

PANKAJ BHATTA

GRAPHICS DESIGNER & WEB DEVELOPER

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PROFILE SUMMARY

Dedicated **graphic designer** and **programmer** with a passion for creating visually stunning and functional solutions. Proficient in design tools and coding languages, blending creativity and technical expertise. Always eager to learn new skills and technologies.

EDUCATION

- **High School Graduate (Grade XI/XII)**
Himalayan Whitehouse International College, Tinkune, Kathmandu, Nepal 2021 - 2023
CGPA: 3.94/4, Major in Science with Computer
- **School Level Graduation (Grade I to X)**
Lok Aadarsha Academy, Kirtipur, Kathmandu, Nepal 2010 - 2020
GPA: 4.0/4 in SEE

EXPERIENCE & ACTIVITIES

- Video Editor
Freelance
 - Edited videos for YouTube and other social media platforms using Adobe Premiere Pro, After Effects, and mobile software like Kinemaster and Capcut.
 - Portfolio: [YouTube Videos](#)
- Photo Editor & Manipulator
Freelance
 - Created thumbnails for YouTube and freelanced on Upwork.
 - Utilized Adobe Photoshop, PicsArt, PixelLab, and Canva for photo editing and manipulation.
 - Portfolio: [Image Samples](#)
- Web Developer
Freelance
 - Created projects like login pages and calendars using HTML, CSS, and JavaScript.
 - Hosted a portfolio website and other projects on GitHub.
 - Created & Hosted a website for my Secondary School (www.laa.edu.np)
 - Portfolio: [Portfolio Website](#), [Website on Github](#)
- Computer Teacher
Lok Aadarsha Academy, Kirtipur, Kathmandu (January 2024 - Jul 2024)
 - Taught curriculum of Computer Subject to students of grades 4 to 8.
 - Developed engaging lesson plans, prepared question papers and fostered a positive learning environment.
 - Created & Hosted a website for the school (www.laa.edu.np)

- **Math & Computer Teacher**
Sai Nilayam Secondary Boarding School, Kirtipur, Kathmandu (June 2023-September 2023)
 - Taught Math and Computer skills to young learners, promoting interactive and effective learning.
 - Created coding clubs to make learning coding fun and engaging for students.
 - Designed interactive activities and projects to enhance students' understanding and interest in coding.
- **Nepal Red Cross Society Life Member & Volunteer Team Member**
Nepal Red Cross Society
 - Life Member of Nepal Red Cross Society
 - Volunteered in the Jajarkot earthquake relief, aiding coordination.
 - Recognized by Nepal Red Cross for impactful contributions.
- **Cybersecurity Scholarship Training Program**
Kathmandu Metropolitan City & EC-Council (May 2024)
 - Completed "Cybersecurity Fundamentals for Beginners" course from EC-Council, focusing on practical and theoretical cyber defense skills.
 - Selected for a prestigious scholarship as part of a city initiative to enhance cyber security and employ trained professionals.
 - Gained expertise in identifying, mitigating, and preventing various cyber threats.
- **Network Management & Crisis Management Team**
The Runway Open House for Career Development and KEC Management & IT Career Expo 2023
 - Ensured event security and resolved crises.
 - Invited guests and expanded participation, ensuring a vibrant and inclusive atmosphere.
- **School Prefect**
Lok Aadarsha Academy, Kirtipur, Kathmandu (Grade 10)
 - Maintained discipline and order within the school.
 - Assisted in organizing school events and activities.
 - Acted as a liaison between students and school administration.
- **Class Representative**
Himalayan Whitehouse International College
 - Fostered communication and organized events.
 - Maintained order in the teacher's absence and provided peer tutoring.
- **Ball Boy (Cricket) in South Asian Games, 2019**
National Sports Council (1-10 December, 2019)
 - Managed equipment logistics and learned teamwork in a dynamic sports environment.
 - Sat on the cricket boundary, promptly retrieving and returning balls to players.
 - Assisted in maintaining smooth gameplay and ensuring efficient ball management.

TECHNICAL SKILLS

- **Design Tools:** Adobe Photoshop, Adobe Premiere Pro, After Effects, PicsArt, PixelLab, Canva,
- **Programming Languages:** Python, C, HTML, CSS, JavaScript
- **Web Development:** Portfolio and project hosting on GitHub
- **Video Editing:** Expertise in editing for social media platforms
- **Photo Editing:** Thumbnail creation and photo manipulation

SOFT SKILLS

- Effective Communication
- Team Collaboration
- Problem Solving
- Time Management
- Adaptability
- Leadership

LANGUAGES

- **Nepali:** Native
- **English:** CEFR Level C1 (Advanced)
- **Hindi:** Advanced

CERTIFICATIONS

- **Python 3 Ultimate Guide** - *Udemy by Josh Werner, Learn Tecc*
- **Animaker's Training Session on Animated and Live Action Video Creation** - *Animaker*
- **Basic Understanding of Cloud Computing (2 days)** - *International School for Skills in collaboration with LBEF, Nepal*
- **Basic Understanding of Digital Marketing (2 days)** - *International School for Skills in collaboration with LBEF, Nepal*
- **Basic Understanding of Artificial Intelligence (2 days)** - *International School for Skills in collaboration with LBEF, Nepal*
- **Ethical Hacking for Beginners** - *Skillup by Simplilearn*
- **Google Analytics for Beginners** - *Google Analytics Academy*
- **The Fundamentals of Digital Marketing** - *Google Digital Marketing*
- **HTML & Python Course** - *SoloLearn*
- **Python for Absolute Beginners** - *EC-Council*
- **SQL Injection for Beginners** - *Skillup by Simplilearn*
- **Participation in International Conference on Scientific Sports Training Methodology** - *IAPES in collaboration with Physical Education Foundation of India*

CITIZENSHIP STATUS

- Nepalese Citizen

ADDITIONAL INFORMATION

- Passionate about exploring new technologies and continuously improving technical skills through online courses and certifications.
- Committed to community service and volunteer work
- Enjoy mentoring peers and fostering a collaborative learning environment
- Proven ability to quickly adapt to new tools and technologies; self-motivated and proactive in acquiring new skills.