

# E3 Civically Engaged Guide

Service to others



# Civically Engaged

*e3 Graduates are socially cognizant and seek to make a positive difference in their community. Graduates are intrinsically motivated to help others around them surpassing their self-concern.*

# Civic/Community Service Graduation Requirement

<b>Grade Level</b>	<b>9th</b> <i>Total number of hours per category</i>	<b>10th</b> <i>Total number of hours per category</i>	<b>11th</b> <i>Total number of hours per category</i>	<b>12th</b> <i>Total number of hours per category</i>
<b>Home</b> Service at home	18	12	12	12.5
<b>School</b> Service at e3	10	15	15	12.5
<b>Community</b> Service to others/organizations in the community	22	72	72	25
<b>Total Hours:</b> 300	50	100	100	50

# Service at **Home**: Volunteering for Adult Friends and Family Members

- Assisting younger siblings with their homework
- Visiting family members that are in assisted living facilities
- Unpaid activities such as mowing lawns, walking dogs and watering plants
- Babysitting without compensation

# Service at School:

- School civic/community service hours are performed before school, during lunch and after school hours.
- Joining and regular participation in an e3 service club like Key Club and the Heart Association Club
- \*Assisting Learning Facilitators in studios
- Assisting front desk staff with mailings, tours (after trained)

\* Campus beautification due to restorative practices is not counted towards these hours

# Service To Others/ Organizations In The Community:

- Review [Understanding Civic/Community Service](#)
- Search for opportunities that match your interests, needs, and qualifications.
- Check that you meet the organization's minimum age requirement. *Sometimes will need to be accompanied by an adult.*
- You can find volunteer opportunities on the e3 Civic High webpage [Ongoing Volunteer Opportunities](#)

## Understanding the Forms Required:

Forms: One Time use form



engage • educate • empower

## Verification of Civic/Community Service Hours

---

**USE FOR ONE-TIME EVENTS ONLY**

**Scholar Name** *(please print full name):* \_\_\_\_\_

**Grade:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Event:** \_\_\_\_\_

**Hours:** From \_\_\_\_\_ To \_\_\_\_\_ **TOTAL** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Name of Supervisor** *(please print):* \_\_\_\_\_

**Supervisor Phone Number:** \_\_\_\_\_

**Supervisor Email Address:** \_\_\_\_\_


**Signature of Supervisor:** \_\_\_\_\_

**Please answer one:** What did you learn about the people/community? Or How is your experience different from what you expected? (You can also use the back of this paper)

# Understanding the Forms Required:

## Multiple Use Form

*Use this form for long term  
service projects*



**Verification of Civic/Community Service Hours**  
Use this form for multiple events being reported at the same time

**Scholar's Full Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

Date	Type of service performed: <u>Home /School/ Organization name</u>	Description of Service Performed	Total Hours	Signature of Supervisor	Contact Info of Supervisor

Please answer this question: How were your experiences different from what you expected? If not, please explain.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

395 11th Avenue San Diego, CA 92101 | [www.e3civichigh.com](http://www.e3civichigh.com) | Phone 619.546.0000 | Fax 619.677.2955



# Your Benefits:

There are definite benefits to engaging in Civic/Community service.

- It is listed as part of your academic record on your transcript
- It should be listed on your resume
- It is part of your story when asked what do you enjoy doing, what are your interests you have something to talk about. (Networking, interviewing and conversation starter)
- It makes one competitive for monetary scholarships and awards