

Date: 5-16-2023

om the Desk of:

TTY. JORDAN P. FALCES

Attorney III

O: _____

- ☐ For Appropriate Action
- ☐ For Comments
- ☐ For Review and Recommendation
- ☐ For Information/File
- ☐ Draft Response
- ☐ For Discussion/Provide Feedback
- ☐ For File

Remarks:

Late Contract.

Jordan P. Falces

Signature



Republic of the Philippines
Department of Health
CENTER FOR HEALTH DEVELOPMENT-I

CATERING SERVICES CONTRACT

KNOW ALL MEN BY THESE PRESENTS:

This Catering Services Contract is made and executed by and between:

DEPARTMENT OF HEALTH CENTER FOR HEALTH DEVELOPMENT - I, a government agency created and existing under the laws of the Republic of the Philippines with office address at McArthur Highway, Brgy. Parian, City of San Fernando, La Union, represented herein by its Director IV, **PAULA PAZ M. SYDIONGCO, MD, MPH, MBA, CESO IV**, hereinafter referred to as the **"First Party"**

-and-

FESTIVE VENTURES & TRAVEL MANAGEMENT CORPORATION, with business address in City of San Fernando, La Union, represented herein by its Shift Manager, **MR. VILLAMOR P. COCOS**, hereinafter referred to as the **"Second Party"**.

WITNESSETH:

WHEREAS, the First Party will conduct the **Coordination Meeting for Healthy Learning Institution at Provincial Health Office, Ilocos Sur on March 17&18, 2023**;

WHEREAS, the First Party is in need of catering services to provide meals and snacks for 30 participants during the said activities;

WHEREAS, the Second Party offers its services to the First Party and the latter accepts the same;

NOW THEREFORE, for and in consideration of the above premises the First Party and the Second Party do hereby agree as follows:

1. The **Second Party** shall provide 1 meal (Lunch) and 2 snacks on **March 17, 2023** in the amount of **Four Hundred Fifty Pesos (P450.00)** per participant and 1 meal and 1 snacks on **March 18, 2023** in the amount of **Three Hundred Thirty Seven Pesos and 50/100 (337.50)** per participants during the said activity.
2. The **Second Party** ensures that foods are packed individually in a biodegradable containers and sealed properly;
3. The **Second Party** ensures that the foods are warm and fresh and shall be served on time;
4. The **Second Party** ensures that all food to be served is safe and free from any contamination. Thus, hereby assumes all risk of personal injury attributable to the willful or negligent act or omission of its employees and agents.
5. The **Second Party** ensures that at least 50% of the total rice volume served during government functions is brown rice.
6. The **Second Party** shall provide the Statement of Account to the First Party within two (2) weeks after the conduct of the aforementioned activity.
7. The **First Party** shall pay in check to the Second Party the total amount of **Twenty Three Thousand Six Hundred Twenty Five Pesos (P23, 625.00)** subject to accounting and auditing rules and regulations.

IN WITNESS WHEREOF, the parties have signed this Contract this ____ day of _____ 2023, at the City of San Fernando, La Union.

**DEPARTMENT OF HEALTH
CENTER FOR HEALTH DEVELOPMENT - I**

First Party
By

**PAULA PAZ M. SYDIONGCO, MD, MPH, MBA,
CESO IV
Director IV**

**FESTIVE VENTURES &
TRAVEL MANAGEMENT CORPORATION**

Second Party
By

**VILLAMOR P. COCOS
Shift Manager**

SIGNED IN THE PRESENCE OF:

Witness for the 1st Party

Witness for the 2nd Party

FUNDS AVAILABLE:

ACKNOWLEDGMENT

Republic of the Philippines)
_____, La Union)ss

BEFORE ME, a Notary Public for and in the City/Municipality of _____, La Union, personally came and appeared this _____ day of _____, 2023.

Name	ID Number	Date of Issuance/ Place of Issuance
PAULA PAZ M. SYDIONGCO, MD, MPH, MBA, CESO IV	00660868	12/05/1986 Manila, Philippines
VILLANOR P. CUBAS	LTO AD3-19-004893	6/28/19 LAAG CITY

Both known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their voluntary act and deed.

This instrument consists of _____ pages including this page wherein the acknowledgement is written and is signed by the parties and their individual witnesses on each and every page hereof.

WITNESS MY HAND SEAL.

NOTARY PUBLIC

Doc No. _____
Page No. _____
Book No. _____
Series of 2023.



Republic of the Philippines
Department of Health
CENTER FOR HEALTH DEVELOPMENT-I

May 11, 2023

JUSTIFICATION

This is to provide justification for PR No. 23 -03- 0525 dated March 09, 2023 for the catering services during the **Coordination Meeting** of Health Promotion Framework Strategy and Healthy Learning Institution on March 16, 17 and 18, 2023 in Metro Vigan Hotel, Brgy. Bayubay Norte, San Vicente, Vigan City, Ilocos Sur.

Due to unavailability of resource speakers, revisions was made on the date of the above-mentioned activity which was supposed to be conducted on March 16-17, 2023, but later on became March 16-18, 2023, the processing of the said Purchase Request was delayed.

Your consideration is highly appreciated.

Prepared by:

CHERYL D. BUHONG, MD, MPM
Medical Officer III 5/11/23

Recommending Approval:

JIMUEL S. CARDENAS, MD, MHA
Chief, Local Health Support Division

Approved by:

PAULA PAZ M. SYDIONGCO, MD, MPH, MBA, CESO IV
Director IV

PURCHASE REQUEST

PC-2023-03-0460

Entity Name: CENTER FOR HEALTH DEVELOPMENT - I		Fund Cluster:			
Office/Unit:	Purchase Request No: 23-03-0525	Date: March 9, 2023			
Responsibility Center Code:					
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pax	Catering Services			
		17-Mar-23			
		1 meal and 2 snacks	30	450.00	13,500.00
		18-Mar-23			
		1 meal and 2 snacks	30	337.50	10,125.00
Source of Fund: Health Promo					
TOTAL 23,625.00					
Purpose: For the use during the Coordination Meeting For Healthy Learning Institution at Provincial Health Office, Ilocos Sur on March 16, 17 and 18, 2023.					
Requested by:			Approved by:		
Signature: JIMUEL S. CARDENAS, MD, MPH			Signature: PAULA PAZ M. SYDONGCO, MD, MPH, MBA, CESO IV		
Printed Name: JIMUEL S. CARDENAS, MD, MPH			Printed Name: PAULA PAZ M. SYDONGCO, MD, MPH, MBA, CESO IV		
Designation: LUSD, Chief			Designation: Director		

Accountable Officer:

Raymark Ferreras

HEPO II

Clearance (for the ff. if applicable)	Signature/Initial	Date
Procurement		
Warehouse (Office Supplies)		
Pharmacy and Therapeutics Committee (Drugs & Equipment)		
HEPU (IEC & other promotional materials)		
DIVISION CHIEF (Venue Rental and Catering Services)		
HRDU (Board & Lodging)		
HFEF (Medical/Dental/Hospital/Laboratory Equipment & Intra)		
ICT (IT Supplies and Equipment)		



ALTERNATIVE METHOD OF PROCUREMENT

BAC MEMBERS:	NEGOTIATED PROCUREMENT													
	PUBLIC BIDDING	Direct Contracting	REPEAT ORDER	SHOPPING	TWO FAILED BIDDINGS	EMERGENCY CASES	TAKE OVER OF CONTRACTS	ADJACENT / CONTIGUOUS	AGENCY TO AGENCY	SCIENTIFIC, SCHOLARLY OR ARTISTIC WORK, EXCLUSIVE TECHNOLOGY AND MEDIA SERVICES	HIGHLY TECHNICAL CONSULTANT	SMALL VALUE OF PROCUREMENT	LEASE OF REAL PROPERTY OR VENUE	DIRECT RETAIL PURCHASE OF PETROLEUM FUEL OIL AND LUBRICANTS (POL) PRODUCT, AIRLINE TICKETS, ONLINE SUBSCRIPTION
Dr. Edwin V. Montis														
Dr. Jimuel S. Cardenas														
Ms. Gudela M. Te														
Dr. Amelia D. Dumaoang														
Ms. Marites T. Valdez														

Sup. 3-14-2023