

COLLEGE OF LETTERS AND SCIENCE INSTRUCTIONS

Summer Sessions

Process for Changing Class Schedule in Summer*

If the course is still in progress:	Submit your request via the online Summer Sessions Student Record Change Form.
(For Session A courses only) If Session A has ended, but Summer Sessions has not ended in its entirety:	Visit the College of Letters and Science to request a dean's appointment a retroactive change of schedule.
Once Summer Sessions in its entirety has ended:	Visit the College of Letters and Science to request a dean's appointment for a retroactive withdrawal.

* Please note that high school students, fall admits, and students in the various special programs offered by Summer Sessions (e.g. Summer Bridge, Summer Internship Program, Freshmen Edge, Transfer Edge, Travel Study and Internship Program Students, and Pre-Collegiate Program) are not under the jurisdiction of the College of Letters and Science Undergraduate Advising.

Websites

**College of Letters and Science
Undergraduate Advising:**

ls-advise.berkeley.edu

**College of Letters and Science
Advising Appointments**

bhive.berkeley.edu

**Summer Sessions Academic Calendar
and Deadlines:**

summer.berkeley.edu
