**Digital Archive Installation Checklist**

Create MySQL database

* Create a database
* Create a user
* Configure MySQL Workbench
* Copy a MySQL database
* Change database storage engine

Install Omeka

* Copy installation files to server
* Edit database configuration
* Enable error reporting
* Enable error logging

Configure Omeka

* Enter configuration settings
* Configure additional settings

Configure site security

* Edit .htaccess
* Set file size upload limit

Acquire Digital Archive assets

* Get Digital Archive zip files
* Upload and extract plugins and theme

Configure file storage

* Install ArchiveRepertory plugin

Define Digital Archive item

* Delete unused item types
* Delete unused elements
* Create a new Item Type
* Add new elements
* Arrange element order

Set up FTP access

* Set up super user FTP access
* Create a limited FTP account

Preliminary testing

* Add a test item
* Upload a test image
* Delete the test item
* Verify that background process works

Install Digital Archive plugins

* Install AvantCommon
* Install AvantAdmin
* Install AvantCustom
* Install AvantElements
* Install AvantElasticsearch
* Install AvantRelationships
* Install AvantS3
* Install AvantSearch
* Install AvantTheme
* Install AvantZoom
* Install Bulk Metadata Editor
* Install Geolocation
* Install PDF Text
* Remove unused plugins

Install AvantTheme

* Add theme to installation
* Configure AvantTheme
* Remove unused themes
* Set navigation

Configure Beyond Compare

* Create theme comparison session
* Create plugin comparison session

Configure plugins

* Configure AvantCommon
* Configure AvantAdmin
* Configure AvantCustom
* Configure AvantElements
* Configure AvantElasticsearch
* Configure AvantRelationships
* Configure AvantS3
* Configure AvantSearch
* Configure AvantTheme
* Configure AvantZoom
* Configure Bulk Metadata Editor
* Configure Geolocation
* Configure PDF Text
* Configure SimpleVocab