Riley Smith

2407 W Anne Avenue
West Haven, Utah 84401

(801) 499-2558
Gordonrileysmith@gmail.com

Experience

Time ShareWare – Software Engineer - Kaysville, Utah   February 2022 - Present
- Read design instructions to draft plans and build application components to add functionality or fix bugs.
- Test site components for bugs and write documentation to correct issues.
- Consult with clients and business analysts to plan system design and functionality.
- Participate in scrum meetings and work with the project management team to manage time and resource requirements on building components.
- Use TypeScript/JavaScript to fix/add functionality in React app.

YES – IT - North Salt Lake, Utah   November 2016 - February 2022
- Systems admin for ATS system Avionte, Office 365, Azure AD, and several time clock systems.
- Train users on computer security to prevent company breaches.
- Wrote Python code to automate repetitive tasks and increase our speed to market in contacting applicants.
- Managed and implemented several projects from project conception & initiation to the project close.

YES - Recruiter/Team lead   October 2012 – November 2016
- Screen and interview candidates for positions with our clients.
- Met with clients regularly to find ways to improve the recruiting process and candidates.
- Work with and manage a team of recruiters to ensure our client's needs were fulfilled promptly.
- Train new employees on company processes and software.
- Perform audits to verify that all processes have been followed for new employees.

Education

University of Utah Coding Boot Camp   July 2021-December 2021
Full Stack Developer with Javascript

Weber State University – Ogden, Utah   AACSB Accredited
Bachelor of Science Degree   December 2017
Major: Information Systems and Technologies   Cum. GPA: 3.45

Skills

- Javascript
- Typescript
- Python
- Node
- HTML

- CSS
- Bootstrap
- Git
- SQL
- MongoDB

- MVC
- OOP
- Express
- React

Certifications

- CompTIA Security + certified.

Volunteer Work

- Two years of voluntary humanitarian service in Guatemala.

References

Available upon request.