K Karunakara

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Professional Summary:
- Around 4 years of experience in IT recruiting, involved in full cycle recruitment, sourcing, identifying, interviewing, screening and placing personnel in quick turnaround time in contract, contract with hire and permanent positions
- Having experience in performing needs analysis, requirements definition, consulting on sourcing strategies, recruiting, scheduling interviews, reference checking, negotiating, making offers, creating contracts and closing candidates that can help actualize corporate missions etc.
- Understanding the client requirements, coordinating for shortlisting and screening including preliminary interview of the candidates
- Responsible to understand and analyze the requirements in different domain categories.
- Effectively recruited candidates through Internet research, internal database, referrals, and other strategies
- Handled all the IT technologies involving combination of complex skill sets and rare technologies.
- Extensive experience of sourcing techniques with Boolean search techniques, pre-screening to quality potential candidates.
- Coordinating, scheduling & conducting interviews.
- Expertise in using job portals like Monster, Naukri, indeed etc.

COMMON AREAS RECRUITED FOR:
.Net, UX, UI, Python, C, C++, Java, Hadoop, Big Data, Business Intelligence (BI), Cloud, AWS & Azure, Mobile developers (IOS & Android), Oracle, Business Systems Analyst (BSA), Business Analyst (BA), Database Administrator (DBA), QA, Test, Project/ Program Manager (PM), Data Analyst, Data Scientist, DevOps, Data Engineer, DBA, MySQL,Linux Admin, Oracle DBA,
Linux L1 , L2 , L3 Support.

EXPERIENCED SOURCING SKILLS USING:
Naukri, Monster, LinkedIn, and Boolean based searching, networking and more.

Areas Of strength:
- Multi-location recruitment
- Applicant tracking System
- Offer Negotiation & closing
- Client/Hiring Manager relationships
- Database creation & Maintenance
- Web-based sourcing/recruitment
- Building strong referral networks

Academic Qualification:
Bachelor of COMMERCE, SV University, 2013.

Professional Experience:

AGS InfoTech ltd   **Dec 2017- Present**
Senior IT Recruiter/ Consultant

Responsibilities:

- Responsible for handling the clients and candidate with understanding Job Specifications, Job Description and Compensation Break up
- Coordinating for telephonic interview, direct drives in own campus for backend hiring for our clients.
- Preliminary screening/short listing the right qualitative profile against given requirements of resumes sourced through headhunting.
- Performed intake calls to understand hiring leader needs, finalize and review the job descriptions and worked together to bring talented people onboard.
- Utilize internal database to identify potential candidates
- Place job requirements on the Internet to increase available candidate pool
- Involve in end-to-end recruitment for professionals across all levels.
- Performing basic responsibilities- Position download/ understanding, screening, short-listing of candidates.
- Use all methodologies of sourcing like Walk-in, Networking, Employee Referrals, Internet Sourcing (Job Portals).
- Regular follow-up till closure
- Partnering with hiring managers to determine staffing needs
- Screening resumes
- Coordinating interviews with the hiring managers
- Following up on the interview process status
- Maintaining relationships with both internal and external clients to ensure staffing goals are achieved
- Communicating employer information and benefits during screening process, recruiting experience, Source, screen, interview and select qualified applicants for various IT requirements
- Responsible for preparing review reports, recruitment reports, and submitting to the Management
- Responsible for the full recruitment life cycle; including checking references, negotiating pay, issuing offer letters, performing background checks and completing paperwork for internal hiring.
- Experience o bulk hiring of IT positions with various clients on contract, contract-to-hire and permanent requirements.
- Utilize internal database to identify potential candidates
- Place job requirements on the Internet to increase available candidate pool
- Develop creative recruiting resources to attract qualified professionals interested in contract, contract to hire and direct placement employment.

PERSONAL DETAILS

- ➢ D.O.B   :   25/03/1992
- ➢ Nationality   :   Indian
- ➢ Languages   :   English, Telugu, Hindi.

DECLARATION

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

PLACE: BANGALORE

Karunakar