

Nathan Maney

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PROFESSIONAL EXPERIENCE

Qualitemps Inc., MMSD (Aug 2022-Present)

- Monitor & maintain sub application list
- Data entry & maintenance of records
- Scanning & filing sensitive documents
- Quality control onboarding & references
- Prioritizing urgent tasks
- Support incident report ticket resolutions

Answering Innovations LLC. (July 2020-April 2021)

- Role: Telephone Operator
- Handled high volume of phone calls
- Guided clients through troubleshooting
- Secure handling of credit transactions

UW Survey Center (Aug 2018-July 2019)

- Role: Survey Interviewer
- Conducted precise scientific surveys
- Data entry of respondents' answers
- Learned outbound calling practices
- Learned research standards and practices

CONTENT CREATION

Flyover State Park- YouTube (Nov 2020-Present)

- Live Streaming & video editing
- Create flat & video graphics
- Create graphical elements for streams
- Produce audio & maintain quality
- Participating in commentary/analysis
- Learned live production skills

UW Housing-Dining (July 2016-Jan 2018)

- Role: Food/Retail Catering Lead 3
- Prioritized timely delivery
- Learned coordination large events
- Administrative and data entry tasks
- Supervised student staff of 25 +

Wisconsin Union (Aug 2014-July 2016)

- Role: Food Service Assistant 4
- Performed inventory analysis
- Data entry of daily temp logs
- Developed new menu items
- Learned batch production
- Supervised 30+ student staff

Wisconsin Union (Nov 2011-Aug 2014)

- Role: Food Service Assistant 3
- Lead worker in short order food service
- Data entry for food cost analysis
- Created new menu items
- Learned inventory

Grymgar- YouTube (July 2020-Present)

- Making Minecraft oriented content
- Attention to SEO & tags for algorithm
- 100+ subscribers & over 5,000 views
- Create graphical elements for videos
- Produce audio & maintain quality
- Learned video editing skills

EDUCATION

University of Wisconsin-Madison, Class of 2021

- Bachelor of Arts, History
- Digital Studies Certificate
- Dean's list honors, 2019-21
- first generation & returning student
- "Scientists & Moral Responsibility" presentation to History Board of Visitors

SKILLS

Adobe Photoshop, InDesign, Premiere Pro, Illustrator, After Effects, HTML5, CSS, OBS Studio, Windows 10, Microsoft Word, Microsoft Excel, Facebook, YouTube, Instagram, Microsoft Access, Munis, Cornerstone Application Management, Frontline Absence Management

LANGUAGES

English (native), German (intermediate)

VOLUNTEER

89.9 WORT (2021)

- Created flyer for WORT volunteer picnic

University Staff Congress (2014-16)

- Served on Policy and Budget Committee
- Represented co-workers interests in shared governance in District 133

Union Steward (2012-18)

- Represented co-workers in grievances and disciplinary proceedings for AFSCME 171

Executive Secretary (2016-18)

- Created newsletters and flyers for AFSCME 171
- Developed meeting minutes & agendas
- Regularly attended executive & membership meetings
- Exhibited leadership & cultivated sense of responsibility for co-workers