

**Japan Studies Certificate Program (JSCP)**  
**School of Global Studies and Collaboration (GSC)**  
**AOYAMA GAKUIN UNIVERSITY**  
**APPLICATION FORM**

Paste an ID photo  
 taken in the last 6  
 months  
 (Size 4 cm x 3 cm)  
 \*Photocopied  
 picture is not  
 acceptable.

<b>GSC OFFICE USE ONLY:</b>		
Duration : <input type="checkbox"/> Fall (September – February) <input type="checkbox"/> Spring (April – August) <input type="checkbox"/> One Year	Application checked by :	Application received (date) : <hr/> Application Number :

<b>1. Duration of your study at JSCP :</b>
<input type="checkbox"/> Fall (September – February) <input type="checkbox"/> Spring (April – August) <input type="checkbox"/> One Year

<b>2. Personal Information :</b>	
<b>Name in Full (as shown on your passport)</b>	
..... Last (Family)	..... First
..... Middle	
<b>Name in Japanese Katakana (if applicable)</b>	
..... Last (Family)	..... First
..... Middle	
<b>Name in Chinese Characters (only if you are of Chinese, Taiwanese, Korean, or Japanese descent)</b>	
..... Last (Family)	..... First
..... Middle	
<b>Date of Birth</b>	<b>Place of Birth</b>
____/____/____ Year (YYYY) / Month (MM) / Day (DD)	..... City      Province/State      Country
<b>Age</b>	<b>Sex</b> <input type="checkbox"/> Male <input type="checkbox"/> Female
<b>Marital Status</b> <input type="checkbox"/> Single <input type="checkbox"/> Married (Number of children: ____ )	
<b>Nationality(Country of Citizenship)</b>	<b>Mother Tongue</b>
* Do you have Japanese citizenship? <input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>3. Contact Information :</b>	
<b>Present Address</b>	
<b>Home Address (if different from the above)</b>	
<b>Phone</b>	<b>Mobile Phone</b>
<b>E-mail address 1</b>	<b>E-mail address 2</b>

4. Emergency Contact Information :	
Emergency Contact Person Name	Relationship
.....	
Address	
Phone	Mobile Phone
E-mail address	

5. Academic Information :	
Home Institution Name	Country
Current Status <input type="checkbox"/> 1 <sup>st</sup> Year <input type="checkbox"/> 2 <sup>nd</sup> Year <input type="checkbox"/> 3 <sup>rd</sup> Year <input type="checkbox"/> 4 <sup>th</sup> Year <input type="checkbox"/> Master's <input type="checkbox"/> Doctorate <input type="checkbox"/> Other:.....	
Major (if undeclared, the academic field of your interest)	Are you from our partner institution? <input type="checkbox"/> Yes <input type="checkbox"/> No
G.P.A. (4.0 Point Scale) <input type="checkbox"/> GPA at home university ..... (4.0 Point Scale) <input type="checkbox"/> Other .....	
Name of coordinator (of your study-abroad) Mr/Mrs/Ms.	Title/Position
Address	
Phone	Coordinator's E-mail Address

6. Educational Background (Attach an additional sheet if more space is needed) :				
Name of School	Location	Period Attended	Your Age	Date of Completion/Subject

7. Language Proficiency :	
Japanese	<b>Have you ever taken the Japanese Language Proficiency Test ("Nihongo Nouryoku Shiken")?</b> If "Yes," please indicate the level passed and score, and attach a copy of the official score report. If "No," please answer English Language Proficiency  <input type="checkbox"/> Yes    Level Passed (       ) Score (       ) <input type="checkbox"/> No
	<b>How long have you studied Japanese (at your home university, other institutions and/or by yourself) in total?</b>
English	<input type="checkbox"/> Native English speaker <input type="checkbox"/> TOEFL iBT score ..... <input type="checkbox"/> TOEFL PBT score ..... <input type="checkbox"/> IELTS score ..... <input type="checkbox"/> Other(please specify) .....

## 8. Financial Information :

The following are estimated living costs for attending JSCP as an international student for one semester year (6 months).

Food	¥	200,000
Books and materials	¥	40,000
Transportation	¥	20,000
Extracurricular activities	¥	50,000
National Health Insurance	¥	15,000
Accommodation	¥	200,000
Miscellaneous	¥	75,000
Total	¥	600,000

### Section A Sources of Financial Support

#### 1. Method of funding for living expenses while in Japan

- ☐ Your own funds (Complete Section A. Please attach your bank statement.) ¥ \_\_\_\_\_
- ☐ Funds from your parents, relatives or private sponsor  
(Complete Sections A and B. Please attach your sponsor's bank statement.) ¥ \_\_\_\_\_
- ☐ Government or Private Scholarship(s):  
Name of Sponsoring Agency: \_\_\_\_\_  
(Complete Section A. Please attach the letter of award) ¥ \_\_\_\_\_

#### 2. Total sum of money available for your study period at AGU ¥ \_\_\_\_\_

(Note: Minimum yen required: ¥ 1,200,000/year or ¥600,000/6 months)

### Section B Affidavit of Financial Support

Name of Sponsor: \_\_\_\_\_

Address of Sponsor: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

#### Sponsor's Guarantee:

I hereby guarantee that the sum of ¥ \_\_\_\_\_ will be available for the above-named student while he/she is in Japan on the School of Global Studies and Collaboration, Japan Studies Certificate Program.

Sponsor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Please attach your sponsor's bank statement.)

## 9. Accommodation :

Please indicate your accommodation arrangements while studying at GSC.

- ☐ I will apply for a dormitory room which GSC will organize.

\* Dormitory application form will be sent to you after your admission is confirmed.

\* Since the dormitory availability is limited, this does not guarantee the acceptance to one.

- ☐ I will arrange my own accommodation. (please clarify : \_\_\_\_\_ )

## 10. Dietary Requirements :

If you have any dietary requirements for health or religious reasons, please let us know in advance.

Please check any of the followings that apply to you.

- ☐ Vegetarian (will eat animal products, but not meat)
- ☐ Vegan (vegan...no animal products whatsoever)
- ☐ Halal (no pork/alcohol)
- ☐ Other (please specify) \_\_\_\_\_

### 11. Student Buddy Preferences :

A buddy is a student volunteer who will be assigned to help you with campus life and day-to-day matters while you are at AGU.

Do you need a buddy?

☐ Yes

☐ No

If "Yes", do you have any preferences (e.g., gender, field of study, language ability, etc.)?

### 12. Checklist of required documents :

A final decision concerning admission can be made when the following materials are received by the Academic Affairs Division of Sagamihara Campus Administration Department. Please check each item as completed.

#### Check Box

AGU Office Use

Applicant Use

☐☐

1. Application form for GSC-JSCP Students (an AGU form)

☐☐

2. Nomination Letter from Home Institution

☐☐

3. Photocopy of Japanese Language Proficiency Test Report (if applicable)

☐☐

4. Photocopy of score report of TOEFL or IELTS (if applicable)

☐☐

5. Official transcript of home university

☐☐

6. Statement of academic objectives \*More than a page of A4 size.

☐☐

7. Certificate of Physical Condition (an AGU form)

\*X-ray (mandatory) must be done within 3 months of the application deadline and with the date indicated.

☐☐

8. Application for Certificate of Eligibility (an AGU form; to be submitted via e-mail)

\*Not required for students with Japan nationality.

☐☐

9. Original official bank statement

\*Minimum Japanese yen required: ¥ 1,200,000/year or ¥600,000/6 months

☐☐

10. Photocopy of valid passport

☐☐

11. 5 ID photos (4 cm x 3 cm) taken in the last 6 months

\* Color photocopies are not acceptable.

\* One photo should be pasted on the first page of this application form.

☐☐

12. Course Registration List (an AGU form)

☐☐

13. Information for Buddies (an AGU form)

☐☐

14. Questionnaires on Internships (an AGU form, if applicable)

### 13. Certification and Signature :

In signing this form, I certify that all statements on this application are true and accurate to the best of my knowledge. I understand that my application is incomplete without my signature below, and that my application will be returned if it is not signed. I authorize the release of any information submitted by me as application materials to any person, organization or government agency, only if the information is necessary for the admission process for GSC-JSCP students.

Applicant Signature .....

Print Name .....

Date .....

For any further information, please contact at:

School of Global Studies and Collaboration (GSC), Aoyama Gakuin University  
Academic Affairs Division, Sagamihara Campus Administration Department  
5-10-1 Fuchinobe, Chuo-ku, Sagamihara, Kanagawa 252-5258, Japan  
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E-mail : [jscp@gsc.aoyama.ac.jp](mailto:jscp@gsc.aoyama.ac.jp)  
Webstie: <http://www.gsc.aoyama.ac.jp/international/>