**TRAINING/WORKSHOP REPORT**

*To be accomplished by the participant/employee in* ***triplicate*** *within a week after the completion of the training activity*

*(Original copy for the Training Office, Duplicate copy for the HR, Triplicate copy as Personal copy of Participant)*

**Date:** \_\_July 3, 2018\_\_\_\_\_\_

**Name of Employee:** Jemely M. Punzalan\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Position:** *Medical Officer IV*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Department / Division:** \_\_\_Pediatrics\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Training or Workshop Attended / Initiated & Conducted by** | |
| Good Clinical Practice Training  UMED | |
| **Date/s** | **Venue** |
| June 28-29, 2018 | Chardonnay by Astoria |

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| **Training / Workshop Objectives** |
| This workshop aims to aid physicians in their clinical research to provide assurance that the data and results are credible and accurate and that the rights and confidentiality of the subjects are protected. |

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| **Learning Highlights**  *(What did you learn from the training/workshop and how would you apply it at the workplace?)* |
| 1. I learned the ethics in doing clinical research from the design, conduction of the study, recording and writing. 2. I learned the different consent form that should be signed and explained to the subjects prior to the conduction of the study. 3. I learned the roles of the ethics committee in research. 4. I learned the roles and responsibility of the investigator in research. 5. I learned the roles and responsibility of the sponsor in research. 6. I learned the proper reporting of adverse events/adverse drug reactions during the conduction of the study. 7. I learned the keeping and destruction of documents and/or materials used in the research. |

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|  | **Prepared by:**  *(Employee)* | **Noted by:**  *(Immediate Supervisor)* |
| Signature |  |  |
| Printed Name | Jemely Punzalan MD | Ruth Valeriano MD |
| Designation | Medical Officer IV | Chair |
| Date | July 3, 2018 | July 3, 2018 |

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