When we should add accommodation in itenarry section ? base on the fact hotel is usually booked in travel part

Similar question like above, why there is a flight ticket receipt ?

My thoughts and facts from workshop

I have noticed that we were talking about user roles in cytric before explaining them

Expense statement workflow :

Create -> approve(or oudit and accounting)-> export to SAP -> in sap there is a posting step -> than it can be validate on client side or it is approved automaticly -> than it goes to payment process

To the next workshop prepare template with every section where I can add and remove thing after discussions

SAP:

* Statement can be canceled from SAP, and than it returns as a new expense statement
* All attachments are also stored in SAP

Exchange rate:

* Is taken from a day of travel

Approval workflow:

* Get the description and workflow for each basic approval
* In ERS there is a section “There is a possibility to set default approver or list of approvers”, how it can be reached in different way ? By providing approver name manually ?