

	VDT Communications Limited EMPLOYMENT FORM	1 Page: of 5
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This application form must be completed in applicant's own handwriting. Details provided will be kept in strict confidence and reference will not be taken unless an offer of employment is made. Finally, the completion of this form does not in anyway Guarantee an employment with VDT communications Limited

CONFIDENTIAL

POSITION APPLIED FOR:

A. PERSONAL DETAILS

NAME: _____
(Surname) (Others)

SEX: _____ STATE OF ORIGIN: _____ NATIONALITY: _____

RESIDENTIAL ADDRESS: _____

CONTACT PHONE NUMBER: _____

DATE/PLACE OF BIRTH: _____

MARITAL STATUS: _____ NAME OF SPOUSE: _____

HEALTH CONDITION: _____

NEXT OF KIN: _____

ADDRESS/TELEPHONE: _____

HOBBIES/OTHER INTEREST: _____

B EDUCATION (Attach photocopies of certificates)

INSTITUTIONS	CERTIFICATES	YEAR

C PROFESSIONAL QUALIFICATIONS/MEMBERSHIP OF ASSOCIATIONS

PROFESSIONAL ASSOCIATIONS	GRADE	YEAR

D SKILLS

PROFESSIONAL SKILLS	GRADE

E PREVIOUS EMPLOYMENT REFERENCES

(Begin with most recent employment)

	COMPANY (I)	COMPANY (II)	COMPANY (III)
NAME OF COMPANY			
ADDRESS/TELEPHONE			
NAME OF SUPERVISOR			
NATURE OF BUSINESSES			
DATE OF EMPLOYMENT			
POSITION HELD			
SALARY (TOTAL)			
DATE / REASON FOR LEAVING			

F List two major outstanding/achievements in your career to date

G List training/conferences attended recently

H Are you under any obligation to complete a period of employment with any government/commercial organization or are you financially committed to your present employer if yes give details below.

I Please provide any other information you think will assist us to process your application further: _____

J REFERENCES

S/N	NAME	ADDRESS/TELEPHONE	OCCUPATION
1			
2			
3			

K DECLARATION

I _____ certify that the information given herein are true and complete to the best of my knowledge. In the event of, I understand that false or misleading information given in my application or interview (s) may result in termination of my appointment.

Signature: _____

Date: _____