



THE MILLION DOLLAR QUESTION... Where Are Your Training Records?

BY MELISSA POWERS ■ FEBRUARY 12, 2015 ■ AQT SOLUTIONS

ATMS™



Regulatory compliance professionals need to ask themselves the million dollar question that many are simply not prepared to answer and address the risk of reliance on archaic, manual systems.

It happens when you least expect it, an inspector knocks on your door for an unannounced audit. The flash of the official badge causes your heart to pound and your stomach to drop. You haven't even finished your first cup of coffee.

As your mind races and you regain your composure, you know one of the first questions will relate to training records. Of course, training has been completed, a certificate issued and record of training retained but where are those documents...in a spreadsheet, file cabinet or a binder somewhere?

If you are conducting training, you will be expected to produce that record of training. Retaining those documents seems simple enough but, in reality, we have all seen the plethora of violations that occur each year from recordkeeping issues. They range from training records not being created or maintained and even recurrent training not conducted....and fines are steep and climbing.

“So, are the current methods of paper recordkeeping, spreadsheets, file cabinets really working?”





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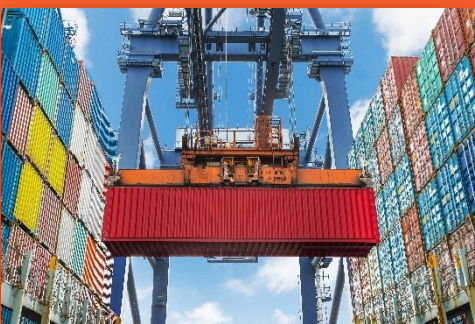
ATMS: A BRAVE NEW APPROACH

There is a more modern approach, it exists in AQT Solutions' ATMS (Advanced Training Management System). Sounds fancy right? Not really, ATMS can simply deliver e-learning, grading and evaluation, testing, required recordkeeping, including a complete history with reporting functions and automatic recurrent training scheduling for each employee. More than likely, your company must fulfill other training requirements where recordkeeping and recurrent training is also required.

The beauty is ATMS can hold as many compliance records as your company requires eliminating the sometimes scattered approach to spreadsheet or paper recordkeeping by maintaining records in a centralized location.

Imagine a system where all of your required training items are retained, history kept and training automatically scheduled for the date of your choosing. Seems too good to be true but it's not, the answer is AQT Solutions' ATMS. The comprehensive and cost effective training management software will help alleviate the complexities of managing multiple training programs and records.

So, the next time the auditor comes calling, your only concern will be that unfinished cup of coffee.





About Melissa Powers

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As AQT's Regulatory Compliance Analyst, Melissa Powers has extensive experience utilizing ATMS for a variety of training management systems. As AirNet System's Regulatory Compliance Coordinator for over 15 years, Melissa was responsible for managing an extensive dangerous goods training program, TSA security programs and an airport security program. Melissa is knowledgeable in areas of dangerous goods/hazmat and TSA compliance and the complexities surrounding these regulatory environments.



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