



Republic of the Philippines
Department of Health
CENTER FOR HEALTH DEVELOPMENT-I

May 29, 2023

CHD-I MEMORANDUM CIRCULAR

No. 2023-_____

TO: DR. MARIA LOURDES K. OTAYZA- MCC II, MMMHMC
DR. EDUARDO M. BADUA III- MCC II, ITRMC
DR. JOSEPH ROLAND O. MEJIA-MCC II, R1MC
DR. ANGEL TRINIDAD – MCC II, ISMC
DR. EMERSON B. PATAWARAN – MCC I, CFERMTC
DR. ROSALINA N. CAOILE – OIC-COH, DOH DTRC DAGUPAN
OIC DOH-SFLUTRC

FROM: PAULA PAZ M. SYDIONGCO, MD, MPH, MBA, CESO IV
Director IV 

SUBJECT: STRENGTHENING THE IMPLEMENTATION OF THE
MEDICAL CERTIFICATION OF CAUSE OF DEATH (MCCOD)
ASSESSMENT IN HEALTH FACILITIES ON JULY 12-14, 2023
(INCLUSIVE OF TRAVEL TIME)

In line with the **Department Memorandum No. 2023-0181** from the Office of ASEC. Atty. **Charade B. Mercado-Grande**, the Department of Health, through the Health Facility Development Bureau (HFDB) and the Knowledge Management and Information Technology Service (KMITS), will conduct an activity to **Strengthen the Implementation of the Medical Certification of Cause of Death (MCCOD) Assessment in Health Facilities on July 12-14, 2023**, inclusive of travel time, in the province of Bohol.

Attached is the concept note for your reference and kindly confirm your attendance through the link below **on or before May 31, 2023, Wednesday**.

| Registration | Link |
|------------------------------|---|
| DOH and GOCC Hospitals, CHDs | https://bit.ly/Register-MCCODA |

For information to all concerned.



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Department of Health
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Republic of the Philippines
Department of Health
OFFICE OF THE SECRETARY - I

RECEIVED
OFFICE OF THE REGIONAL DIRECTOR

May 17, 2023

DEPARTMENT MEMORANDUM

No. 2023 - 1181

BY: CHT
DATE: 5/26
TIME: 15:41 No.

FOR:

ALL UNDERSECRETARIES AND ASSISTANT SECRETARIES OF HEALTH; MINISTER OF HEALTH - BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO; DIRECTORS OF BUREAUS, SERVICES, AND CENTERS FOR HEALTH DEVELOPMENT; EXECUTIVE DIRECTOR OF SPECIALTY HOSPITALS; CHIEFS OF DEPARTMENT OF HEALTH MEDICAL CENTERS AND HOSPITALS; AND OTHERS CONCERNED

SUBJECT: Strengthening the Implementation of the Medical Certification of Cause of Death (MCCOD) Assessment in Health Facilities on July 12-14, 2023 (inclusive of travel time)

The Department of Health, through the Health Facility Development Bureau (HFDB) and the Knowledge Management and Information Technology Service (KMITS), will conduct an activity to **Strengthen the Implementation of the Medical Certification of Cause of Death (MCCOD) Assessment in Health Facilities on July 12-14, 2023, inclusive of travel time, in the province of Bohol.**

The activity aims to bridge the identified gaps in adopting the tool to increase compliance in the DOH Data Collect Hub. This will also provide an avenue to capacitate our stakeholders on their respective roles based on Department Circular No. 2022-0293 or the Interim Guidelines on the Assessment of Medical Certification of Cause of Death (MCCOD) in Health Facilities.


With this, we invite one (1) Health Information Management Department/Medical Records Staff of DOH and Government-Owned and Controlled Corporations (GOCC) Hospitals, and one (1) staff from the Centers for Health Development (CHD), preferably those assigned to the MCCOD assessment reporting, to attend the above-mentioned activity. The presentations will be recorded and uploaded to the HFDB social media platforms after the activity.

Kindly confirm your attendance through the link below **on or before May 31, 2023, Wednesday**. For your reference, please see the attached concept note.

| Registration | Links |
|------------------------------|---|
| DOH and GOCC Hospitals, CHDs | https://bit.ly/Register-MCCODA |

Dissemination of the information to all concerned is requested.

By Authority of the Secretary of Health:


ATTY. CHARADE B. MERCADO-GRANDE, MPSA
Assistant Secretary of Health
Health Facility and Patient Support Team

CONCEPT NOTE

Strengthening the Implementation of the Medical Certification of Cause of Death (MCCOD) Assessment in Health Facilities

I. Rationale

In support of the Administrative Order No. 2020-0008, or The Rules on Medical Certification of Cause of Death (MCCOD), the Health Facility Development Bureau issued the Department Circular No. 2022-0293, or the Interim Guidelines on the Assessment of MCCOD in health facilities. This is to institutionalize the process of MCCOD monitoring system in the Health Facilities through the Hospital Health Information Management Department.

In this regard, all government and private hospitals and infirmaries are mandated to submit their monthly death certificate assessment through the DOH Data Collect (DDC) Hub. The establishment of the MCCOD assessment process is part of the continuous quality improvement of health facilities in providing quality health records and reliable data, such as causes of death, for evidence-based planning and decision-making. In light of this, the Bureau released Department Circular No. 2023-0130 which provides a summary of results and recommendations based on the health facility submissions through the DDC Hub from October to December 2022.

The HFDB hence shall need to convene the designated staff of the Health Facility Development Units (HFDU) in the Centers for Health Development (CHD) and in the DOH and GOCC hospitals assigned in the MCCOD assessment initiative to meet face-to-face on July 12 to 13, 2023 in Bohol. The activity aims to bridge the identified gaps in adopting the tool to increase compliance in the DDC Hub. This will also provide an avenue to capacitate our stakeholders on the tool and system updates. Further, the activity will strengthen the capabilities of the HFDUs in the monitoring and verification of submissions and an avenue to provide the health facilities with necessary technical assistance and strategies in improving the quality of death certification.

II. Objectives

At the end of the activity, the participants should be able to:

- A. Execute the correct death certification practice according to existing policies and standards.
- B. Implement the prescribed process of MCCOD assessment and reporting through the DOH Data Collect Hub.
- C. Generate accurate and timely MCCOD assessment report through the DDC Hub.
- D. Understand the common errors and identified gaps in death certification practice.

- E. Promote activities and strategies to address the gaps in the overall MCCOD initiative and implementation.

III. Expected Output

At the end of the activity, the participants will be able to:

- A. Institutionalize the MCCOD assessment reporting in their health facility effectively.
- B. Comply with the monthly and annual submissions through the DOH Data Collect Hub.
- C. Design and implement a strategy for monitoring and evaluating health facility submissions.

IV. Stakeholder Participation

- A. HFDB Technical Staff - to facilitate steering, and provide technical and administrative support during the conduct of the activity, including documentation of proceedings and agreements;

V. Methodology

- A. Lecture
- B. Presentation of the MCCOD assessment tool in the DDC Hub for CHD and Health Facility accounts
- C. Open Discussion

VI. Program

| Strengthening the Implementation of the Medical Certification of Cause of Death (MCCOD) Assessment in Health Facilities July 12 - 14, 2023 (Thursday to Friday) | | |
|--|-----------------|--|
| TIME | ACTIVITY | PERSON RESPONSIBLE |
| July 12, 2023 [2:00 PM] | | Travel Day (Fly-in)/Check-in |
| July 13, 2023 | | |
| 7:30 AM | Registration | Ms. Ma. Theresa B. Tan AAV, HFDB |

| | | |
|------------------|--|--|
| 7:30 - 8:00 AM | Invocation, Philippine National Anthem | |
| 8:00 - 8:30 AM | Opening ceremony • Welcome Remarks | Dr. Ma. Theresa G. Vera Director IV, HFDB |
| 8:30 - 8:45 AM | • House Rules • Program Expectation and Flow | Ms. Myca E. Galat DMO III, HFDB |
| 8:45 - 9:00 AM | • Introduction of Participants | |
| 9:00 - 9:15 AM | Pre-Test | |
| 9:15 - 10:00 AM | Introduction to MCCOD, the importance of accurate DC | Ms. Charity L. Tan Division Chief, KMD, KMITS |
| 10:00 - 10:15 AM | Health Break | |
| 10:15 - 11:15 AM | Death Certification Process Flow based on AO 2020-0008 and Current initiatives/ updates as part of the CRVS | Ms. Charity L. Tan Division Chief, KMD, KMITS |
| 11:15 - 12:00 PM | MCCOD Assessment in Health Facilities: Overview and Criteria | Ms. Myca E. Galat DMO III, HFDB |
| 12:00- 1:00 PM | Lunch Break | |
| 1:00 - 2:00 PM | MCCOD Assessment process and reporting | Ms. Myca E. Galat DMO III, HFDB |
| 2:00 - 3:00 PM | Presentation of the MCCOD Assessment Tool for health facilities in the DOH Data Collect Hub | Mr. Mark Lester Tim Tabafunda HPOI, DMU, KMITS |
| 3:00 - 3:30 PM | Open Space: Issues and Concerns Good Practices | Ms. Faye Diana C. Chua DMO IV, HFDB |
| 3:30 - 3:45 PM | Health Break | |
| 3:45 - 4:30 PM | Monitoring and Verification process for CHD-HFDUs | Ms. Myca E. Galat DMO III, HFDB |

| | | |
|------------------------------|---|--|
| 4:30 - 5:00 PM | Walkthrough of CHD account for MCCOD Module in the DDC Hub | Mr. Mark Lester Tim Tabafunda HPOI, DMU, KMITS |
| July 14, 2023 | | |
| 8:00 - 8:15 | Recap | Ms. Myca E. Galat DMO III, HFDB |
| 8:15 - 9:00 AM | Result of the CY 2022 MCCOD Assessment Report of Health Facilities and Comparison with Jan-June (initial) results [include identified gaps/results] | Dr. Terence John M. Antonio MO V/Division Chief, PPPDD, HFDB |
| 9:00 - 10:00 AM | Recommendations to improve the quality of implementation [Bridge the gaps through HHIM] | |
| 10:00 - 10:15 AM | Health Break | |
| 10:15 - 10:45 AM | Synthesis and Next Steps | Ms. Myca E. Galat DMO III, HFDB |
| 10:45 - 11:30 AM | Post-Test | |
| 11:30 - 12:00 PM | Closing Remarks | Dr. Gloria Nenita V. Velasco OIC-Director IV, KMITS |
| July 14, 2023 [12 NN] | | Check-out |