unavailable
 - Keep the workflow organized

EDUCATION

Marshall McLuhan Catholic Secondary School, Toronto, ON | 2015-2020

- Ontario Secondary School Diploma

Toronto Metropolitan University, Toronto, ON | 2020-Present

- 1 year in Computer Science (BSc) program
- 4th year in Business Technology Management (BTM) program
- Took courses that required a lot of mathematical skill (i.e, discrete mathematics, calculus, statistics, microeconomics etc.)
- Took courses that enhance collaboration and communication skills (i.e, organizational behaviour, professional communication, etc.)
- Collaborated with colleagues to create programs through coding languages like Python and Java.