

Liquid Handling · Easy Handling!



# Transferpette® -8/-12 electronic

FIRST CLASS · BRAND



**3** Gebrauchsanleitung

**39** Operating Manual

**75** Mode d'emploi

**111** Instrucciones de manejo

**147** Istruzioni per l'uso



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下载本产品的中文操作手册。

	Page
Safety Instructions	40
Functions and Limitations of Use	41
Operating Exclusions	41
<b>Operating Elements</b>	<b>42</b>
The First Steps	43
Setting the Volume	44
Setting the Aspiration and Discharging Speed	45
Correct Pipetting	46
The Pipetting Programs	47
PIP mode	48
PIPMix mode	50
revPIP mode	52
Electrophoresis (GEL) mode	54
DISP mode	56
Checking the Volume	58
Accuracy Table	59
<b>Easy Calibration (adjustment)</b>	<b>60</b>
Autoclaving	62
Reference Run (rEF)	62
Servicing and Cleaning	63
Charging and Replacing the Battery	68
Battery Regeneration Function	69
Troubleshooting	70
Ordering Information · Accessories · Spare Parts	71
Repairs · Contact addresses	72
Calibration Service · Warranty Information	73
Disposal	74

## Safety Instructions

This instrument may sometimes be used with hazardous materials, operations, and equipment. It is beyond the scope of this manual to address all of the potential safety problems associated with its use in such applications. It is the responsibility of the user of this pipette to consult and establish appropriate safety and health practices and determine the applicability of regulatory limitations prior to use.



### Please read the following carefully!

1. Every user must read and understand this operating manual prior to using the instrument and observe these instructions during use.
2. Follow general instructions for hazard prevention and safety instructions; e.g., wear protective clothing, eye protection and gloves. When working with infectious or other hazardous samples, all appropriate regulations and precautions must be followed.
3. Observe all specifications provided by reagent manufacturers.
4. Never use the instrument in an atmosphere with a danger of explosion. Highly flammable liquids must not be pipetted.
5. Only use the instrument for pipetting liquids that conform to the specifications defined in the operating exclusions and limitations (see page 41). If in doubt, contact the manufacturer or supplier.
6. Always use the instrument in such a way that neither the user nor any other person is endangered. Avoid splashes and only use suitable vessel.
7. Avoid touching the tip orifices when working with hazardous samples.
8. Never use force on the instrument!
9. Only use original spare parts. Do not attempt to make any technical alterations. Do not dismantle the instrument any further than is described in the operating manual!
10. Before use check the instrument for visible damages. If there is a sign of a potential malfunction (e.g., piston difficult to move, leakage), immediately stop pipetting. Consult the 'Troubleshooting' section of this manual (see page 70), and contact the manufacturer if needed.
11. The original battery must not be replaced with non rechargeable batteries or rechargeable batteries of other manufacturers.
12. To charge the NiMH battery pack, use only the original AC adapter.
13. The AC adapter has to be protected against moisture and must be used only for this instrument.
14. Dispose of batteries only when discharged and according to applicable regulations.

### Warning!

Improper use of the instrument or the batteries (short circuit, mechanical damage, overheating, incorrect AC adapter, etc.) can lead to battery explosion.

## Functions and Limitations of Use

The Transferpette®-8/-12 electronic is a microprocessor-controlled, battery-operated piston-stroke multichannel pipette which uses the air-displacement principle for the pipetting of aqueous solutions with an average density and viscosity.

When the instrument is used properly, the sample only comes into contact with the tips and not with the Transferpette®-8/-12 electronic.

### Limitations of use

The Transferpette® electronic is intended for the pipetting of liquids within the following limitations:

- Temperature of both the instrument and solution should be between 15 °C to 40 °C (59 °F to 104 °F). Consult the manufacturer for use in temperatures outside of this range.
- Vapor pressure up to 500 mbar
- Viscosity: 260 mPa s (260 cps)

### Operating Limitations

Viscous and highly adhesive liquids may impair volumetric accuracy. Volumetric accuracy may also be impaired when pipetting liquids that differ from ambient temperature by more than  $\pm 5$  °C / 41 °F.

### Operating exclusions

The user has to ensure the compatibility of the instrument with the intended application.

Never use the instrument for pipetting liquids, that react adversely with polypropylene (PP: shaft and tips), polycarbonate/polybutyleneterephthalate (PC/PBT: casing) or EPDM (flexible replacement pipette shafts). Avoid reactive vapors due to the danger of corrosion.

The handle is not autoclavable.

### Battery and AC adapter specifications

#### Battery

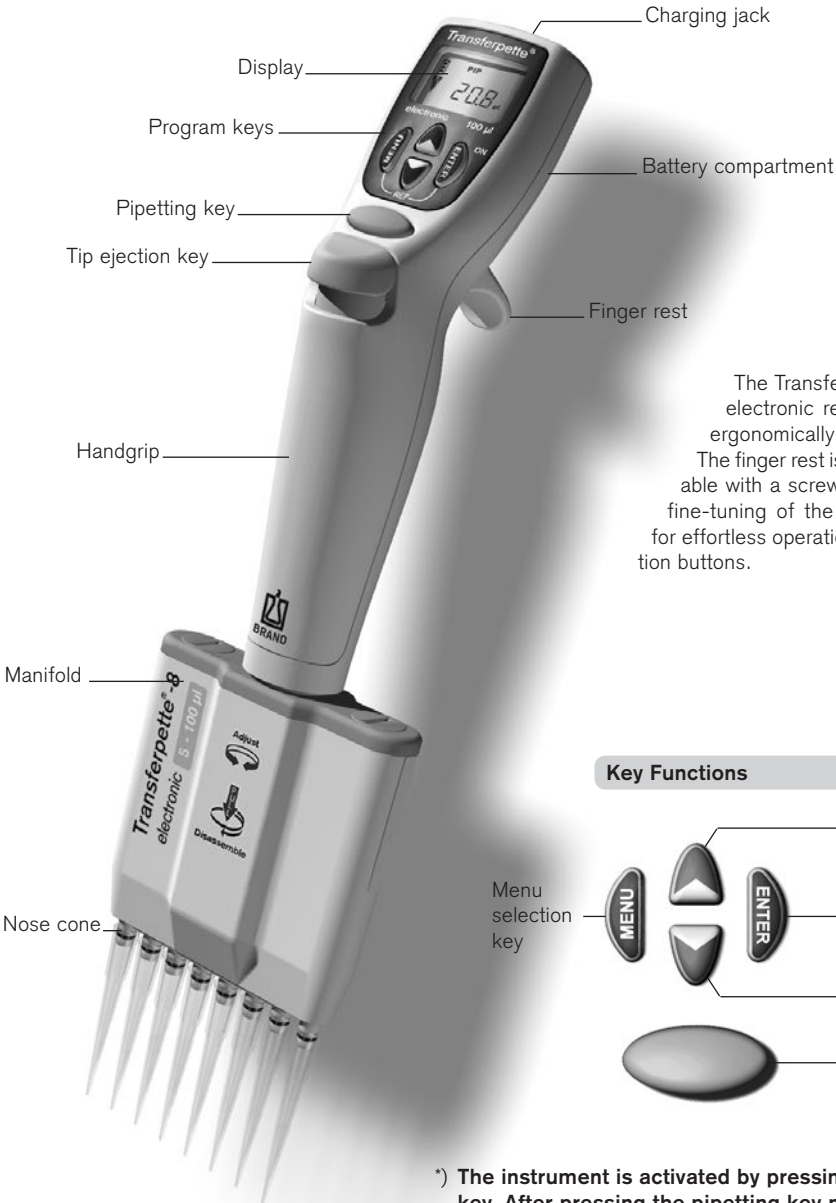
Nickel-metal hydride battery with 3 cylindrical individual cells with size AAA, 3.6 V, 700 mAh

#### AC adapter

Output voltage 6.5 V DC, 200 mA

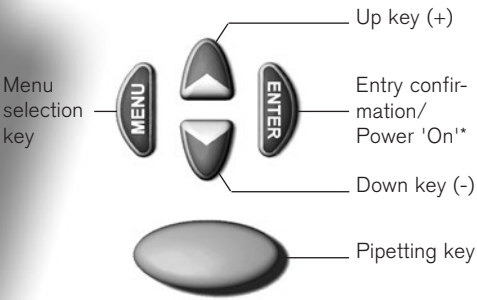
# Operating Elements

The Transferpette®-8/-12 electronic is a microprocessor-controlled, battery-operated, piston-stroke multichannel pipette, which has been optimized for ergonomic operation and ease of use.



The Transferpette®-8/-12 electronic rests easily and ergonomically in your hand. The finger rest is height adjustable with a screw, which allows fine-tuning of the hand position for effortless operation of the function buttons.

## Key Functions



**\*) The instrument is activated by pressing the ENTER key. After pressing the pipetting key next, the instrument is ready for pipetting.**

The Transferpette®-8/-12 electronic shuts off 10 min after the last instrument operation (Auto-Power-Off).

## Is everything in the package?

Confirm that your package includes: Transferpette®-8 or -12 electronic pipette, battery, power supply unit with battery charging cable, 1 TipBox filled, refill unit, 1 instrument stand, 1 reagent reservoir, silicone oil, operating manual and 1 set of V-rings made of FKM.

## Initializing the Transferpette®-8/-12 electronic

### 1. Insert the battery

a) Open the cover of the battery compartment.



b) Insure that the plug for the battery is firmly connected to the pipette. Insert the battery.

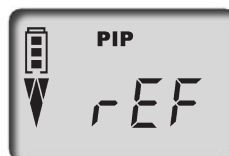


c) Replace the battery compartment.



### 2. Activate the instrument

The Transferpette®-8/-12 electronic automatically requests a reference run directly after the battery is inserted. After the pipetting key is pressed, the reference run is carried out and the instrument is now ready for pipetting.



The display shows the standard factory setting (pipetting mode/PIP); and the nominal volume (for example, 100.0 µl). Default aspiration and discharging speeds are at maximum. The adjustment of volume and speed is described on the following pages.

Pipetting mode

Battery charge indicator




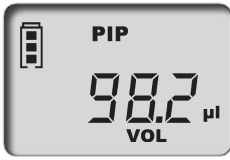




Up arrow, indicating aspiration

Volume setting



# Setting the Volume

The volume for the Transferpette®-8/-12 electronic is set at the factory to the nominal volume of the instrument and can be changed quickly and easily.





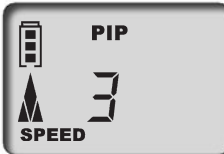




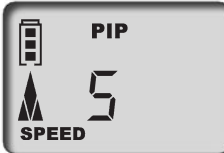









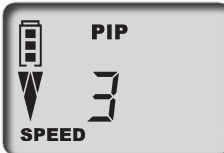




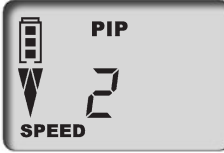





What to do	How to do it	Keys to press	Display readout
1. Activate volume setting	Press one of the arrow keys to activate volume selection. ,VOL' blinks.		
2. Change the volume			
Reduce volume	Press the down arrow key (-) to reduce the volume. Holding the arrow key down accelerates the rate of change. ,VOL' continues to blink.		
Increase volume	Press the up arrow key (+) to increase the volume. Holding the arrow key down accelerates the rate of change. ,VOL' continues to blink.		
3. Confirm volume setting	Press the ENTER key. The display now shows the new volume setting, in this case, 102.8 µl in the PIP mode.		

## Important:

By pressing the MENU key any procedure can be cancelled! The display then moves to the next setting or back to the initial display (depending on actual selection.)

## Setting the Aspiration and Discharging Speed

The aspiration and discharging speeds can be individually adjusted. When the menu is called up, the last speed setting is shown. Five speed levels are available.

What to do	How to do it	Keys to press	Display readout
<b>Setting the aspiration speed</b>			
<b>1. Bring up the menu</b>	Press the MENU key once to bring up the aspiration speed menu. „Speed“ blinks.	1x    	
<b>2. Change the aspiration speed</b>	Press one of the arrow keys (+/-) to select the desired speed (in this case, level 5). „Speed“ continues to blink.	   	
<b>3. Confirm speed level</b>	Press the ENTER key. The display returns to the start position for the current pipetting mode (in this case, the standard PIP mode).	    1x	
<b>Setting the discharging speed</b>			
<b>1. Bring up the menu</b>	Press the MENU key twice to bring up the discharging speed menu. „Speed“ blinks.	2x    	
<b>2. Change the discharging speed</b>	Press one of the arrow keys (+/-) to select the desired speed (in this case, level 2). „Speed“ continues to blink.	   	
<b>3. Confirm speed level</b>	Press the ENTER key. The display returns to the start position for the current pipetting mode (in this case, the standard PIP mode).	    1x	



The volume is set at the factory to the nominal volume for the Transferrpette®-8/-12 electronic and can be changed quickly and easily. See page 44.

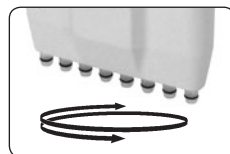
## Quick start in the standard pipetting mode

### 1. Attach the tips

Use the correct tips according to the volume range or the color code. Ensure that the tips are securely seated. Pipette tips are disposables items!

### 2. Align the manifold

The manifold can turn freely in both directions.



### 3. Aspirate liquid



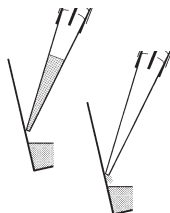
Hold the pipette vertically and immerse the tips 2 to 3 mm into the liquid.

Press the pipetting key to aspirate the liquid into the tips. The arrow in the display points upwards to indicate the aspiration of liquid.



**Note:** To avoid the intake of air, leave the tips immersed into the liquid for approx. 1 sec.

### 4. Discharge liquid



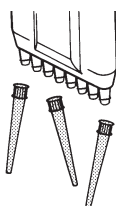
After the liquid has been aspirated, the arrow in the display points downwards to indicate discharging.

Hold the pipette at an angle between 30° and 45°, place the tips against the vessel wall.

Press the pipetting key again and the liquid is completely discharged including automatic blowout. Afterwards wipe pipette tips against the vessel wall.



### 5. Eject tips



Hold the manifold over a suitable disposal container and press the tip ejection key.





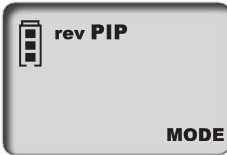




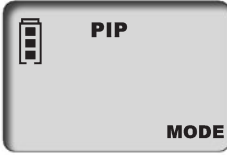




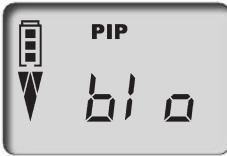










**Note:**

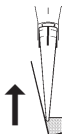


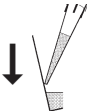




ISO 8655 prescribes rinsing the pipette tips once with the sample liquid prior to the actual pipetting process.

	Page
<b>1. Normal Pipetting</b>	
<b>PIP</b> Mode _____	<b>48</b>
Standard program. A previously set volume is aspirated into the pipette tip and then discharged.	
<b>2. Mixing of Samples</b>	
<b>PIPMix</b> Mode _____	<b>50</b>
Program for mixing liquids. The sample is repeatedly aspirated and discharged.	
<b>3. Reverse Pipetting</b>	
<b>revPIP</b> Mode _____	<b>52</b>
Program especially for pipetting liquids with a high viscosity or vapor pressure, or that tend to foam.	
<b>4. Pipetting for Electrophoresis</b>	
<b>GEL</b> Mode _____	<b>54</b>
Program for loading electrophoresis gels. A predefined sample volume is aspirated at high, adjustable speed and then slowly discharged.	
<b>5. Dispensing</b>	
<b>DISP</b> Mode _____	<b>56</b>
Program for dispensing liquids. An aspirated volume is dispensed repeatedly in defined steps.	

The standard program – a previously set volume is aspirated and then discharged.  
Volume and speed adjustments are described on pages 44 and 45.





What to do	How to do it	Keys to press	Display readout
1. Bring up the menu	Press the MENU key three times to bring up the mode selection menu. <b>,Mode'</b> blinks.	3x    	
2. Select PIP mode	Use one of the arrow keys to scroll through the modes until <b>,PIP'</b> appears. <b>,Mode'</b> continues to blink.	   	
3. Confirm PIP mode	Press the ENTER key. The display now shows <b>,blo'</b> for blow-out.	   1x 	
4. Prepare for pipetting	Press the pipetting key once to move the pistons into the start position. The arrow in the display points upwards (aspiration).	   1x 	
5. Aspirate liquid	Press the pipetting key once to aspirate the liquid.	   1x 	



What to do	How to do it	Keys to press	Display readout
<b>6. Discharge liquid</b> 	Press the pipetting key once to discharge the liquid. The arrow in the display points downwards (discharge).		
<b>7. Start blow-out?</b>	<b>No action required!</b> When pipetting in the PIP mode the <b>blow-out function is performed automatically.</b>		

## Start blow-out manually






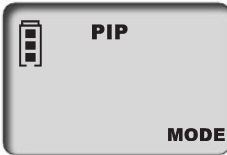
























The blow-out function can, if necessary, be initiated manually at any time.

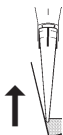
<b>1. Bring up the blow-out function</b>	Press the ENTER key. The display shows „blo“ for blow-out.		
<b>2. Start blow-out</b>	Press the pipetting key once to initiate the blow-out process. The display moves back to the start position of the selected pipetting mode.		

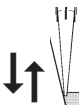




### Note:

To accomplish the blow-out, the pistons move to the lowest position. The user must be certain that any residual liquid is discharged safely. **If the pipetting key is pressed and held, the pistons will be maintained at their lowest position to avert an accidental aspiration of liquid. When the key is released, the pistons return to the start position**

Program for mixing of liquids. The sample is repeatedly aspirated and discharged.  
Volume and speed adjustments are described on pages 44 and 45.






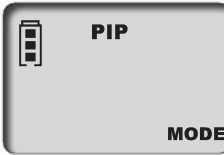





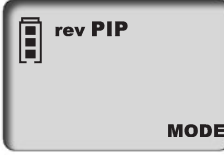





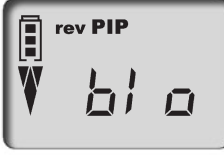






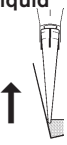






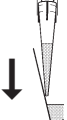






What to do	How to do it	Keys to press	Display readout
1. Bring up the menu	Press the MENU key three times to bring up the mode selection menu. <b>,Mode'</b> blinks.	3x     	
2. Select PIPmix mode	Scroll through the modes using the arrow keys until <b>,PIPMix'</b> appears. <b>,Mode'</b> continues to blink.	    	
3. Confirm PIPmix mode	Press the ENTER key. The Display now shows <b>,blo'</b> for blow-out.	    1x 	
4. Prepare for pipetting	Press the pipetting key once to move the pistons into the start position. The arrow in the display points upwards (aspiration).	    1x 	
5. Aspirate liquid	Press the pipetting key once to aspirate the liquid.	    1x 	







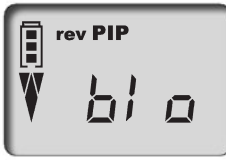



What to do	How to do it	Keys to press	Display readout
<b>6. Discharge liquid in the PIPmix mode</b>  	Press and hold the pipetting key and the liquid is alternately aspirated and discharged. The display shows the up arrow for aspiration and the down arrow for discharging and the number of cycles.	 press and hold	
<b>7. End pipetting</b>	Press the pipetting key once and the liquid is discharged and the blow-out function initiated.  After the discharge of the residual liquid (blow-out), the display moves back to the start position.	 1x	

**Note:** The display shows a maximum of 19 cycles.

Program for pipetting of liquids with high viscosity, vapor pressure or that tend to foam.  
Volume and speed adjustments are described on pages 44 and 45.

What to do	How to do it	Keys to press	Display readout
1. Bring up the menu	Press the MENU key three times to bring up the mode selection menu. ,Mode' blinks.	3x     	
2. Select revPIP mode	Scroll through the modes using the arrow keys until ,revPIP' appears. ,Mode' continues to blink.	    	
3. Confirm revPIP mode	Press the ENTER key. The Display now shows ,blo' for blow-out.	    1x 	
4. Prepare for pipetting	Press the pipetting key once to move the pistons into the start position. The arrow in the display points upwards (aspiration).	    1x 	
5. Aspirate liquid 	Press the pipetting key once. The volume aspirated will be a little bit more than set.	    1x 	
6. Discharge liquid in the revPIP mode 	To discharge the measured amount of liquid, press the pipetting key once. The arrow in the display points downwards (discharge). Some liquid will remain in the tips.	    1x 	






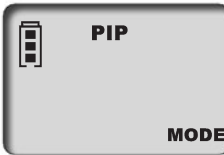











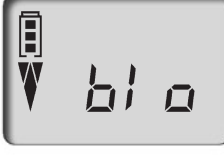





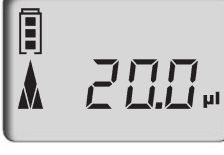












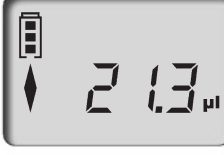
What to do	How to do it	Keys to press	Display readout
<b>7. Repeat aspiration of liquid in revPIP mode</b> 	Press the pipetting key again and the set volume is aspirated into the tips. Press the pipetting key again and the volume is discharged again, and so on...		
<b>8. Initiate blow-out</b>	Press the ENTER key after the last pipetting operation. The display shows <b>'blo'</b> for blow-out.		
	Press the pipetting key once to initiate the blow-out process. The residual liquid is discharged.		
<b>9. End pipetting</b>	After the residual liquid is discharged (blow-out), the display moves back to the start position.		










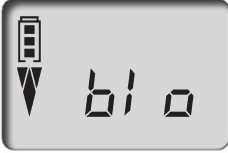






# Electrophoresis (GEL) Mode

The Programs · Settings and Use

Program for loading electrophoresis gels. A predefined sample volume is aspirated into the pipette tips with high adjustable speed and then slowly discharged.  
Volume and speed adjustment is described on pages 44 and 45.






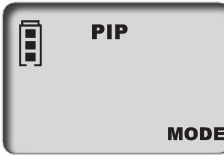





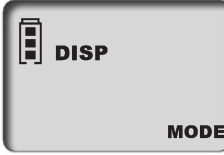
























What to do	How to do it	Keys to press	Display readout
1. Bring up the menu	Press the MENU key three times to bring up the mode selection menu. ,Mode' blinks.	3x     	
2. Select GEL mode	Scroll through the modes using the arrow keys until ,GEL' appears. ,Mode' continues to blink.	    	
3. Confirm GEL mode	Press the ENTER key. The Display now shows ,blo' for blow-out.	    1x 	
4. Prepare for pipetting	Press the pipetting key once to move the pistons into the start position. The arrow in the display points upwards (aspiration).	    1x 	
5. Aspirate liquid	Press the pipetting key once. The set volume is aspirated into the tips.	    1x 	
	<b>Aspirate a larger volume</b> In order to aspirate a larger volume than was set (up to a max. of 110% of the nominal volume), press and hold the pipetting key until the desired volume has been aspirated. The display shows a rhombus.	     press and hold	












What to do	How to do it	Keys to press	Display readout
<b>6. Discharge liquid in the GEL mode</b>  	<p>Press the pipetting key once to discharge the liquid. The rhombus is shown in the display. The liquid is discharged very slowly.</p> <p><b>Interrupt discharging</b> To interrupt discharging, press the pipetting key again. The display shows the volume discharged prior to interruption.</p>	 1x 	
		 1x 	
<b>7. Initiate blow-out</b>	Press the ENTER key after the last pipetting operation. The display shows ,blo' for blow-out.	 1x 	
	Press the pipetting key once to initiate the blow-out process. The residual liquid is discharged.	 1x 	
<b>8. End pipetting</b>	After the residual liquid is discharged (blow-out), the display moves back to the start position.		

**Note:**

The GEL mode operates using a very slow discharge speed to prevent swirling of the samples. To assure optimal discharging into a gel, this discharge speed is fixed for the GEL mode. This speed is significantly slower than level 1 and cannot be selected individually.

Program for discharging an aspirated liquid in pre-defined steps.  
The volume aspirated will be a little bit more than actually needed.  
Speed adjustment is described on page 45.

What to do	How to do it	Keys to press	Display readout
1. Bring up the menu	Press the MENU key three times to bring up the mode selection menu. ,Mode' blinks.	3x     	
2. Select DISP mode	Scroll through the modes using the arrow keys until ,DISP' appears. ,Mode' continues to blink.	    	
3. Confirm DISP mode	Press the ENTER key. The Display now shows ,blo' for blow-out.	    1x 	
4. Prepare for dispensing	Press the pipetting key once to move the pistons into the start position. The arrow in the display points upwards (aspiration).	    1x 	
5. Set dispensing step volume	Press the arrow keys (+/-) to set the volume. Holding the arrow key down accelerates the rate of change. ,VOL' blinks.	    	
6. Confirm dispensing step volume	Press the ENTER key. The display now shows the new volume setting for the dispensing steps and the max. number of steps. ,Steps' blinks.	    1x 	

What to do	How to do it	Keys to press	Display readout
7. Set the number of steps	Press the arrow keys (+/-) to set the number of steps. 'Steps' continues to blink.		
8. Confirm the number of steps	Press the ENTER key. The display now shows the number of steps that has been set.		
9. Aspirate liquid	Press the pipetting key once to aspirate the liquid.		
10. Dispense liquid	Each time the pipetting key is pressed one dispensing step is performed. The arrow in the display points downwards (discharge). The display shows the number of dispensing steps left.		
11. Initiate blow-out	Press the ENTER key after the last dispensing step. The display shows 'blo' for blow-out. Press the pipetting key next once to initiate the blow-out process (see also p. 55).		
12. End dispensing	After the residual liquid is discharged (blow-out), the display moves back to the start position.		

# Checking the Volume

Depending on use, we recommend inspection of the instrument every 3 to 12 months. The cycle can, however, be adjusted to individual requirements.

The gravimetric testing of the pipette volume is performed according to the following steps and is in accordance with DIN EN ISO 8655, Part 6.

## 1. Set nominal volume

Set volume to the maximum volume indicated on the instrument.  
See page 44 for procedure.

## 2. Condition the pipette

Condition the pipette before testing by using a pipette tips to aspirate and discharge the test liquid (distilled H<sub>2</sub>O) five times. After this, discard the pipette tips.

## 3. Carry out the test

- a) Attach new pipette tips and pre-rinse one time with test liquid.
- b) Aspirate liquid and pipette it into the weighing vessel.

**Note:** Each individual channel must be tested separately.

- c) Weigh the pipetted quantity with an analytical balance.  
Please follow the operating manual instructions from the balance manufacturer.
- d) Calculate the volume, taking the temperature into account.
- e) 3-10 pipettings and weighings per channel in three volume ranges (100 %, 50 %, 10 %) are recommended for statistical analysis.

### Calculation (for nominal volume)

$x_i$  = Weighing results

$n$  = Number of weighings

$Z$  = Correction factor

(for example 1.0029 µl/mg at 20 °C, 1013 hPa)

Mean value  $\bar{x} = \frac{\sum x_i}{n}$

Mean volume  $\bar{V} = \bar{x} \cdot Z$

#### Accuracy\*

$$A\% = \frac{\bar{V} - V_0}{V_0} \cdot 100$$

$V_0$  = Nominal volume

#### Standard Deviation

$$s = Z \cdot \sqrt{\frac{\sum (x_i - \bar{x})^2}{n - 1}}$$

#### Coefficient of Variation\*

$$CV\% = \frac{100 s}{\bar{V}}$$

\*) = Calculation of accuracy (A %) and variation coefficient (CV %):

A % and CV % are calculated according to the formulas for statistical control.

## Accuracy Table

Final test values related to the nominal capacity (maximum volume) and the indicated volume steps indicated on the instrument, obtained when instrument and distilled water are equilibrated at ambient temperature (20 °C/68 °F) and with smooth operation. According to DIN EN ISO 8655.

BH  20 °C  
Ex

### Accuracy tolerances for the Transferpette®-8/-12 electronic

Volume range µl	Volume step µl	A* ≤ ± %	CV* ≤ %	Increment µl	Recommended type of tip, µl
0.5 - 10	10	1.2	0.8	0.01	0.5 - 20
	5	2.0	1.5		
	1	8.0	4.0		
1 - 20	20	1.0	0.5	0.02	0.5 - 20
	10	2.0	1.0		
	2	8.0	3.0		
5 - 100	100	0.8	0.25	0.1	2 - 200
	50	1.6	0.4		
	10	4.0	1.5		
10 - 200	200	0.8	0.25	0.2	2 - 200
	100	1.4	0.4		
	20	4.0	1.3		
15 - 300	300	0.6	0.25	0.5	5 - 300
	150	1.2	0.4		
	30	3.0	1.2		

\* A = Accuracy, CV = Coefficient of Variation

#### Note:










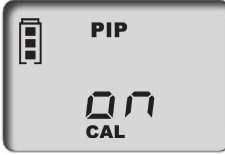















Testing instructions (SOPs) and a demo version of the EASYCAL™ 4.0 calibration software are available for download at [www.brand.de](http://www.brand.de).

### The calibration mode ,CAL'

#### Adjustment

The instrument should be set to either the nominal volume (for example 100 µl for a 100 µl pipette) or a specific test volume, in the standard pipetting mode (PIP). See page 44 and 48 for procedures. E.g., volume according to testing of volume 101,3 µl.






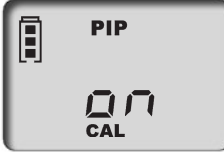














What to do	How to do it	Keys to press	Display readout
1. Bring up the CAL mode	Press and hold the MENU key (> 3 sec) until CAL appears. The display reads ,off'. ,CAL' blinks.	1x >3s    	
2. Activate the CAL mode	Press one of the arrow buttons to activate the CAL mode. The display changes from ,off' to ,on'. ,CAL' continues to blink.	   	
3. Confirm CAL mode	Press the ENTER key. The display now shows the set pipetting volume. ,CAL' blinks.	    1x	
4. Set the volume	Use the arrow keys (+/-) to set the volume, which was previously determined and tested. ,CAL' blinks.	   	
5. Confirm volume	Press the ENTER key. The display shows the tested and corrected volume. The CAL symbol is continuously displayed to confirm that an adjustment has been made.	    1x	

## Revert to factory default settings

The continually displayed CAL symbol refers to a previously made adjustment.



What to do	How to do it	Keys to press	Display readout
1. Bring up the CAL mode	Press and hold the MENU key (> 3 sec) until CAL appears. The display reads ,on'. ,CAL' blinks.	1x >3s     	
2. Deactivate CAL mode	Press one of the arrow keys to deactivate the CAL mode. The display changes from ,on' to ,off'. ,CAL' continues to blink.	    	
3. Revert to factory setting	Press the ENTER key. The CAL symbol disappears. The instrument has now been reverted to factory default setting.	    1x 	

**Important:** When the Transferpette®-8/-12 electronic is adjusted, a volume offset is performed, which means that the volume is changed across the entire volume range of the pipette by the same amount. It is recommend that the adjustment be performed at 50% of the nominal volume.

**Note:** The instrument is permanently adjusted for watery solutions, but it can also be set for solutions with varying density, viscosity and temperature. The Transferpette®-8/-12 electronic can be adjusted in every mode, with the exception of the GEL mode.



## Autoclaving

The manifold (M) of the Transferpette®-8/-12 electronic (highlighted in picture) is autoclavable at 121 °C (250 °F), 2 bar absolute (30 psi) with a holding time of at least 15 minutes, according to DIN EN 285.

**Attention:** The handgrip can not be autoclaved!

1. Eject the pipette tips.
2. Unscrew the manifold from the grip (see page 64).
3. Autoclave the complete manifold without any further disassembling.
4. Allow the manifold to completely cool and dry.
5. Screw the manifold into the grip again (see page 64).
6. Perform a reference run (rEF).




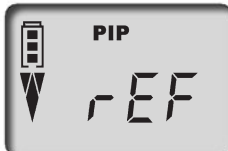
**Note:** The effectiveness of the autoclaving must be verified by the user.  
Maximum reliability is obtained with vacuum sterilization. We recommend the use of sterilization bags.

If the manifold is autoclaved frequently, then the pistons should be oiled with the supplied silicone oil in order to provide smoother movement.



## Reference run (rEF)

A manual reference run must be completed each time the manifold is reattached to the handle. The reference run is needed to assure secure connection of the piston.

What to do	How to do it	Keys to press	Display readout
1. Bring up rEF mode	Simultaneously press the MENU and the ENTER key to activate the rEF mode.		
2. Perform the reference run	Press the pipetting key once to start the reference run. A noise can be heard, clearly indicating the function is being performed.		

**Note:** After the reference run, the display automatically returns to the previous program.

The three main components of the manifold can be easily separated and disassembled for servicing, cleaning or replacing parts. The procedures are illustrated on the following pages.

**Note:** The changing of the V-rings/O-rings on the individual nose cones is described in detail in the instructions enclosed with the spare part.

## The main components of the manifold

- A Piston unit** with piston support bar [I] and pistons inserted in this unit, which can be unscrewed individually for cleaning or replacement.
- B Nose cone assembly** with nose cone support bar [II] and central guide rod (Z), which is attached to this, and the nose cones and seals, which can be unscrewed individually for cleaning or replacement.
- C Manifold housing**, which is connected to the manifold housing cover [III] of the piston unit with two turn-lock fasteners.

## Servicing

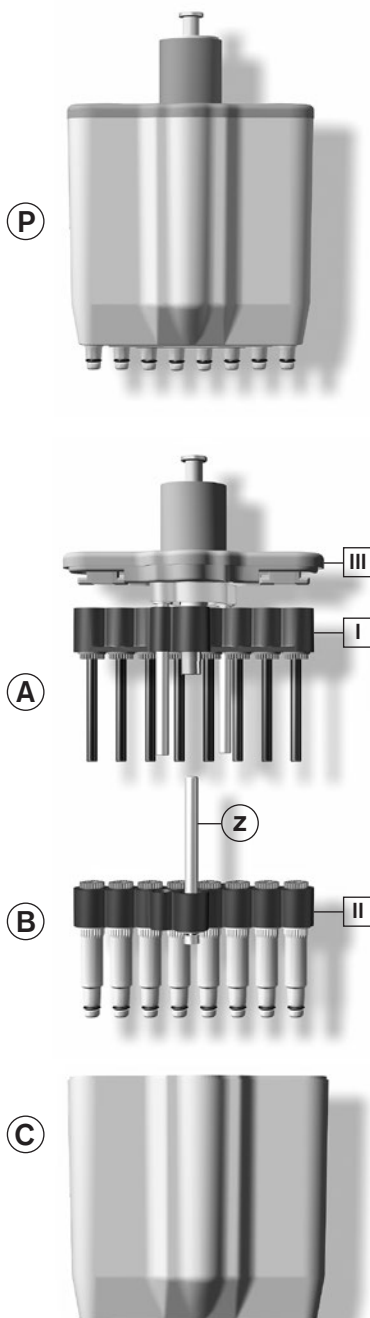
In order to assure proper functioning, the Transferpette® -8/-12 electronic should be serviced and cleaned at regular intervals.

### What is to be inspected?

1. Inspect nose cones, pistons and seals for damage and contamination.
2. Test the sealing of the instrument. We recommend using the BRAND leak testing instrument PLT unit. Alternatively: to do this aspirate a sample, and then hold the instrument in a vertical position for about 10 sec. If a drop forms at the tip orifices, see the troubleshooting guide on page 70.

## Cleaning instructions (page 64-67)

1. Clean single nose cones, pistons and nose cone support bar/piston support bar (**these components only**) with soap solution or isopropyl alcohol. Afterwards rinse with distilled water.
2. Let these parts dry and cool down completely. Residual moisture in the nose cones may result in a loss of accuracy.
3. Lubricate the piston with a very thin coating of the silicone oil supplied. For the central guide rod (Z) only use the recommended fluorstatic grease!
4. After assembling the device, perform the reference run (rEF).



# Servicing and Cleaning

## Disconnecting handle from manifold

1. Eject the pipette tips.
2. To disconnect the manifold, pull it downward as far as possible, and **only then** turn it clockwise.  
After one rotation, it should no longer be pulled downward while it is being turned.
3. If the manifold is unscrewed pull it downward again to loosen the magnetic coupling.

### Note:

The manifold must be screwed into the handle counter-clockwise, until it audibly snaps into place.

When mounting the manifold you must not pull it downward.

### Attention:

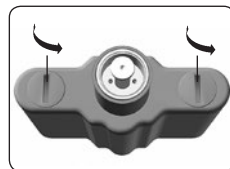
Improper handling can damage the unit!



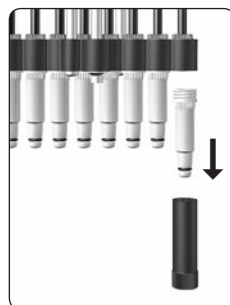
## Removing of nose cones and seals for cleaning or replacing

1. **Unscrew manifold**      Unscrew the manifold from the handle.

2. **Slide off housing**      Turn both closures of the manifold housing cover 90° and slide off the housing.



3. **Unscrew cone**      Push the mounting tool on the nose cone and unscrew it

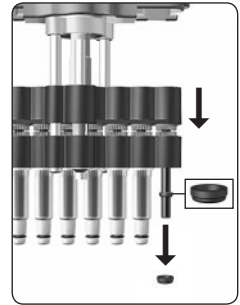


### 4. Remove seal

Push the piston unit down to the bottom. Remove the seal, inspect it and clean or replace if necessary

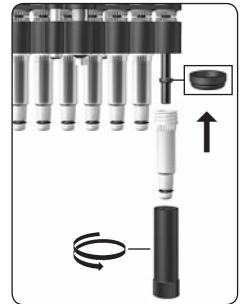
**Note:**

The seal will either remain inside the nose cone or will stay on the piston after the nose cone is removed.



### 5. Mount seal

If required, lubricate the piston lightly with the supplied silicone oil. Push the seal on the piston with its flat side facing up-ward. Use the mounting tool to mount and tighten the cleaned or new nose cone.



### 6. Reassemble manifold

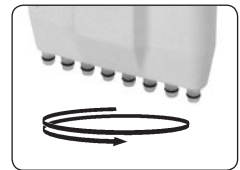
Reassemble the manifold and mount it to the handle.

**Note:**

The manifold must be screwed into the handle counter-clockwise, until it audibly snaps into place.

You must not pull the manifold downward.

Check the instrument for tightness, mobility and accuracy (see page 63 "Servicing").



### 7. Perform reference run

Perform the reference run (rEF).

## Servicing and Cleaning

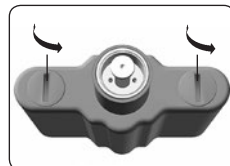
### Removing of pistons for cleaning or replacing

#### 1. Unscrew manifold

Unscrew the manifold from the handle  
(See p. 64).

#### 2. Slide housing

Turn both closures of the manifold housing cover  
90° and slide off the housing.

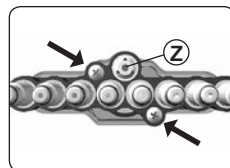


#### 3. Remove screws

Remove both outer Phillips screws on the nose  
cone assembly.

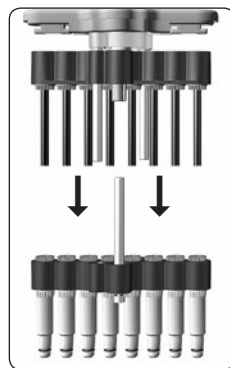
##### Attention:

Do not loosen the central guide rod (Z)!



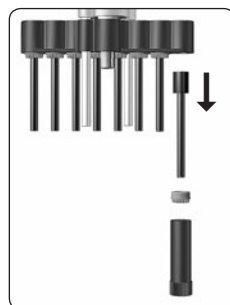
#### 4. Separate piston and nose cone assembly

Pull the piston and nose cone assembly apart and  
separate.



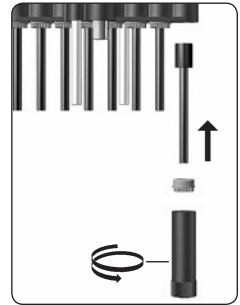
#### 5. Remove piston

Place the mounting tool on the piston nut and un-  
screw the piston nut. Remove the piston nut and  
pull out the piston.



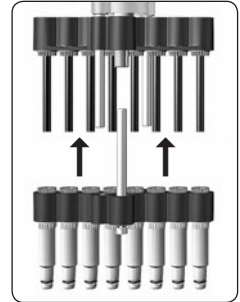
### 6. Mount piston

Insert the cleaned or new piston. Screw on the piston nut and tighten with the mounting tool



### 7. Reassemble piston and nose cone assembly

Loosen the nose cones by a half rotation. Afterward push the nose cone assembly on the piston unit and fasten it. Then tighten nose cones.



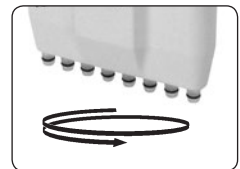
### 8. Mount manifold

Reassemble the manifold and mount it to the handle.

**Note:**

The manifold must be screwed counter-clockwise into the handle so that it audibly snaps into place. You must not pull the manifold downward.

Check the instrument for tightness, mobility and accuracy (see page 63 "Servicing").



### 9. Perform reference run

Performe the reference run (rEF).

## Charging and Replacing the Battery

A fully charged battery allows approx. eight hours of continuous pipetting of liquids with a viscosity and density similar to water.

### Important!

Before charging the battery ensure that the AC adapter is compatible with the line voltage in the laboratory. Do not charge the device in an explosive environment. The battery can only be charged inside the Transferpette®-8/-12 electronic.

### Charge the battery

- Insert the charging cable plug for the AC adapter into the jack at the top of the Transferpette®-8/-12 electronic; charging starts automatically
- During the charging, the bars for the battery capacity run continually from the bottom to the top. The battery is fully charged, when the bars in the display have stopped moving.



### Pipetting during charging?

During charging, you can continue to work with the Transferpette®-8/-12 electronic. If the battery is fully discharged, it will take a few minutes until a certain minimum charge capacity is available, which is needed to operate the instrument safely.

**Note:** The last settings are stored in the memory of the instrument. If the battery is fully discharged or the battery is changed, these settings are saved.

### Replace the battery

- Open the battery compartment cover. Remove the battery and pull the plug gently out of the socket.
- Insert the plug of the new battery into the socket and insert the battery.
- Put the battery compartment cover in place again and close it.



Remove the battery from the instrument, when it is not to be used for longer periods.

### Battery display after inserting a battery

- a) After the battery is inserted, the display shows the **full capacity indicator with a blinking frame**, the instrument does not recognize the charging status right now. After 3.5 hours of charging time – safe full charging of the battery – the frame stops blinking.



**Note:** After inserting a battery always charge 3.5 hours!  
The full charge capacity is available after several charge/discharge cycles.

## Battery regeneration function

### (Refresh function)

In order to extend the service life and to optimize performance of the battery, the Transferpette®-8/-12 electronic has a regeneration function (refresh function). This program provides a controlled full discharge and recharging of the battery. To optimize the battery performance, this refresh function should be used periodically.

### Perform the refresh function

- a) Insert the plug for the AC adapter into the jack on the top of the Transferpette®-8/-12 electronic.



- b) Press and hold the lower arrow key (>3 sec). During the discharging process, the capacity bars for the battery indicator run continually from the top to the bottom.



- c) After the controlled discharge (up to 3 hours), the charging process (3.5 hours) is started automatically. During charging, the capacity bars run continually from the bottom to the top.







### Interrupting the refresh function

Press any button to end the program. The instrument switches automatically to the standard pipette mode (PIP) and to the nominal volume and the normal charging process is started automatically, see page 68. Removing the plug for the AC adapter also ends the program. Do not interrupt refresh function at the end of the discharge cycle.



## Troubleshooting

If an error occurs, the instrument display shows "Err" and the error number is also shown. The instrument will now only react to the ENTER key. Pressing the ENTER key will attempt to restart the instrument. Therefore, a reference run is automatically requested.

Problem	Error message	Possible cause	Corrective action
Instrument does not react		Battery discharged or faulty	Charge battery for at least 5 min without operating, then only operate with charging cable attached until battery is recharged. Replace battery if needed.
		Faulty electronic component	Send in the instrument for repair.
Instrument does not react		Faulty electronic component	Send in the instrument for repair.
Instrument does not react		Unpredicted program error	Confirm error by pressing the ENTER key. The instrument is reinitialized.
Instrument does not react		No battery inserted	Insert battery
		Battery is defective	Replace battery
		Faulty electronic component	Send in the instrument for repair.
Display is dark	—	Electrostatic discharge	Remove and insert the battery.
		Faulty electronic component	Send in the instrument for repair.
Tip drips/ instrument not sealed or volume error	—	Improper tip	Only use quality tips
		Tip is not properly seated	Press tip in firmly
		Piston, nose cone or seal is contaminated or damaged	Clean the instrument/ replace the seal. Oil piston.
Liquid is not aspirated or there is a loud motor noise	—	Piston movement is limited	Unscrew the manifold and move the metal part in the middle by hand.

## Transferpette®-8 electronic incl. AC adapter

Volume	0.5-10 µl	1-20 µl	5-100 µl	10-200 µl	15-300 µl
	Cat. No.	Cat. No.	Cat. No.	Cat. No.	Cat. No.
for Continental Europe (230V/50 Hz)	7053 99	7054 00	7054 03	7054 04	7054 06
for UK/Ireland (230V/50 Hz)	7054 09	7054 10	7054 13	7054 14	7054 16
for USA/Japan (110V/50-60 Hz)	7054 19	7054 20	7054 23	7054 24	7054 26
for Australia (240V/50 Hz)	7054 29	7054 30	7054 33	7054 34	7054 36

## Transferpette®-12 electronic incl. AC adapter

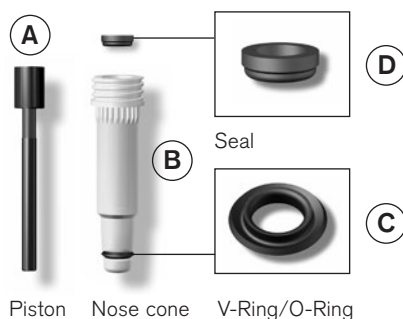
Volumen	0.5-10 µl	1-20 µl	5-100 µl	10-200 µl	15-300 µl
	Cat. No.	Cat. No.	Cat. No.	Cat. No.	Cat. No.
for Continental Europe (230V/50 Hz)	7054 49	7054 50	7054 53	7054 54	7054 56
for UK/Ireland (230V/50 Hz)	7054 59	7054 60	7054 63	7054 64	7054 66
for USA/Japan (110V/50-60 Hz)	7054 69	7054 70	7054 73	7054 74	7054 76
for Australia (240V/50 Hz)	7054 79	7054 80	7054 83	7054 84	7054 86

## Quality pipette tips from BRAND, racked in TipBox

AC adapters	Cat. No.	Volume	Total tips per pack	Cat. No.
for Continental Europe (230V/50 Hz)	7053 50	0.1 - 20 µl	480	7322 02
for UK/Ireland (230V/50 Hz)	7053 51	0.5 - 20 µl	480	7322 04
for USA/Japan (110V/50-60 Hz)	7053 52	2 - 200 µl	480	7322 08
for Australia (240V/50 Hz)	7053 53	5 - 300 µl	480	7322 10

## Spare parts Transferpette®-8/-12 electronic

Parts will differ slightly depending on nominal volume of instrument. (Fig. shows spare parts for Transferpette®-8/-12 electronic 5-100 µl.)



## Additional accessories

Additional accessories	Cat. No.
Replacement battery	7055 00
Silicone oil	7036 77
Fluorstatic grease	7036 78
PLT unit	7039 70

Volume	A	B*	C	D
0.5 - 10 µl	7056 59	7056 77	7033 80	7033 40
1 - 20 µl	7056 71	7056 78	7033 80	7033 41
5 - 100 µl	7056 62	7056 82	7034 91	7033 44
10 - 200 µl	7056 63	7056 83	7034 91	7033 45
15 - 300 µl	7056 64	7056 84	7034 91	7033 46

\* incl. seal, V-ring and mounting tool

### Return for repair

**Important!** Transporting of hazardous materials without a permit is a violation of federal law.

- Clean and decontaminate the instrument carefully.
- It is essential always to include an exact description of the type of malfunction and the media used. If information regarding media used is missing, the instrument cannot be repaired.
- Shipment is at the risk and the cost of the sender.

### Outside the U.S. and Canada:

- Complete the "Declaration on Absence of Health Hazards" and send the instrument to the manufacturer or supplier. Ask your supplier or manufacturer for the form. The form can also be downloaded from [www.brand.de](http://www.brand.de).

### In the U.S. and Canada:

- Contact BrandTech Scientific, Inc. and obtain authorization for the return **before** sending your instrument for service.
- Return only cleaned and decontaminated instruments, with the Return Authorization Number prominently displayed on the outside of the package to the address provided with the Return Authorization Number.

### Contact addresses

#### BRAND GMBH + CO KG

Otto-Schott-Straße 25  
97877 Wertheim (Germany)  
Tel.: +49 9342 808-0  
Fax: +49 9342 808-98000  
E-Mail: [info@brand.de](mailto:info@brand.de)  
[www.brand.de](http://www.brand.de)

#### USA and Canada:

BrandTech® Scientific, Inc.  
11 Bokum Road  
Essex, CT 06426-1506 (USA)  
Tel.: +1-860-767 2562  
Fax: +1-860-767 2563  
[www.brandtech.com](http://www.brandtech.com)

#### India:

BRAND Scientific Equipment Pvt. Ltd.  
303, 3rd Floor, 'C' Wing, Delphi  
Hiranandani Business Park, Powai  
Mumbai - 400 076 (India)  
Tel.: +91 22 42957790  
Fax: +91 22 42957791  
E-Mail: [info@brand.co.in](mailto:info@brand.co.in)  
[www.brand.co.in](http://www.brand.co.in)

#### China:

BRAND (Shanghai) Trading Co., Ltd.  
Guangqi Culture Plaza  
Room 506, Building B  
No. 2899, Xietu Road  
Shanghai 200030 (P.R. China)  
Tel.: +86 21 6422 2318  
Fax: +86 21 6422 2268  
E-Mail: [info@brand.cn.com](mailto:info@brand.cn.com)  
[www.brand.cn.com](http://www.brand.cn.com)

### Calibration Service

ISO 9001 and GLP-guidelines require regular examinations of your volumetric instruments. We recommend checking the volume every 3-12 months. The interval depends on the specific requirements on the instrument. For instruments frequently used or in use with aggressive media, the interval should be shorter. The detailed testing instruction can be downloaded on [www.brand.de](http://www.brand.de) or [www.brandtech.com](http://www.brandtech.com).

BRAND also offers you the possibility to have your instruments calibrated by the BRAND Calibration Service or the BRAND-owned DAkkS Calibration Service.

Just send in the instruments to be calibrated, accompanied by an indication of which kind of calibration you wish. Your instruments will be returned within a few days together with a test report (BRAND Calibration Service) or with a DAkkS Calibration Certificate. For further information, please contact your dealer or BRAND. Complete ordering information is available for download at [www.brand.de](http://www.brand.de) (see Technical Documentation).

## Warranty

We shall not be liable for the consequences of improper handling, use, servicing, operating or unauthorized repairs of the instrument or the consequences of normal wear and tear especially of wearing parts such as pistons, seals, valves and the breakage of glass as well as the failure to follow the instructions of the operating manual. We are not liable for damage resulting from any actions not described in the operating manual or if non-original spare parts or components have been used.

U.S. and Canada:

Information for warranty please see [www.brandtech.com](http://www.brandtech.com).

## Disposal

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The adjoining symbol means that storage batteries and electronic devices must be disposed of separately from household trash (mixed municipal waste) at the end of their service life.

- According to the Directive 2002/96/EC of the European Parliament and of the Council on Waste Electrical and Electronic Equipment (WEEE) of 27 January 2003, electronic equipment requires disposal according to the relevant national disposal regulations.
- Batteries contain substances that can have harmful effects on the environment and human health. Therefore according to the Directive 2006/66/EC of the European Parliament and the Council on Waste Batteries of 6 September 2006 batteries require disposal according to the relevant national disposal regulations. Dispose of batteries only when completely discharged.



**Warning!** Do not short-circuit the battery to discharge it!