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|  | **Summary** |

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| Nathan  Maney  www.nathanmaney.com | 2610 Scofield St. #2 Madison WI 53704  (608)359 9665  nmaney@gmail.com  www.linkedin.com/nathanmaneyprofessional |

Returning and first-generation student finishing my degree this spring. Looking for employment in academic or non-profit settings to help change policy for the betterment of all.

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|  | Education |

## History B.A. | UW-Madison College of Letters and Science

## Digital Studies Certificate | UW-Madison College of Letters and Science

### Anticipated Graduation Date Spring 2021

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|  | Experience |

## Telephone Operator| Torcom: The Perfect Answer LLC.

### 1/2020-Present

Help customers with troubleshooting, leave messages for normal business team, address concerns of frustrated customers. Learned how to work remotely as a team member.

## Food Retail/Catering Lead 3 | University Housing-Catering

### 7/2016-2/2019

Served customers with attentiveness and positivity; printed recipes and maintained daily truck log; supervised student staff of 25+; moved heavy carts and optimized storage space; worked calmly under pressure in stressful situations

## Food Service Assistant 4 | Union South Kitchen

### 7/2014-7/2016

Called clients and vendors to place orders and resolve issues; maintained temperature log and updated Excel and Word documents; trained and supervised staff; devoted to food quality

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|  | Skills |

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| * Leadership * Communication * Microsoft | * Adobe Creative Cloud * Time management * Problem-Solving |

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|  | Activities & Service |

Former Union Steward and Secretary of AFSCME Local 171 (2013-2017) with clerical duties; former Representative of University Staff Congress 2014-2016, the Shared Governance Body for University and Academic Staff at UW-Madison; University Budget Committee member 2016-2018