

Team Minutes for [Team #7]

Delete the instructions in black italics and replace them with your team's information. Add new information after each meeting and save the document with the current date after the document name. This will create one long document that includes the minutes of all team meetings. You will have the old versions saved under document names with the previous dates in case they are needed.

Team Members' Names		
Name: Brendan Roberts		
Name: Noah Henderson		
Name: Logan Lindeman		
Name: Bradley Dobbins		

Meeting Agenda Template

Meeting Date: Put date here	Start Time: Record time meeting started End Time: Record meeting end time Summary of Meeting
1. Attendance	Record members present (if absent, include reasons and whether teammates were notified in advance).
2. Purpose of Meeting	
3. Discuss work completed since last meeting.	Team members report on what has been accomplished. Record notes of those reports here.
4. Summarize work completed during meeting	Summarize discussion and work accomplished.
5. Review action items to be completed after meeting	Who will do what by when?
6. Schedule next meeting	Note time, place, and purpose.
7. Recording secretary	Note who took the meeting minutes and the date that meeting minutes were circulated by e-mail.

Final Demo Meeting

Meeting Date:	Start Time: 1:00pm End Time: 1:50pm
11/25/2024	Summary of Meeting
1. Attendance	All Present
2. Purpose of	To test the final robot and tune speed.
Meeting	
3. Discuss work	Team member: Brendan. Worked on color threshold and
completed since	orientation of robot.
last meeting.	Team member: Noah. Worked on marker distance threshold
	and Pi Queue logic.
	Team member: Logan. Worked on PID controller and alignment to marker drift.
	Team member: Bradley. Worked on motor misalignment and
	adjusting turn percentages after marker detection
4. Summarize	Gimpy the robot successfully scans in a circle, finds the marker
work completed	and moves towards it. It stops a foot away and turns correctly.
during meeting	Then it also sees the next marker and repeats. Final demo
	should be good if the hardware doesn't crap out again.
5. Review	Team member: All. Continue final course testing and delay
action items to	between state machines steps. The color shading of the green
be completed	and red are a little dim. Need slight color correction.
after meeting	
6 6 1 1 1	12/2/2021
6. Schedule	12/2/2024
next meeting	Due dieux De la la in e
7. Recording	Bradley Dobbins
secretary	

https://github.com/grustlersdotcom/SEEDLab/tree/main/Demo2