

Ref #: microinn/skp/636
Dated: February 8, 2012

Subject: PAYAMENT OF SOCIAL SECURITY CONTRIBUTION

Memorandum

Please refer to the subject cited above It is intimated that M/S Micro Inn Technologies is a registered Educational Institute working in affiliation with Government owned Virtual University of Pakistan. The method of education is online which involves no teachers. We provide computer lab and administrative staff to the students. We appoint and maintain staff under intimation of the University. The detail of staff is as under: -

S.N	Staff Members	Designation	Salary
1	Mr.Mujeeb Khan	Centre Manager-1	20000 Initial Salary
2	Mr. Samee Ullah	Centre Manager-2	18000 Fixed Salary
3	Mr. Hamid Mustafa	Lab Administrator-I	17000 Fixed Salary
4	Mr. Ajmal Nazir	Lab Administrator-II	15000 Contract Based
5	Mr. Arshad Ali	Security Guard	7000
6	Muhammad Anwar	Office Boy	7000
7	Mr. Iftekhar Ahmad	Security Guard(Night)	7000
8	Mr. Abid	Sweeper(Full Time)	7000

We provide free medical facility for ordinary deceases to all staff members and free periodical medical checkup to the students.

Chief Executive

**Deputy Director (Recovery),
PESSI Sub Office, Sheikhpura**