



# FACT SHEET

## Academic Year 2016/2017



<b>Full Legal Name of Institution</b>	School of Global Studies and Collaboration (GSC), <b>Aoyama Gakuin University (AGU)</b>
<b>Contact Information</b>	Academic Affairs Division 5-10-1 Fuchinobe, Chuo-ku, Sagamihara-shi, Kanagawa 252-5258, Japan TEL: +81(0)42-759-6050      FAX: +81(0)42-759-6035 E-mail: <a href="mailto:jscp@gsc.aoyama.ac.jp">jscp@gsc.aoyama.ac.jp</a>
<b>University Website</b>	<a href="http://www.aoyama.ac.jp/en/">http://www.aoyama.ac.jp/en/</a>
<b>Faculty Website</b>	<a href="http://www.gsc.aoyama.ac.jp/international/">http://www.gsc.aoyama.ac.jp/international/</a>
<b>AGU at a Glance</b>	Aoyama Gakuin University (AGU), established in 1949, is the largest institution within the Aoyama Gakuin system. AGU has earned a reputation for its quality of education and cosmopolitan ambience. It is widely recognized as one of Japan's leading universities. In addition to specialized instruction, it cultivates individuals with strong ethics and social values, who actively carry out their responsibilities for the sake of people and communities throughout the world. We have 10 schools and 24 departments in our undergraduate programs.
<b>GSC at a Glance</b>	The School of Global Studies and Collaboration (GSC) opened its doors in April 2015, becoming AGU's 10th faculty. GSC takes an interdisciplinary curricular approach through four clusters (Media/Spatial Information, Sociology, Collaboration and Business) based on the social sciences. Experienced practitioners teach the students so they can integrate theories into professional practice for solving today's social problems and improve the global community through project-based learning activities.
<b>Japan Studies Certificate Program (JSCP) at a Glance</b>	GSC offers a Japan Studies Certificate Program (JSCP) for international and Japanese students to give them an intensive education on traditional and modern Japan. The program allows students to learn from some of Japan's renowned researchers, policy analysts and artists. The courses include topics and issues relating to Japanese business, economics, culture, history and geography such as cutting-edge mapping skills and anime. Some of the coursework involves field trips and hands-on experiences. This program also offers unique field trips and internship opportunities to promote a better understanding of what students learn in the classroom.
<b>Sagamihara Campus at a Glance</b>	The Sagamihara Campus, opened in 2003, is just a convenient train ride away from the center of Tokyo and close to Fuchinobe Station on the JR Yokohama Line. The 160,000 square-meter site is home to 19 buildings. About 4,200 students study here. One of its main features is that education and research are carried out in collaboration with local residents, companies and governments, as the campus is open to the local community.
<b>AGU Facts</b>	<ul style="list-style-type: none"><li>* Student enrollment (as of May 2015): AGU: 18,835 (17,618 undergraduates and 1,217 graduates) GSC: 225 (first-year students only)</li><li>* Faculty size: 595 (AGU), 23 (GSC) (full-time staff only)</li><li>* No. of overseas partner universities: 113 (as of July 2015)</li><li>* Overseas offices in Thailand and Taiwan</li></ul>

## GENERAL INFORMATION on JAPAN STUDIES CERTIFICATE PROGRAM (JSCP)

Language of Instruction	<div>- Japan Studies Certificate Program Core Courses: 100 % in English</div> <div>- GSC Academic Courses: English and/or Japanese</div>																										
Credit Requirements	<div>1. Students enrolling in this program can register for any of the courses offered by GSC.</div> <div>2. JSCP students must take at least 15 credits per semester.</div>																										
Certificate Requirements	<div>1. Completion of at least one semester of study</div> <div>2. Completion of at least 8 credits from Japan Studies courses</div>																										
Preparatory Language Course for Incoming Students	N/A																										
Academic Units and Grading	<div>Most AGU courses count for either one or two units of credit. A two-unit course meets for one 90-minute session per week.</div> <table><tr><th>Official Transcript</th><th>Report to student</th><th>Score</th><th>Evaluation</th></tr><tr><td>AA</td><td></td><td>100-90</td><td rowspan="4">Pass</td></tr><tr><td>A</td><td></td><td>89-80</td></tr><tr><td>B</td><td></td><td>79-70</td></tr><tr><td>C</td><td></td><td>69-60</td></tr><tr><td rowspan="2">Not indicated</td><td>XX</td><td>Under 59</td><td rowspan="2">Fail</td></tr><tr><td>X</td><td>Absence</td></tr></table>				Official Transcript	Report to student	Score	Evaluation	AA		100-90	Pass	A		89-80	B		79-70	C		69-60	Not indicated	XX	Under 59	Fail	X	Absence
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Academic Transcripts	An official academic transcript will be sent to the student and the International Office of the student's home university by the Academic Affairs Division of Aoyama Gakuin University upon completion of the semester.																										
Academic Level for JSCP	We accept both undergraduate and postgraduate students. However, courses offered will be undergraduate level.																										
Program Duration	One or two semesters (half to one full academic year).																										
Services/Facilities	<div><div><b>Library</b></div><div>AGU's libraries house 2.2 million books. Basic services such as reserving books and extending return dates can be handled online.</div></div> <div><div><b>Student Health Clinics</b></div><div>Students have access to Student Health Clinics that provide regular health checks for early diagnosis and prevention of illness as well as emergency treatment, medical testing and health research.</div></div> <div><div><b>Internet Access</b></div><div>Wi-Fi Internet access is available for JSCP students throughout the campus.</div></div> <div><div><b>Bookshop</b></div><div>Students can get most things they need for university life at our bookshop. They can buy textbooks, school supplies and computers, as well as regular books, magazines, and electronic appliances at student prices.</div></div> <div><div><b>Cafeteria</b></div><div>The student dining hall offers an extensive and inexpensive menu as well as space where students can enjoy takeaway dishes. There is also a convenience store and a large student lounge.</div></div>																										

## ACADEMIC CALENDAR 2016/2017 SESSION

SPRING SEMESTER	
Last week of March April 7 <sup>th</sup> – July 23 <sup>rd</sup> July 25 <sup>th</sup> - August 2 <sup>nd</sup> August 3 <sup>rd</sup> – September 15 <sup>th</sup>	Orientation Lectures Exams Summer Break
FALL SEMESTER	
September 9 <sup>th</sup> - 15 <sup>th</sup> September 16 <sup>th</sup> - December 22 <sup>nd</sup> December 23 <sup>rd</sup> – January 5 <sup>th</sup> January 6 <sup>th</sup> - 24 <sup>th</sup> January 25 <sup>th</sup> – February 1 <sup>st</sup> February 2 <sup>nd</sup> – March 31 <sup>st</sup>	Orientation Lectures Break Lectures Exams Spring Break

*\* Academic Calendar written above is subject to change.*

## APPLICATION PROCEDURES

<b>Application Requirements</b>	<p>JSCP is open to all students from universities outside Japan. However, students from partner universities will be given priority.</p> <p>In order to apply to JSCP, you must:</p> <ol style="list-style-type: none"> <li>1. <u>Be enrolled as a degree student at your home university</u></li> <li>2. <u>Have completed at least one academic year of study at your home university</u></li> <li>3. <u>Be nominated by your home university (An official coordinator's contact information from the home university is required.)</u></li> <li>4. <u>Have achieved IELTS 6.0 or TOEFL iBT 78 or higher if your first language is NOT English</u></li> </ol> <p>* If you would like to take courses given in Japanese, it is preferable for you to have either one of the following language proficiency levels:</p> <ul style="list-style-type: none"> <li>- Equivalency of JLPT N4 or higher</li> <li>- More than one year of classroom study or self-study of Japanese</li> </ul>
<b>Application Materials</b>	<p>Applicants must submit the following materials.</p> <ul style="list-style-type: none"> <li>• Application for GSC-JSCP Students*</li> <li>• Letter of recommendation</li> <li>• Photocopy of score report of Japanese Language Proficiency Test (if applicable)</li> <li>• Photocopy of score report of TOEFL or IELTS (if applicable)</li> <li>• Official transcript of home university</li> <li>• Statement of academic objectives</li> <li>• Certificate of Physical Condition*</li> <li>• Application for Certificate of Eligibility*</li> <li>• Original official bank statement</li> <li>• Photocopy of valid passport</li> <li>• 5 ID photos (4 cm x 3 cm) taken in the last 6 months</li> <li>• Course Registration List*</li> <li>• Information for Buddies*</li> </ul> <p>*AGU forms are available for download from the website.</p>
<b>Application Deadlines</b>	<p>September Intake – <b><u>Middle of November</u></b></p> <p>April Intake – <b><u>Late April</u></b></p>
<b>Visa Information</b>	<p>JSCP students are required to have an official visa (student visa) for entry into Japan. AGU will, on behalf of the students, apply to the Tokyo Immigration Bureau for the Certificate of Eligibility (COE). As soon as the COE is issued, it will be sent to your home university. You will need to bring the COE to your local Japanese embassy or consulate and obtain a student visa.</p>
<b>Admission Schedule</b>	<ol style="list-style-type: none"> <li>1. Approximately one month after application deadline, notification of admission to all accepted students will be sent via e-mail.</li> <li>2. A few months after sending the acceptance e-mail, a Welcome Package, including the Certificate of Eligibility and detailed information about orientation week, will be sent to your home university via the post.</li> </ol>

## TUITION/PAYMENT INFORMATION

<b>Tuition</b>	<p><b>1. Tuition fee per credit: 20,000 JPY</b> (Minimum 15 credits registration is required per semester.)</p> <p><b>2. Registration fee per semester: 30,000 JPY</b></p> <p><b>3. Extracurricular fee per semester: 20,000 JPY</b></p> <p><b>4. Application fee: 30,000 JPY</b></p> <p>* <u>Application fee and registration fee will be waived if applicants are from partner universities.</u></p>
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## ORIENTATION/STUDENT SUPPORT

<b>Airport Pick-up Service</b>	<p>An airport pick-up service is available, and a time schedule will be arranged by the university. Students are advised to arrive within that time schedule. If the student cannot arrive within the pick-up schedule, they can travel to the Sagamihara Campus by other means of transportation.</p> <p>Campus map:  <a href="http://www.aoyama.ac.jp/en/outline/sagamihara_campus.html">http://www.aoyama.ac.jp/en/outline/sagamihara_campus.html</a> </p>
<b>Orientation</b>	<p>The orientation program will be held either before or during the first week of each semester.</p>
<b>Support from Buddies</b>	<p>JSCP students will be assigned Japanese students as buddies. The buddies assist JSCP students in dealing with both academic and personal matters. In addition, JSCP holds various events and get-togethers throughout the year.</p>
<b>Field Trips/ Japanese Culture Experience</b>	<p>In addition to countryside field trips coordinated by JSCP, students can experience aspects of Japanese culture such as the tea ceremony and flower arrangement.</p>

## MEDICAL INSURANCE

<b>National Health Insurance</b>	<p>International students are required to participate in the National Health Insurance System in Japan.</p> <p>Whenever a student is injured or sick and in need of medical care, the student should present his or her National Health Insurance Card at a hospital or clinic. 70% of the medical charge will be covered by National Health Insurance and the remainder paid by the student.</p>
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## OTHER INFORMATION

<b>Accommodation</b>	<p>Students have several accommodation options. Detailed information is in the Housing Information handbook.</p> <p><b><u>On-Campus</u></b> AGU has a student dormitory on the Sagamihara Campus. (On-campus accommodation is not guaranteed due to limited availability.)</p> <p><b><u>Off-Campus</u></b> Off-campus housing is available at an affordable rate.</p>														
<b>Living Expenses</b>	<p>The following shows estimated living costs of attending AGU as an international student for one semester (five months). Actual expenses vary depending on the type of housing and the student's lifestyle.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Room &amp; board</td><td>¥ 300,000 - ¥ 500,000</td></tr> <tr> <td>Food (lunch, etc.)</td><td>¥ 100,000 - ¥ 150,000</td></tr> <tr> <td>Books and materials</td><td>¥ 30,000 - ¥ 40,000</td></tr> <tr> <td>Transportation</td><td>¥ 10,000 - ¥ 20,000</td></tr> <tr> <td>Extracurricular activities</td><td>¥ 50,000 - ¥ 100,000</td></tr> <tr> <td>National Health Insurance</td><td>¥ 10,000 - ¥ 12,000</td></tr> <tr> <td>Miscellaneous</td><td>¥ 70,000 - ¥ 100,000</td></tr> </table>	Room & board	¥ 300,000 - ¥ 500,000	Food (lunch, etc.)	¥ 100,000 - ¥ 150,000	Books and materials	¥ 30,000 - ¥ 40,000	Transportation	¥ 10,000 - ¥ 20,000	Extracurricular activities	¥ 50,000 - ¥ 100,000	National Health Insurance	¥ 10,000 - ¥ 12,000	Miscellaneous	¥ 70,000 - ¥ 100,000
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