QUALITY OBJECTIVES AND PLANS

**CY 2016**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| DIVISION: MEDICAL SERVICE | | | **SECTION: PUBLIC HEALTH UNIT- Family Health Cluster** | | | | |
| **OFFICE OBJECTIVE:**  Ensure excellence in patient health care service in compliance with statutory and regulatory requirements for client’s satisfaction. | | | | | | | |
| **PROCESS**: **CONDUCT OF FAMILY HEALTH CLUSTER ACTIVITIES** | | | | | | | |
| **Process Objective** | **Measurable Target** | | | **Frequency of Monitoring** | **Measurement of Target** | | **Records/**  **Evidence** |
| Implementation of the proposed activity on Family Health Cluster Program | 100% conduct of the proposed Family Health Cluster program activities | | | Quarterly | Number of Family Health Cluster Program activities implemented /  Number of activities proposed  X 100 | | DOH Calendar event  (Family Health Cluster Programs)  Attendance Sheet  Activity Design |
| **Quality Plan** | **Timeframe** | | | **Budget** | **Persons Responsible** | | **Related Documents** |
| 1. Meeting of Family Health Cluster members  2. Planning & Preparation  of activity    3. Approval of the activity  4. Information  dissemination of the  activity at the OPD and  Monday updates  5. Activity  Implementation  6. Documentation  7. Post evaluation | January - December 2016 | | | **P 1,251,400.00** | Family Health Coordinators and Cluster Head | | Minutes of meeting  Activity Design,  Purchase Request,  Requisition and Issuance Slip  Attendance / Photos  Terminal Reports  Attendance sheet/photos |
| Prepared by:  **LEILA V. VILLAFUERTE, RN**  Nurse II/Family Health Cluster Head  Date: | | Reviewed by:  **VIRGINIA M. RAYALA, MD**  Medical Public Health Coordinator  Date: | | | | Approved by:  **EDGARDO R. SARMIENTO, MD, CEO VI** Chief of Hospital II  Date: | |