

St. Patrick's High School
Québec, Québec
2012-2013
Extra-Curricular Activities Contract

Mission Statement

“St. Patrick's High School's Educational Project aims at the development of the whole person, a person who will contribute in a significant way to his/her community with his/her knowledge, social skills, and values. “

We consciously commit ourselves:

- ⌚ To support and engage an individual's unique gifts, passions and intentions.
- ⌚ To develop and empower the mind, body and heart.
- ⌚ To challenge and expand the comfortable limits of thought, tolerance and performance.

Extra-curricular activities, when utilized properly, serve as educational tools through which optimum growth – physical, mental, emotional, social and moral – of the participants may be fostered. The extra-curricular activities offered at St. Patrick's High School are an integral part of the overall educational process. They contribute to the development of perseverance, a work ethic, self-esteem, citizenship, challenge of one's limits, and scholastic attainment. Extra-curricular activities encourage our students and other members of the community to participate in school life beyond the classroom. This added dimension engenders a positive school spirit and environment. However, it is to be remembered that these activities are voluntary and **taking part in them is a privilege, not a right**. They are available to any student willing to abide by established rules and standards.

The rules and standards are as follows:

1. SCHOLASTIC STANDARDS

- a) Student must exhibit a work ethic that is conducive towards academic success.
- b) Student must put effort in completing ***all*** assignments; incomplete work due to a lack of effort is unacceptable.
- c) In the case of incomplete work, the administration meets the student and implements a plan—in coordination with the teacher—for submitting the work within an established deadline.
- d) If the student does not meet the aforementioned expectations, that student will be suspended from all extra-curricular activities until the situation is rectified.
- e) Any situation concerning I. E. P. students will be acted on by the administration keeping in mind the spirit of this contract.

2. BEHAVIOURAL STANDARDS

- a) Any student deemed a behavioral problem in class will be put on a follow-up sheet for a period of time determined by the administration, and is automatically suspended from all extra-curricular activities.
- b) A student who has obtained a “C” in his/her subsequent behavior evaluation will continue to be suspended from all extra-curricular activities until the situation is rectified.
- c) Students in any extra-curricular activities are expected to abide by the “St. Patrick’s High School Standard” as outlined in the student agenda, and the “St. Patrick’s High School Discipline Policy”.
- d) Any adult responsible for an extra-curricular activity is obliged to enforce the “St. Patrick’s High School Standard”, the “St. Patrick’s High School Discipline Policy”, and the “Extra-Curricular Activities Contract”.
- e) Any students suspended, either in school or out of school, are automatically suspended from all extra-curricular activities for one complete school cycle following the disciplinary action.

3. DRUGS AND ALCOHOL

Any student caught consuming and /or selling drugs or alcohol will be expelled from all extra-curricular activities for that given school year.

4. VIOLENCE AND HARASSMENT

Any student disciplined for violence and/or harassment will be suspended from all extra-curricular activities until the situation is rectified, as judged by the administration.

5. SICKNESS AND UNJUSTIFIED ABSENCE

- a) Any student who has been absent for a full day or a half-day of school for reasons of “sickness” will not be allowed to participate in any extracurricular activities on that day and night.
- b) Any student who has been absent or late on a given day for “unjustified” reasons will not be allowed to participate in any extra-curricular activities on that day and night.

6. AWARDS

At the end of the school year, any student who was suspended on more than one occasion, or for a prolonged period of time, from an extra-curricular activity will not be eligible for any award in that particular activity.

7. UNFORESEEN SITUATIONS

Any situation arising and not governed by this contract will be acted on by the administration keeping in mind the spirit of this contract. Ultimately, the school principal has the final word on any situation governed by this contract. That being said, the principal may resort to a variety of decisional options in response to a particular or exceptional situation; these will be dealt with in a case-by-case manner.

N. B.: No individual may receive equipment or participate in any extra-curricular activity until the contract has been signed by both the student and the parent. Football is exceptional and coaches may choose to manage the equipment in accordance with the timely submission of contracts.

Defining “Extra-Curricular”

An extra-curricular activity entails any student activity or outing that occurs outside of class time and beyond the classroom.

Eligibility of Students

In order for a student to participate in extra-curricular activities, they must fulfill completely all the regulations and requirements set forth by St. Patrick's High School and, for sports activities, the Association Régionale du Sport Étudiant de Québec/Chaudière Appalaches (A.R.S.E.Q.C.A).

All students who participate in any extra-curricular school activity will be subject to the same eligibility requirements and same set of behavioral expectations.

Teacher and Administrative Protocol

The teacher, in signaling cases to the administration, must abide by standard protocol for student intervention. In sum, it is imperative that the teacher go through the following process before resorting to the extra-curricular contract:

- 1) Teacher intervenes with student individually.
- 2) Teacher communicates with parents **at least twice**.
- 3) Teacher reports student to the administration, which meets the student.
- 4) Administration informs sports coach/coordinator.
- 5) Administrative procedures are taken and extra-curricular contract is exercised according to stipulations 1c (academics) or 2a (behavior).

n.b.1: Repeat offenders, or more serious offences, be it for academic or behavioral reasons, may be subject to more severe disciplinary measures, in which case the aforementioned protocol need not be followed.

n.b.2: Administration can resort directly to stipulations 1c or 2a at its discretion based on report card review or assessment of behavioral issues. These students' cases are to be posted on the portal in an email to all concerned teachers. The latter may choose to participate in any subsequent discussions. Information collected during this time, or during level meetings, must be taken into consideration when deciding on the disciplinary measures resorted to in the spirit of the extra-curricular contract.

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Extra-Curricular Activities Contract

Student's Name: _____

I have read the Extra-Curricular Activities Contract and I understand the rules and policies which regulate extra-curricular activities at St. Patrick's High School. I agree to abide by these rules and policies. I understand that if I violate them I will be disciplined. I also understand that the adult in charge of the particular activity may have additional rules and policies for which I am responsible.

I understand that the extra-curricular activities offered by St. Patrick's High School should require dedication and hard work.

Student's Signature

Date

Parent's Signature

Date