



02/03/2022

Godfred Sabbih  
900 mountain creek, Apt A2  
Chattanooga, Tennessee 37405  
United States of America  
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Dear Godfred,

It is my pleasure to offer you a position with Merck Sharp & Dohme Corp. ("Merck" or the "Company"), a wholly-owned subsidiary of Merck & Co., Inc. At Merck, we see ourselves as a company inspired to invent. We are determined to discover, develop and deliver medicines and vaccines that will improve the lives of more people in more places around the world. We are a global health care leader with a diversified portfolio of prescription medicines, vaccines and animal health products. Today we are building a new kind of healthcare company - one that is ready to help create a healthier future for all of us.

Our ability to excel depends on the integrity, knowledge, imagination, skill, diversity and teamwork of people like you. To this end, we strive to create an environment of mutual respect, encouragement and teamwork. As part of our global team, you'll have the opportunity to collaborate with talented and dedicated colleagues while developing and expanding your career.

**Position and Reporting Relationship:**

This position will be a paid internship assignment with Merck in the position of 2022 - Computational and Structural Chemistry Intern. In this position, you will be an employee of Merck and will report to Jennifer Johnston at USA - New Jersey - Kenilworth. For Merck internal records, the Job Title will be: Associate Specialist, Administrative Services. Our offer includes the following:

Your internship will consist of an assignment for up to 12 weeks and will begin on approximately 05/31/2022. Your contact for this opportunity within Research is: Jennifer Johnston and they can be reached at: jennifer.johnston@merck.com. Your Human Resources Contact for this opportunity is: Brandi Jackson and they can be reached at: brandi.jackson@merck.com.

**TOTAL COMPENSATION**

**Base Pay:**

You will be paid a base biweekly salary of \$3,912 less all applicable withholdings. Your compensation will be based on a 38.75 hour work week.

**Annual Incentive Plan:**

Interns and Co-ops are not eligible to participate in Merck's incentive plans, including Merck's Annual Incentive Plan (AIP) or Long-Term Incentive (LTI) Program.

**Travel Reimbursement:**

If your permanent residence is 50 or more miles away from your assigned Merck work site, your department will reimburse you for your travel expenses to/from your permanent residence/school at the onset and completion of your assignment. Reimbursed expenses are limited to air fare within the continental United States, one checked piece of luggage (up to \$50 round-trip), cab fare to/from the airport or train terminal, rail/bus fare, or mileage accrued on your personal vehicle. Mileage reimbursement will be calculated based on distance between origin and destination, and limited to \$250 each way. The current IRS reimbursement rate will be used to determine your reimbursement. Car rental, en-route lodging expenses and meals will not be reimbursed. Shipping and storage of goods and/or furniture will also not be reimbursed.

**Benefits:**





Merck's Health and Insurance Benefits Program: Interns and Co-ops are not eligible to participate in the Company's health and insurance plans, including Merck's Health and Insurance Benefits Program covering healthcare and other benefits for Salaried Employees.

**Savings and Retirement Plans:**

Interns and Co-ops are not eligible to participate in the Employee Savings Plan or the Retirement Plan for Salaried Employees.

**Holiday Policy:**

Merck policy currently provides 12 fixed holidays which are pre-determined holidays. You will enjoy the benefit of these holidays if they fall within the duration of your assignment. In addition, the Company has 4 year-end shutdown days; if the shutdown occurs during your assignment, you will not be paid for the shutdown period.

**Vacation Policy:**

Interns and co-ops are not eligible for vacation/sick days.

If your job functions will require the release of certain export-controlled technology and/or software, an export license may be required under U.S. export control laws and regulations as set forth in the Export Administration Regulations, 15 C.F.R. Parts 730-774, and the International Traffic in Arms Regulations, 22 C.F.R. Parts 120-130. This offer is contingent upon your providing us with the information requested within [seven days] of receipt of this offer, and with any subsequent information requested within [seven days] of receipt of such request, to allow us to determine if an export control license is required in connection with your employment. This job offer and your employment with Merck (if applicable) is also contingent upon Merck's determination that an export license is not required in connection with your application.

Export license applications require the collection and processing of your personal data. Merck will collect, securely store, and provide this data to external U.S. legal counsel and multiple U.S. government agencies during the course of the license application process. At any time during the export license application process you may request to modify, block, delete, or to stop processing of your individual data. Such requests must be communicated to the Global Trade Compliance Center of Excellence.

**Military Reservists:**

Merck Sharp & Dohme Corp. is a Military Friendly Employer and we thank you for your service! Merck Sharp & Dohme Corp. proudly offers a generous military leave policy.

**Workplace Accommodations:**

Merck Sharp & Dohme Corp. seeks to support employees of all abilities. Merck Sharp & Dohme Corp. Workplace EnABLEment program offers employees the resources they need to contribute to Merck Sharp & Dohme Corp. at the highest level and to advance the business goals of the Company. The Workplace Accommodation Team may be reached via email at [workacc@merck.com](mailto:workacc@merck.com).

**Representation:**

This offer is made to you based upon your representations that (i) your employment at Merck Sharp & Dohme Corp. will not conflict with, or result in the breach of or violation of, any other agreement, instrument, order, judgment or decree to which you are a party or by which you are bound, and (ii) you are not a party to or bound by any employment agreement, non-compete agreement or confidentiality agreement with any other person or entity that would restrict your employment at Merck Sharp & Dohme Corp.

The compensation and benefits described in this letter are provided under and subject to the terms and conditions of the applicable plans, programs and policies of Merck Sharp & Dohme Corp. Nothing in this letter in any way limits the right of Merck Sharp & Dohme Corp. to amend or terminate those plans, programs or policies.



Subject to applicable law, this offer is contingent upon your successful completion of a pre-placement drug screen, satisfactory verification of your employment history, education, criminal history, and background check results. By accepting this offer, you understand that your employment is contingent upon providing the company with proof of full COVID-19 vaccination at your date of hire, or with information sufficient to demonstrate, based upon the company's reasonable discretion, that you qualify for a medical or religious accommodation to the COVID-19 vaccination requirement. We advise you not to alter your current employment status until we advise you that the above contingencies have been successfully completed.

Your employment with Merck Sharp & Dohme Corp. is "at will". This means that just as you are free to leave the Company at any time, the Company retains the same right to terminate your employment at any time, with or without cause and with or without notice. Nothing herein shall be construed as creating a contractual relationship between you and Merck Sharp & Dohme Corp.

**Important Reminder:**

As referenced in the Certification and Acknowledgement section of the Candidate Application and EEO Information you completed as part of the application process, your current employer verification (if applicable) will take place after all other pre-employment contingencies clear and you have tendered your resignation from your current employer.

This offer is also contingent upon proof of your identity and eligibility to work in the United States, as required by the Immigration Reform and Control Act of 1986. This includes completion of the I-9 form and production of the required documentation. (A List of Acceptable Documents that establish your identity and eligibility to work in the U.S., which you are required to bring with you on your first day of work, will be forwarded to you upon your acceptance of this offer.)

This offer is also contingent upon your signing a Terms & Conditions of Employment document on your first day of employment. This document includes the following non-solicitation clause: While an employee of Merck Sharp & Dohme Corp., and for a period of one year after such employment terminates, I will not solicit, persuade or induce, or attempt to solicit, persuade or induce, directly or indirectly, any employee of Merck Sharp & Dohme Corp. to accept employment involving competitive work with another employer.

Our employees are the key to our company's success. We demonstrate our commitment to our employees by offering a competitive and valuable rewards program. The benefits available at Merck Sharp & Dohme Corp. are designed to support the wide range of goals, needs and lifestyles of our employees, and the people that matter most in their lives.

Once you accept your offer, we recognize you may have questions prior to your official start date. Click here to learn more about what to expect as you prepare for your first day with our company. You'll also learn about our company's culture, history, products, how we operate and much more. <https://jobs.merck.com/newhire> [jobs.merck.com]

To confirm your response to this offer, please sign and date where indicated below via e-signature by 02/10/2022 .

Please note that you will receive additional documents required in order to initiate your "on-boarding" process for employment. You will be assigned a New Employee Administration (NEA) Analyst who will be contacting your approximately 60 days prior to your start date to begin your on-boarding process and who will be your point of contact throughout this process.

With your abilities and experience, I know you will be able to contribute to and benefit from the growth of the Company. I believe this position offers an outstanding career opportunity and look forward to your acceptance.

Sincerely,

Brandi Jackson  
Talent Acquisition Advisor



I accept the employment offer and its terms contained in this letter.