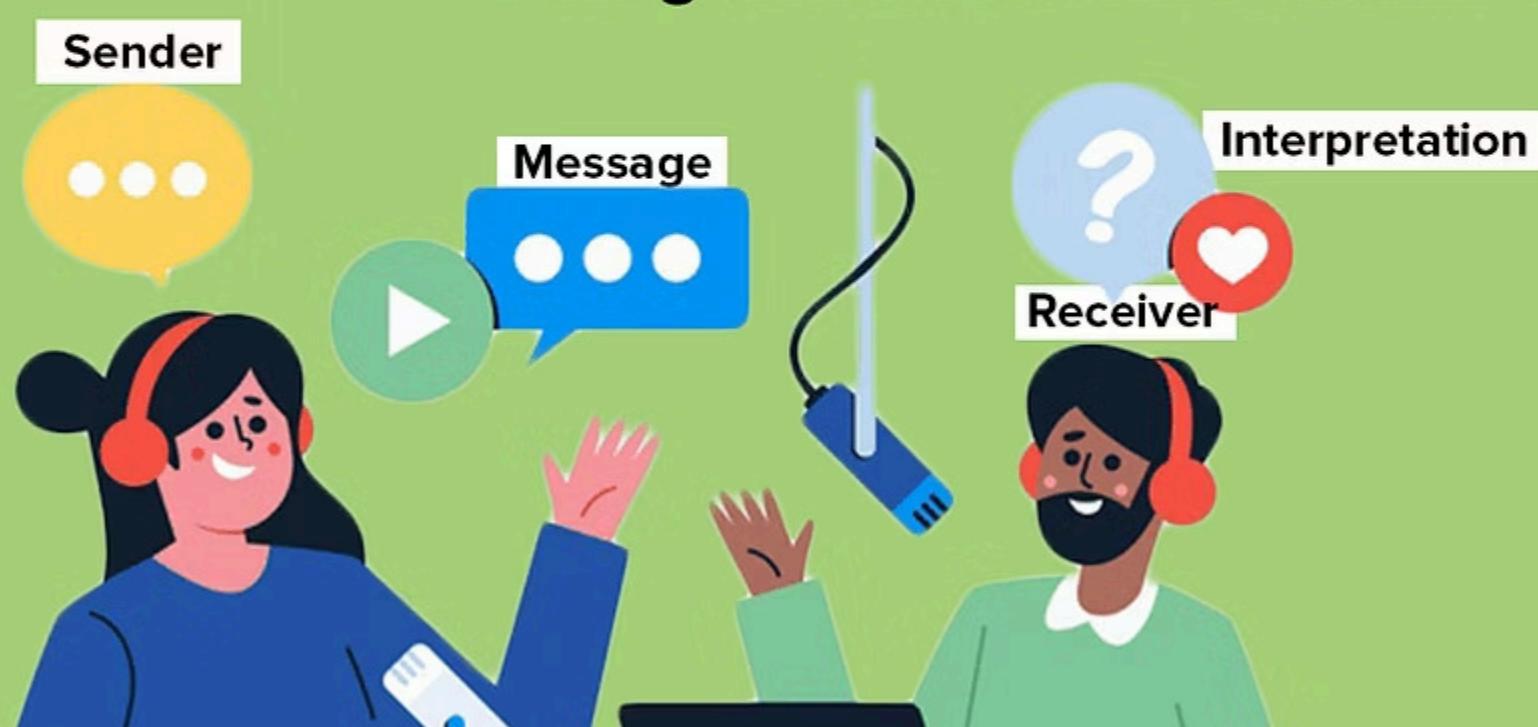


“ Communication is the process of passing information (sending) and understanding (receiving) the same from one person to another through verbal and non verbal means ”



Mastering Communication Skills

Unlock your potential with key communication concepts.

1. **What is the role of communication?**
2. **Explain the elements of communication.**
3. **Explain communication process(Communication cycle / communication stage) in detail.**
4. **What are the principles of communication? or Explain the 7 C's of communication.**
5. **What are the barriers of communication? How can we overcome or minimize those barriers?**
6. **What is effective communication? How can we make our communication effective?**
7. **Explain the significance of feedback in the process of communication. Why is it necessary?**
8. **What is formal communication? Explain with their types.**
9. **State the difference between formal and informal communication.**
10. **What is the difference between verbal and non-verbal communication?**
11. **Explain formal communication with their types.**
12. **Explain the significance of non-verbal communication.**
13. **What is Parts of Speech? Define their types with examples.**
14. **Define the following: i. Synonyms ii. Antonyms**
15. **Application, Business Letter, Email and Notice**
16. **Meaning of all the poems given in the syllabus.**
17. **Author name of all the stories/eassay and poems given in the syllabus.**