

# Griffin Davis Sink

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## EDUCATION

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### The University of Oklahoma

*Bachelor of Business Administration in Marketing*

*Bachelor of Business Administration in Management Information Systems*

*Price College of Business*

**Norman, Oklahoma**

*Expected May of 2020*

*Cumulative GPA: 3.51/4.00*

## PROFESSIONAL EXPERIENCE

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### Uppercrust Food Service

*Food Services*

**Norman, Oklahoma**

*March 2017 – September 2018*

- Maintain high standards of customer service during high-volume, fast-paced operations
- Communicate clearly and positively with coworkers and management
- Work a minimum of seven hours per week while taking a full semester course load

### Pine Cove

*Camp counselor*

**Columbus, Texas**

*Summers of 2017 – 2018*

- Mentored and assisted in the planning of daily activities for elementary aged children
- Maintained positive attitude and working relationship with other staff in my group
- Directed new staff in operating camp equipment

### The May Group

*Summer Intern, Insurance Services*

**Houston, Texas**

*June 2016 – August 2016*

- Consolidated the various insurance offerings including business, farm, personal and life insurance and updated customer data into the company database
- Converted paper files into electronic format to enable a paper-free environment

## LEADERSHIP AND INVOLVEMENT

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### Soonerthon Philanthropy Event

*Ambassador Team Captain*

**Norman, Oklahoma**

*August 2017 – Present*

### Campus Activity Counsel

- Developed fundraising strategies in coordination with volunteer team members
- Used communication and leadership skills to collaborate fundraising ideas to obtain over \$2,500 in donations
- Promoted to team captain position for 2019 year

## HONORS AND ACTIVITIES

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- Price College Dean's Honor Roll (Spring 2018)
  - University College Dean's Honor Roll (Spring 2017)
  - Love's Management Information Systems Scholarship (2 semesters)
  - Sooner Parents Scholarship (2 semesters)
  - Price Business Scholarship (4 semesters)
  - Loar Family Endowed (2 semesters)
  - Management Information Systems Student Association (January 2017-Present)

Proficient in HTML, CSS, C#, SQL, Microsoft Access, Excel, Word & PowerPoint