

Team Minutes for [Team #7]

Delete the instructions in black italics and replace them with your team's information. Add new information after each meeting and save the document with the current date after the document name. This will create one long document that includes the minutes of all team meetings. You will have the old versions saved under document names with the previous dates in case they are needed.

Team Members' Names

Name: *Brendan Roberts*

Name: *Noah Henderson*

Name: *Logan Lindeman*

Name: *Bradley Dobbins*

Meeting Agenda Template

Meeting Date: <i>Put date here</i>	Start Time: <i>Record time meeting started</i> End Time: <i>Record meeting end time</i> Summary of Meeting
1. Attendance	<i>Record members present (if absent, include reasons and whether teammates were notified in advance).</i>
2. Purpose of Meeting	
3. Discuss work completed since last meeting.	<i>Team members report on what has been accomplished. Record notes of those reports here.</i>
4. Summarize work completed during meeting	<i>Summarize discussion and work accomplished.</i>
5. Review action items to be completed after meeting	<i>Who will do what by when?</i>
6. Schedule next meeting	<i>Note time, place, and purpose.</i>
7. Recording secretary	<i>Note who took the meeting minutes and the date that meeting minutes were circulated by e-mail.</i>

Demo 2 Meeting

Meeting Date: 11/08/2024	Start Time: 1:00pm End Time: 1:50pm Summary of Meeting
1. Attendance	<i>All Present</i>
2. Purpose of Meeting	<i>To finalize the communication between the Pi and Arduino and continue physical drive tests</i>
3. Discuss work completed since last meeting.	<i>Team member: Brendan. Worked on code book and communication transfer from Pi to Arduino</i>
	<i>Team member: Noah. Worked on code book and communication generation of the Pi.</i>
	<i>Team member: Logan. Worked on PID controller and the error detection of moving straight on the Arduino side.</i>
	<i>Team member: Bradley. Worked on Arduino state machine and receiving communications from the Pi</i>
4. Summarize work completed during meeting	<i>Gimpy the robot successfully scans in a circle, finds the marker and moves towards it.</i>
5. Review action items to be completed after meeting	<i>Team member: All. Meet to trouble shoot the communication for stopping the robot and making the 90-degree turn. Continue physical tests to be completed by Sunday.</i>
6. Schedule next meeting	<i>11/15/2024</i>
7. Recording secretary	<i>Bradley Dobbins</i>

<https://github.com/grustlersdotcom/SEEDLab/tree/main/Demo2>