

# **Huw Jones - Cirriculum Vitae**

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# Profile

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## Contact

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## Languages

- 🇬🇧 English - Native Language
- 🇰🇷 Korean - Professional Conversational Fluency
- 🇨🇳 Chinese - Professional Conversational Fluency
- 🇮🇸 Icelandic - Passed Citizenship Test

## Technical Skills

- 📖 AsciiDoc - Long Time Competent User.
- 📄 LaTeX - Long Time Competent User.
- 📄 Markdown - Long Time Competent User.
- 📄 DITA-XML - Basic Understanding for Documentation.
- 🐧 Linux - Familiar with Ubuntu, Mint, Tails OS, MX etc.

## Overview

- 📍 British/Irish Citizen - Can work in EU and UK Legally.
- 📍 Well Travelled - Lived in Taiwan, Korea, and China.
- 🎤 Stand Up Comedian - Performed and Written comedy since 2012.
- 🏋️ Exercise - Regularly lift free weights and do yoga.

# Work History

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## Time Period

Feb 2021 - Apr 2023

## Role and Company Information

Technical Writer - Tern Systems

📍 *Kopavogur, Iceland*

- Authored, reviewed, and edited technical documentation on all Tern Projects.
- Spearheaded conversion process documents to create a cohesive pdf output.
- Created documentation templates for all documents.
- Oversaw documents in Office tools, specifically Google Docs, and code formats, primarily AsciiDoc.
- Learned AsciiDoc, Markdown, LaTeX, and DITA-XML for the role.

Jul 2019 - Feb 2021

DPM Technician - Alvotech

Time Period	Role and Company Information
	<p>📍 <i>Reykjavik, Iceland</i></p> <ul style="list-style-type: none"> <li>Carried out general clinical manufacturing duties in a Pharmaceutical GMP environment.</li> <li>Developed technical knowledge of clinical manufacturing tools, including Autoclave and VHP Chamber.</li> <li>Updated process documentation, including SOPs.</li> </ul>
Jul 2017 - Jul 2019	<p>Process Engineer - Omega Algae</p> <p>📍 <i>Hveragerði, Iceland</i></p> <ul style="list-style-type: none"> <li>Carried out general clinical manufacturing duties in a Pharmaceutical GMP environment.</li> <li>Developed technical knowledge of clinical manufacturing tools, including Autoclave and VHP Chamber.</li> <li>Updated process documentation, including SOPs.</li> </ul>

## Education

Time Period	Details
Aug 2015 - Oct 2017	<p>MSc Environment and Natural Resources - Renewable Energy</p> <p>📍 <i>University of Iceland, Reykjavik, Iceland</i></p> <ul style="list-style-type: none"> <li>Awarded by Faculty of Industrial Engineering, Mechanical Engineering and Computer Science</li> </ul>
Mar-Aug 2014	<p>Certificate in Teaching English for Academic Purposes</p> <p>📍 <i>School of Oriental and African Studies London, UK</i></p> <ul style="list-style-type: none"> <li>Professional Qualification in Teaching English for Higher Education Students.</li> </ul>
Aug - Sep 2012	<p>CELTA</p> <p>📍 <i>Highbury College, Portsmouth, UK</i></p> <ul style="list-style-type: none"> <li>Certificate in English Language Teaching to Adults.</li> </ul>
Sep 2007 - Jul 2012	<p>BA Chinese and Korean</p> <p>📍 <i>School of Oriental and African Studies London, UK</i></p> <ul style="list-style-type: none"> <li>In depth language degree in Chinese and Korean, including studies in Beijing and Seoul.</li> </ul>