

# Gregory Stephens

Fort Worth, TX (Relocating Summer 2026) → Eligible to Work in the U.S.

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## PROFESSIONAL SUMMARY

Security-focused IT technician with hands-on experience in user account management, workstation hardening, MFA enforcement, password administration, system configuration, and basic network security. Currently completing the Cybersecurity Post-Diploma Certificate at NAIT while advancing through Google and IBM cybersecurity programs and preparing for CompTIA Security+ in April 2026. Skilled at supporting end users, securing systems, maintaining documentation, and implementing technical controls that strengthen organizational security posture.

## SKILLS

**Security Administration:** MFA setup, user provisioning, least-privilege access, password resets

**Endpoint Security:** Hardening, patching, secure configuration, malware prevention

**Identity & Access:** Account creation, permission auditing, access reviews

**Network Fundamentals:** VLANs, DHCP, DNS, ACLs, basic routing/switching

**System Tools:** Windows Admin, Linux CLI, Wireshark, GitHub

**Documentation:** SOPs, technical procedures, onboarding/offboarding docs

**Cybersecurity:** Basic SIEM concepts, log review, incident triage support

**Frameworks:** NIST CSF, ISO 27001 (Foundational)

## EXPERIENCE

### Security Administrator / IT Security Technician

*Trinity Systems - Edmonton, AB*

Sep 2024 - Present

- Manage user accounts, MFA enrollment, password resets, and permission changes.
- Configure and harden Windows workstations, applying patches and secure settings.
- Created SOPs for MFA enrollment, onboarding/offboarding, and workstation security procedures.

- Perform account audits and enforce least-privilege access models.
- Monitor authentication logs for suspicious activity and assist with basic investigations.
- Maintain security documentation, SOPs, onboarding/offboarding procedures, and access control workflows.
- Support firewall configuration and network segmentation for internal lab environments.
- Assist with endpoint security controls, local policy configuration, and system troubleshooting.
- Provide technical support to staff across identity, access, and security-related issues.

## Cybersecurity Student

**NAIT (Northern Alberta Institute of Technology) - Edmonton, AB**

Sep 2024 - Present

- Training in network security, endpoint protection, access control, and secure administration.
- Completed labs in VLANs, ACLs, DHCP, DNS, NAT, Linux investigations, and incident fundamentals.
- Built enterprise-style environments for hands-on system configuration and troubleshooting.

## CEO / Digital Operations (Legacy Role)

**Trinity Systems - Redmond, WA**

May 2018 - Aug 2024

- Managed client technical onboarding, system configurations, and operational workflows.
- Delivered digital development and basic security support before transitioning into cybersecurity.

## EDUCATION

### Northern Alberta Institute of Technology (NAIT), Edmonton, AB

*Cybersecurity Post-Diploma Certificate*

Sep 2024 - Apr 2026

### British Columbia Institute of Technology (BCIT), Burnaby, BC

*Digital Design and Development*

Sep 2017 - Apr 2019

## CERTIFICATIONS

- CompTIA Security+ (SY0-701) — *Expected April 2026*
- Google Cybersecurity Professional Certificate

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- IBM Cybersecurity Analyst Professional Certificate — *In Progress*
  - Cisco Networking Essentials

## PROJECT PORTFOLIO

**GitHub Portfolio:** [github.com/gstephens-cyber](https://github.com/gstephens-cyber)

**Highlighted Projects:**

- Windows Hardening & Secure Configuration Labs
- Identity & Access Management Documentation
- VLAN Segmentation & Basic ACL Configuration
- Linux Endpoint Hardening Exercises
- SIEM Log Review and Basic Alert Analysis

## ADDITIONAL INFORMATION

- Eligible to work in the United States (no sponsorship required).
- Relocating permanently to Fort Worth, Texas — Summer 2026.
- Career focus: Security Administrator • IT Security Technician • Identity & Access • Endpoint Security