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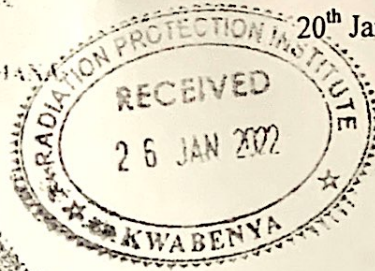
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REPUBLIC OF GHANA

20th January, 2022

Our Ref: GAEC/EC/A2/SF.4/VOL.II/42

Your Ref: _____



Dear Directors,

RE: PROPOSED GUIDELINES FOR PROMOTION OF HIGH-PERFORMING STAFF FROM RESEARCH SCIENTIST RANK TO SENIOR RESEARCH SCIENTIST RANK

At the 104th Executive Committee meeting held on 14th and 20th December 2021, the proposed guidelines with respect to promotion of high-performing staff from research scientist rank to senior research scientist rank was deliberated upon. The proposal was accepted and should be included in the Condition of Service which is being revised.

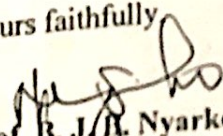
The implementation of the approved proposal should be subject to the following under listed criteria to guide the upgrade and the promotion process:

- i. A minimum of six (6) years of actual service/research experience with effect from the date of appointment to the rank of ARS, which shall include one (1) year probation, where applicable, but shall exclude the period when an applicant is not at post (e.g. study leaves)
- ii. A period of at least one (1) year of service at the rank of Research Scientist after upgrade to RS upon successful completion of the PhD programme.
- iii. Substantial record of research and scholarly contributions of which at least fifteen (15) are peer-reviewed publications in reputable journals.
- iv. Participation in not less than five (5) relevant academic or professional meetings/conferences.
- v. A record of scholarly independence (leadership) and funding, demonstrated by success with resource mobilization/external funding, commercialization, and technology transfer.
- vi. Involvement in non-didactic and/or didactic teaching/training (i.e., a record of participation in student /trainee/intern/learner and peer mentoring.
- vii. A record of service to the Centre/Department/Institute/Commission, and national and international communities.

All Directors are to guide/assist their staff who may apply under this condition.

Thank you.

Yours faithfully


Prof. B. J. B. Nyarko
Director General

Distribution

All Directors (NNRI, RPI, NPI, RAMSRI, BNARI, SNAS, GSSTI)

20/01/2022
for your attention, kindly
communicate the information
to all managers and
Research Scientists
Thanks
27/1/22