GSEG General Meeting

September 7, 2021
Zoom Link: https://upenn.zoom.us/j/5455446582

Resources:
Representative guide: http://tinyurl.com/nzpy6lj
Funding guide: http://tinyurl.com/nfmq9uk
Funding application: http://tinyurl.com/nozrqrw
Event planning guide: http://tinyurl.com/nsngtfb
GSEG Constitution: https://tinyurl.com/y3z96co8
GAPSA Constitution: https://tinyurl.com/y2eaw4g2

Agenda

1. Introductions
2. Voting members roll-call
3. Role of GSEG representative to GAPSA
4. Procedure for election of GSEG representative to GAPSA
5. Close nominations for PhD representatives
6. Election for PhD representatives
7. Close nominations for MSE representatives
8. Election for MSE representatives
9. Updates from Executive Board
10. New Business
11. Agenda for October meeting

Approving the agenda

Introductions

President: Aalok Thakkar
gsegpres@seas.upenn.edu, gseg-president@seas.upenn.edu
Vice President: Anamil Mehta

gsegvp@seas.upenn.edu, gseg-vp@seas.upenn.edu
Chairs for Finance: Clary Rodriguez, Sourajit Das
gsegfin@seas.upenn.edu, gseg-finance@seas.upenn.edu
Chairs for Social Programs: Genesis Quiles-Galarza, Max Li
gsegsoc@seas.upenn.edu, gseg-social@seas.upenn.edu
Chair for Logistics: Pankti Parekh
gseglog@seas.upenn.edu, gseg-logistics@seas.upenn.edu

Attendance:

Departmental Representatives:

BE: Michael Tobin, Mosha Deng
CBE: Mariam Alqubati, Owen Land
CIS: Daniel Feshbach, Justin Sherman
ESE: Vasant Iyer
MSE: Steven Cheng
Robotics: Ajay Anand

Executive Board:

President: Aalok Thakkar
Vice President: Anamil Mehta
Chairs for Finance: Clary Rodriguez, Sourajit Das
Chairs for Social Programs: Genesis Quiles-Galarza, Max Li
Chair for Logistics: Pankti Parekh

Elected PhD representatives:

1. Ivy Dai: yuxuand@seas.upenn.edu
2. Ludwig Zhao: ludwigz@seas.upenn.edu
3. Steven Neuhaus: neuhaus@seas.upenn.edu

Elected MSE representatives:

1. Jal Panchal: jalp@seas.upenn.edu
2. Rachel Madhogarhia: rmadh@seas.upenn.edu
3. Xinfan Su (Fiona): xsu@seas.upenn.edu
4. Zhaosen Guo: zsguo@seas.upenn.edu
5. Bhavya Bhardwaj: bhavyab@seas.upenn.edu

Rachel is a sub-matriculation student and the board will check with Sonya Gwak on September 14 about how sub-matriculation students participate in GSEG.

Updates from the Executive Board

1. Finance:
   a. Budget sheet: Budget_2021_2022
   b. Reimbursement guidelines
      - Expenses > $500 preferably through a PO (email treasurers)
      - Smaller expenses: Venmo @GSEG_UPENN and email receipt(s) to gsegfin@seas.upenn.edu
      - PhD and Masters budget coordination for each department
   c. Additional Funding request form: General Funding Application Form should be emailed to president (gsegpres@seas.upenn.edu) and finance chairs (gsegfin@seas.upenn.edu)

2. Social Activities:
   a. Alcohol policy

         i.   If you are distributing it on campus, need to have alcohol letter signed at the dean's office: (template below) https://docs.google.com/document/d/1NIEXiHXZ4mbu7JNc85T6xQWAUgPoehQaM3MF2Oq-EN4/edit?usp=sharing

        ii.   If consuming at a business with a liquor license, OK

3. Logistics:
   a. Website

4. President:
       i.   Institutional Email Addresses
       ii.   GSEG Office Hours
       iii.   Student Government Slack
       iv.   GAPSA-GSEG Diversity Summit
       v.   Diversity Survey

New Business

1. GSEG should do a better job at communicating with students about its purpose and functioning. This will be included in the newsletter for September 14.
2. GSEG constitution does not mention GAPSA representatives. The board will propose an amendment to address this, and present it to the General Assembly in the October meeting.
3. October meeting should have individually packed food.
4. The board is directed to propose a policy that promotes inter-departmental collaboration.
5. General Assembly meetings should have a dedicated time for departments to provide updates.

Agenda for October Meeting

1. Constitutional Amendments
    a. Name and Purpose
    b. GAPSA representative
    c. Board positions
2. Proposal for inter-departmental collaboration incentives
3. Updates from departments
4. Social events planning