**Action Plan**

**Provincial Health Office – Ilocos Sur and Ilocos Norte**

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| **Objectives** | **Activities** | **Resources Needed** | **Responsible Person/s** | **Time Frame** | **Target Audience/ Persons** | **Source Of Fund** |
| To be able to inform the Department Head and other PHO Staff about BTC – IST | Feedback to Department Head and other Technical Staff | HP Service | PPO IV/ DNS | Nov. 5,2015 | PHO and other Technical Staff |  |
| To organize and train team of Trainors for roll- out activities | Organization and training of trainors at the PHO and PDOHO | B and L, Manual and other related materials | PPO with DNS  DOH Focal Person | December 2015 | 10 pax  3 trainors  13 x 3 days | DOH |
| To be able to put up a smoking cessation clinics at **Hospitals (Clinics)** , RHU’s and CHO’ s – **POLICY FROM THE PROVINCIAL BOARD**  **( All District Hospitals are Mandated)** | Training of Smoking Cessation Teams | B and L, Manual , Supplies and Materials | PPO with DNS  DOH Focal Person | January – March 2015 | **Hospital** Staff , DNS, MHO’s, CHO’s , PHN’s | DOH |
|  | Development of IEC materials of **Ilocano (adopt)** |  | * Do - |  |  |  |
|  | Establishment of Smoking cessation clinics at Hospitals, RHU’ s and CHO’s (Teams) | IEC Materials | * Do - | March ( 2ND week ) 2016 |  | DOH |
|  | Supervision of Cessation clinics province wide | TEV | * Do - | April – December 2016 |  | PHO |
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**Bacnotan Rural Health Unit – 47 Barangays**

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| **Objectives** | **Activities** | **Resources Needed** | **Responsible Person/s** | **Time Frame** | **Target Audience/ Persons** | **Source Of Fund** |
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| Program Advocacy to stakeholders | Feedback to LCE , SB on Health and MHO Staffs | Plan  Manual | Trained pax | November 3,2015 (Meeting of SB) | LCE, SB on Health and MHO Staff |  |
| Reinforce policy making and decision making through the legal mandate of the ordinance | Review the ordinance on ‘’Anti – Smoking/ NCD Programs’’ | Ordinance on Anti Smoking | MHO and Trained Pax | November 2015 | * Do - |  |
| Financial Stability of the program (Budget) | Review budget on Anti Smoking/ NCD Programs | Financial Plan | MHO and Trained Pax | November 2015 | Budget Officer |  |
| Capability Building of Health Workers on Anti – Smoking Program | Overview training to BHW’s, BNS’s ( Front Liner) and RHU Staffs on Anti – Smoking Program | Training Materials | MHO and Trained pax | February 2016 | 47 BHW’s (Chairman)  47 BNS  21 RHU Staffs | P 10,000.00 for meals and snacks (LGU) Maam Cheska |
| Empower the program objective/ s on Tobacco Cessation | Establish a cessation clinic in the RHU with TWG (tapped PNP Officials , MSWD, Barangay Captain, Civic Organization Groups. | IEC Materials  Structural plan (AT HOME) | MHO and Municipal Engineer | January – March 2016 | Construction Supplies | P 50,000.00 (LGU) |
| Making a difference | Check readiness of RHU towards or aiming the “RED Orchid Award ” | Policies, documentations, records, reports | MHO  LGU  PHO  CHD | 2016 | TWG, LCE, SB, NGO’s and GO’s |  |

**Caba Medicare Community Hospital**

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| **Objectives** | **Activities** | **Resources Needed** | **Responsible Person/s** | **Time Frame** | **Target Audience/ Persons** | **Source of Fund** |
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| 1.Establish a smoking cessation clinic in the Hospital | Designate a place for the clinic | Office fixtures, supplies, forms  P 30,000.00 | Chief of Hospitals  Coordinator (Geraldine) | 1st quarter 2016 | Personnel, staff, patients, watchers, visitors and community members | DOH assistance thru Maam Cheska |
|  | Creation of smoking cessation committee in the Hospital |  | Chief of Hospitals  Coordinator (Geraldine) | December 2015 |  |  |
| 2. To train other Hospital Staff on the basics of BTIS | Orientation Seminar on the basics of BTIS ( one day) | Training supplies, snacks, meals, honorarium of Speakers P80,000.00 | Tobacco Cessation Committee | 1st Quarter 2016 | Hospital Staff/ Personnel | DOH Assistance c/o Maam Cheska |
| 3. To properly disseminate information regarding BTIS to the community at large (community outreach program) | Coordination with the Barangay Officials for the community assemblies in the different barangay | Transportation, snacks, flyers, P50,000.00 / Outreach activity | Tobacco Cessation Committee | 1st quarter 2016 | Community Members | DOH Assistance c/o Maam Cheska |
|  | Distribution of flyers, IEC Materials (read with them) |  |  |  |  |  |
|  | Actual dialogue with concerned identified smokers |  |  |  |  |  |
| 4.In- house BTIS implementation | BTIS Basics (5 A’ s)  Ask  Advice  Assess  Assist  Arrange |  | Tobacco Cessation Committee | December 2015 | Hospitals staff/ personnel | Hospital DOH |

**“ Coming together makes a difference”**