Data processing and handling techniques for the purposes of efficient biodiversity data management and reporting

Exercise 4.2 - Cleaning data

Objective - Learn how to import data to QGIS and clean them for common mistakes

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Task 1: Import csv (comma separated values) data to QGIS.

Objective: Learn how to import csv files into QGIS

Steps to do:

- 1. Open QGIS.
- 2. Click on Layer > Add Layer > Add Delimited Text Layer
- 3. In the Create a Layer from a Delimited Text File dialog, click on Browse and specify the path to the text file located in data folder named import_file.csv. In the File format section, select
 Custom delimiters and check Tab. The Geometry definition section will be auto-populated if it finds a suitable X and Y coordinate fields. In our case they are decimallongitude and decimallatitude.
 Click OK.
- 4. Next, a Coordinate Reference System Selector will ask you to select a coordinate reference system. Since this species dataset coordinates are in latitudes and longitudes (it was downloaded from GBIF), you should select WGS 84.
- 5. You will now see that the data will be imported and displayed in the QGIS canvas.
- 6. Now let's select another file to import.
- 7. Click again on Layer > Add Layer > Add Delimited Text Layer.
- 8. In the Create a Layer from a Delimited Text File dialog, click on Browse and specify the path to the text file located in data folder named import_file_dirty.csv. In the File format section, select Custom delimiters and check Tab. The Geometry definition section will not be auto-populated as before so choose from the dropdown menu *decimallongitude* for *X field* and *decimallatitude* for

Y field. Click OK.

- 9. Do you see anything unusual? Check the entry 19, 28, 46 for example. Whats wrong with them?
- 10. In next task you'll learn to deal with such problematic entries and how to clean them.

Task 2: Cleaning table data.

Objective: Learn how to clean the data before importing them to QGIS

Steps to do:

- 1. In this assignment you're going to work without instructions. Your assignment is to correctly import the species data file in QGIS without any errors.
- 2. The file that needs to be cleansed is data/cleaning_data_dirty.csv
- 3. You can import the file in QGIS several times to check if you clean all the errors and that everything is OK.
- 4. Ask instructors to help you with functions you don't know well in both Calc or QGIS.
- 5. The final result is to have 61 entries of 27 unique species correctly imported in QGIS without errors.