

Ans. to the Q. No-1

Stamford University Bangladesh  
Notice

6th December 2020

Victory day celebration

This is to notify the students of the university that our university is going to arrange a programme on 16th December 2020 for celebrating the victory day.

Date : 16th December 2020

Time : 9 a.m. to 1 p.m.

Chief guest : Prof. Mohammad Ali Nazi, The Vice-Chancellor

Venue : Auditorium, Siddheswari Campus.

You all are requested to attend the programme.

Yours

Students Coordinator of the programme

Ann. to the Q. No-2

To : All employees.  
From : Training officer, Global Insurance Ltd.  
Date : July 02, 2021.  
Subject : To attend the training session.

This is to inform you that unfortunately the venue for our training session is changed. The direction to get new venue is given to you. Hope, you all attend the training session in time.

You all know that a three day training session is arranged for all of you. All the arrangements for the training session have done already and you have been informed about scheduling. But unfortunately the hotel which is booked for training session has been closed due to electricity problem. So, the venue is changed. You all are requested to attend the training session in new venue.

I apologize for needing to make change in the plan. I look forward to seeing you in the near future.

Thank you all for your patience reading.