

9-12



Housekeeping NC II

Quarter 2 – Module 1: Clean Premises



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Housekeeping NC II – Grade 9-12
Self-directed Learning Material
Quarter 2 – Module 1: Clean Premises
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9-12

Housekeeping NC II

Quarter 2 – Module 1:

Clean Premises

Introductory Message

For the facilitator:

Welcome to the TLE/TVL Housekeeping NC II for Grade 9-12 Self-Directed Learning Material (SDLM) on “CLEAN PREMISES”.

This module was collaboratively designed, developed and reviewed by educators both from public and private institutions to assist you, the teacher or facilitator in helping the learners meet the standards set by the K to 12 Curriculum while overcoming their personal, social, and economic constraints in schooling.

This learning resource hopes to engage the learners into guided and independent learning activities at their own pace and time. Furthermore, this also aims to help learners acquire the needed 21st century skills while taking into consideration their needs and circumstances.

In addition to the material in the main text, you will also see this box in the body of the module:



Notes to the Teacher

This contains helpful tips or strategies that will help you in guiding the learners.

As a facilitator you are expected to orient the learners on how to use this module. You also need to keep track of the learners' progress while allowing them to manage their own learning. Furthermore, you are expected to encourage and assist the learners as they do the tasks included in the module.

For the learner:

Welcome to the TLE/TVL Housekeeping NC II for Grade 9-12 Self-Directed Learning Material (SDLM) on “CLEAN PREMISES”.

In this module, you learn how important housekeeping is. The scope and the nature of housekeeping provide us an idea of how to clean premises. Though it is a bulky task but worth sharing our service with empathy to build a relationship and gain the trust in the guest who serves as the lifeblood in any hospitality industry business. Housekeeping is the heart of the hotel without its operation it will not be completed. Hence, it is important to note that your learner will take part in acquainting relevant competencies and hone your skills and have a better understanding of them.

This module was designed to provide you with fun and meaningful opportunities for guided and independent learning at your own pace and time. You will be enabled to process the contents of the learning resource while being an active learner.

This module has the following parts and corresponding icons:



What I Need to Know

This will give you an idea of the skills or competencies you are expected to learn in the module.



What I Know

This part includes an activity that aims to check what you already know about the lesson to take. If you get all the answers correct (100%), you may decide to skip this module.



What's In

This is a brief drill or review to help you link the current lesson with the previous one.



What's New

In this portion, the new lesson will be introduced to you in various ways such as a story, a song, a poem, a problem opener, an activity or a situation.



What is It

This section provides a brief discussion of the lesson. This aims to help you discover and understand new concepts and skills.



What's More

This comprises activities for independent practice to solidify your understanding and skills of the topic. You may check the answers to the exercises using the Answer Key at the end of the module.



What I Have Learned

This includes questions or blank sentence/paragraph to be filled into process what you learned from the lesson.



What I Can Do

This section provides an activity which will help you transfer your new knowledge or skill into real-life situations or concerns.



Assessment

This is a task which aims to evaluate your level of mastery in achieving the learning competency.



Additional Activities

In this portion, another activity will be given to you to enrich your knowledge or skill of the lesson learned. This also tends the retention of learned concepts.



Answer Key

This contains answers to all activities in the module.

At the end of this module you will also find:

References

This is a list of all sources used in developing this module.

The following are some reminders in using this module:

- Use the module with care. Do not put unnecessary mark/s on any part of the module. Use a separate sheet of paper in answering the exercises.
- Don't forget to answer *What I Know* before moving on to the other activities included in the module.
- Read the instruction carefully before doing each task.
- Observe honesty and integrity in doing the tasks and checking your answers.
- Finish the task at hand before proceeding to the next.
- Return this module to your teacher/facilitator once you are through with it.

If you encounter any difficulty in answering the tasks in this module, do not hesitate to consult your teacher or facilitator. Always bear in mind that you are not alone.

We hope that through this material, you will experience meaningful learning and gain deep understanding of the relevant competencies. You can do it!



What I Need to Know

This module was designed and written with you in mind. It is here to help you master the concept of Housekeeping. The scope of this module permits it to be used in many different learning situations. The language used recognizes the diverse vocabulary level of students. The lessons are arranged to follow the standard sequence of the course. But the order in which you read them can be changed to correspond with the textbook you are now using.

This module was anchored on the Curriculum Guide in TLE/TVL- Housekeeping NC II under the Home Economics component.

Understand concepts related to the lesson on Clean Premises.

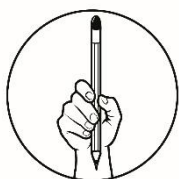
LESSON 3: CLEAN PREMISES (CP)

LO 1. Select and Set up equipment and materials - TLE_HEHK9-12CP-Ile-8 Clean Premises

- 1.1 Select appropriate cleaning tools and equipment with their proper uses and functions.
- 1.2 Follow safety and security measures when using cleaning tools and equipment.

After going through this module, you are expected to:

- Identify common cleaning tools and equipment and their proper use;
- Follow safety and security in using cleaning tools and equipment.



What I Know

Multiple Choice

Direction: Read the questions carefully. Choose the letter that corresponds to the best answer. Use a separate sheet of paper for your answers.

1. Leah is a housekeeper at the Marco Polo hotel. She usually cleans the room to give comfort to the guest. What cleaning agent will she use to hide bad smells?
a. detergent b. deodorant c. polishes d. disinfectant

2. The guest called up the housekeeping department and requested the room attendant to remove hair from the vanity, toilet, bathtub and floor. What cleaning tools will he use?
 - a. damp cloth
 - b. clean dry cloth
 - c. dry tissue
 - d. towel
3. What appropriate cleaning equipment is used to eliminate loose soil and dust particles from the carpet?
 - a. floor polisher
 - b. mop
 - c. vacuum cleaner
 - d. carpet sweeper
4. Which cleaning materials are designed for sweeping?
 - a. tongs
 - b. soft and stick broom
 - c. ceiling broom
 - d. oilers
5. Maria is a guest who stayed in room 203. It happens that there is flooding causing a wet surface in her room. She requested the room attendant who is timely present and brought the request for an additional towel. What will the room attendant use to eliminate the flooding?
 - a. carpet extractor
 - b. carpet sweeper
 - c. hydro-vacuum
 - d. vacuum cleaner
6. Roy worked as a room attendant in Mid Town Hotel. Every time he cleans the room, he used a vacuum cleaner to make the cleaning job easy. What will he do with the cleaning equipment after using it?
 - a. put it into the guest luggage area
 - b. stored it in a clean and dry area
 - c. stored it in a space where provision is made available
 - d. put in into an area where other cleaning tools are stored
7. What do you call the process of preserving a tool or equipment keeping its lifelong?
 - a. repairing
 - b. storing
 - c. cleaning
 - d. maintenance
8. Which of the following statement is true when storing cleaning equipment?
 - a. stored it to the maid's cart trolley
 - b. stored it with handle and care
 - b. stored it back to the housekeeping room
 - d. stored it after use with a clean and dry area
9. In safekeeping of cleaning tools, chemicals and equipment the following must be observed, *except* for
 - a. proper lighting should be provided
 - b. there should be space for each machine
 - c. rinse and clean spray equipment after each use
 - d. provision should be made available for correct storage of all equipment
10. Jay R cleans the guest room, and he needs to remove all dry linen. Where should this dry linen be placed?
 - a. linen bag
 - b. trash bag
 - c. plastic bag
 - d. shelves of trolley

Lesson

1

Common Cleaning Tools and Equipment with Proper Functions and Uses

In this lesson, you will be oriented with the different cleaning tools and equipment and select them properly to use for the job.



What's In

TRUE OR FALSE

Direction: Read and analyze each question carefully. Write the word **TRUE** if the statement is correct and the word **FALSE** if it is incorrect. Write your answer on a separate sheet of paper.

- _____ 1. Sanitizing and keeping cleaning materials and equipment should be in accordance with the guidelines set by the department of education.
- _____ 2. The safekeeping practices of proper handling of equipment and maid's cart or the trolley is by the establishment's standards.
- _____ 3. Hand caddy is a giant toolbox where all the supplies needed are placed during room service.
- _____ 4. If polisher is not available, alternative cleaning equipment used for stripping the floor is a vacuum cleaner.
- _____ 5. Supplies loaded on the maid's cart are linens and towels only. Other cleaning supplies must be placed in the other cleaning bag.



What's New

CROSSWORD PUZZLE

Find the 10 words associated with cleaning tools and equipment. Use a separate sheet of paper for your answers.

CLEANING TOOLS AND EQUIPMENT



1. _____
2. _____
3. _____
4. _____
5. _____

6. _____
7. _____
8. _____
9. _____
10. _____































What is It

Let's learn this!

In this module, you will learn and get acquainted with the different cleaning tools and equipment used in cleaning.


Common Cleaning Tools





Cleaning tools	Uses / Functions
<p>Dusters</p>  <p>https://victoryclosets.com/blog/2019/05/06/cleaning-your-closet/</p>	<ul style="list-style-type: none"> are made up of soft cotton, flannel or artificial feathers. use for removing dust and for wiping various surfaces. for long use of dusters, proper washing and drying after use for care and maintenance dusters can be used to apply contrast or accent paint to interior walls because the feathers produce a unique effect.
<p>Dustpans</p>  <p>https://tinyurl.com/yxc32rxc</p>	<ul style="list-style-type: none"> used to collect dust and dirt with a help of a broom. Dustpans are made of either plastic material or metal which must be cleaned after use before storage.
<p>Mops</p>  <p>https://tinyurl.com/y6g5bxqo</p>	<ul style="list-style-type: none"> mops are great tools for keeping floors clean. It is used for wiping dirt and dust from the floor. mops are usually made of thick, loosely woven cloth. after used mop should be washed with soap, water and squeezed to dry. mops come in various sizes for specific purposes.

<p style="text-align: center;">Brooms</p>  <p style="text-align: center;">https://oxypro.com.ph/project/broom-2/</p>	<ul style="list-style-type: none"> • used in sweeping dirt and dust from the floor and other areas that need cleaning. • it may be made from man-made materials like plastic or natural materials like soft boom (walis Tambo) made from tiger grass and the stick broom (walis ting-ting) made from the spine of dried coconut leaves. 								
<table border="1"> <tr> <td data-bbox="204 645 491 920"> <p style="text-align: center;">Toilet Brush</p>  <p style="text-align: center;">https://tinyurl.com/toilet-brush-1</p> </td><td data-bbox="491 645 794 920"> <p style="text-align: center;">Sink Brush</p>  <p style="text-align: center;">https://tinyurl.com/sink-brush-1</p> </td></tr> <tr> <td data-bbox="204 920 491 1196"> <p style="text-align: center;">Scrub Brush</p>  <p style="text-align: center;">https://tinyurl.com/scrub-brush-1</p> </td><td data-bbox="491 920 794 1196"> <p style="text-align: center;">Carpet Hand Brush</p>  <p style="text-align: center;">https://tinyurl.com/carpet-hand-brush-1</p> </td></tr> <tr> <td data-bbox="204 1196 491 1471"> <p style="text-align: center;">Cane hairbrush</p>  <p style="text-align: center;">https://tinyurl.com/cane-hair-brush-1</p> </td><td data-bbox="491 1196 794 1471"> <p style="text-align: center;">Soft hand brush</p>  <p style="text-align: center;">https://tinyurl.com/soft-hand-brush-1</p> </td></tr> <tr> <td data-bbox="204 1471 491 1727"> <p style="text-align: center;">Feather brush</p>  <p style="text-align: center;">https://tinyurl.com/feather-brush-1</p> </td><td data-bbox="491 1471 794 1727"> <p style="text-align: center;">Wall brush</p>  <p style="text-align: center;">https://tinyurl.com/wall-brush-1</p> </td></tr> </table>	<p style="text-align: center;">Toilet Brush</p>  <p style="text-align: center;">https://tinyurl.com/toilet-brush-1</p>	<p style="text-align: center;">Sink Brush</p>  <p style="text-align: center;">https://tinyurl.com/sink-brush-1</p>	<p style="text-align: center;">Scrub Brush</p>  <p style="text-align: center;">https://tinyurl.com/scrub-brush-1</p>	<p style="text-align: center;">Carpet Hand Brush</p>  <p style="text-align: center;">https://tinyurl.com/carpet-hand-brush-1</p>	<p style="text-align: center;">Cane hairbrush</p>  <p style="text-align: center;">https://tinyurl.com/cane-hair-brush-1</p>	<p style="text-align: center;">Soft hand brush</p>  <p style="text-align: center;">https://tinyurl.com/soft-hand-brush-1</p>	<p style="text-align: center;">Feather brush</p>  <p style="text-align: center;">https://tinyurl.com/feather-brush-1</p>	<p style="text-align: center;">Wall brush</p>  <p style="text-align: center;">https://tinyurl.com/wall-brush-1</p>	<p style="text-align: center;">Different Types of Brushes</p> <ul style="list-style-type: none"> • Toilet Brush is used for cleaning the bidet and toilet bowl. • A Sink Brush is used for unclogging the sink. • Scrub Brush is used for cleaning sturdy dirt from floors and walls. • Carpet Hand Brush is used as an alternative for vacuum cleaning the carpet. • Cane Hair Brush is a soft nylon brush used to prevent damages to cane surfaces. • Soft Hand Brush it goes with a dustpan and is used to collect dust. • Wall Brush is a soft brush with long handles use to clean hard to reach walls. • Feather Brush is used to clean delicate surfaces like lampshades, televisions, etc.
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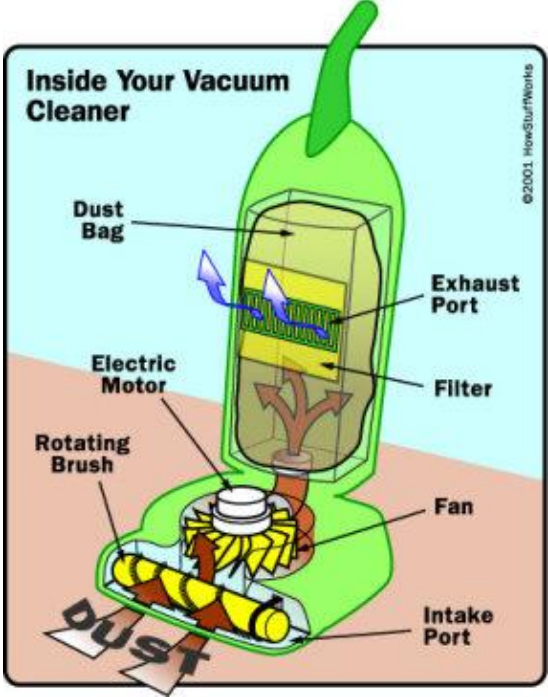

<p>Bucket or Pail</p>  <p>https://dictionary.cambridge.org/us/dictionary/english/bucket</p>	<ul style="list-style-type: none"> • used for holding water or detergent while cleaning.
<p>Caddy Basket</p>  <p>https://tinyurl.com/caddy-basket-1</p>	<ul style="list-style-type: none"> • used to hold small tools and chemicals while cleaning.
<p>Squeegee</p>  <p>https://tinyurl.com/squeegee-1</p>	<ul style="list-style-type: none"> • used to gather water while cleaning window glasses.
<p>Garbage Bin</p>  <p>https://tinyurl.com/garbage-bin-1</p>	<ul style="list-style-type: none"> • are available in plastic with lid to hold gathered garbage and trash while cleaning.

Cleaning Equipment

<p>Floor Polisher</p> 	<ul style="list-style-type: none"> • this is used in scrubbing, stripping and polishing hard floor surfaces, vinyl, wood parquet, etc. use the appropriate pad for scrubbing, stripping and polishing. Give
--	--

https://tinyurl.com/floor-polisher-1	<p>the wax on the floor enough time to dry before polishing.</p>
<p>Upholstery Steam Cleaner</p>  <p>https://rethinkrethought.com/upholstery-steam-cleaners/</p>	<ul style="list-style-type: none"> • this equipment is used to clean carpet and upholstery. It had been fitted with an upholstery wand for maximum reach when dealing with tight, hard to reach crevices of upholstery.
<p>High Pressure Washer</p>  <p>https://tinyurl.com/high-pressure-washer-1</p>	<ul style="list-style-type: none"> • this equipment is used and designed to remove soil from the surface with the help of water and steam subjected to high pressure. Water under pressure dislodges the dirt from the surface.
<p>Carpet Shampoo Machine</p>  <p>https://tinyurl.com/carpet-shampoo-machine-01</p>	<ul style="list-style-type: none"> • this equipment is used for deep cleaning and stain removal. The cleaning agents are simply mixed with hot water and detergent. The detergent is injected on the carpet piles and extracted back by a wet vacuum built into the same machine.
<p>Vacuum Cleaner</p>  <p>https://tinyurl.com/vacuum-cleaner-1</p>	<ul style="list-style-type: none"> • this is used in removing dust and small pieces of debris from the floors, upholstery, furnishing, walls, and ceilings. It comes with different flexible attachments such as crevice, nozzle, upholstery cleaning brush, floor cleaning brush, etc.

The pictures below show the parts of a Vacuum Cleaner and Floor Polisher. Among the cleaning equipment, these are the most used in cleaning.

Parts of Vacuum Cleaner	Parts of a Floor Polisher
 <p>https://home.howstuffworks.com/vacuum-cleaner.htm</p>	



What's More

Let's Do This!

Modified True or False

Direction: Read and analyze each statement carefully. Write the word TRUE if the statements are correct and write the correct answer if the statement is incorrect. Use a separate sheet of paper for your answers.

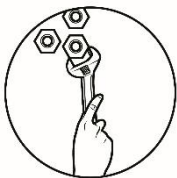
1. Floor polisher is used in removing dust and small pieces of debris from the floors, upholstery, furnishing, walls, and ceilings.
2. Vacuum cleaner is a cleaning tool used for deep cleaning and stain removal
3. Caddy basket is cleaning equipment used to hold the gathered garbage and trash while cleaning.
4. Squeegee is a cleaning tool used to gather water while cleaning window glasses.
5. The bucket or pail is a cleaning tool used for holding water or detergent while cleaning.



What I Have Learned

In summary, this module gave you the learning opportunities that help you understand the work of a housekeeper especially, on how to clean the premises.

- ❖ In cleaning it is important to familiarize and select appropriate cleaning tools and equipment to make the cleaning easier.
- ❖ Dusters, cleaning cloths, mops and brushes are examples of cleaning materials and the most common cleaning tools used in cleaning the premises.
- ❖ Vacuum cleaner, floor polisher, high-pressure washer and carpet shampoo machine are examples of cleaning equipment.
- ❖ Using the cleaning tools and equipment correctly is very important and use it only for the purpose for which it was intended.



What I Can Do

Let's Do This!

Now, it appears that you are already familiar with the common cleaning tools and equipment. Let us try to process what you have learned.

Fill in the Blanks

Direction: Fill in the blanks with the correct word or words to complete the sentence. Write your answer on a separate sheet of paper.

1. Carpet shampoo machine is equipment used for deep cleaning and _____.
2. _____ is used to clean delicate surfaces like lampshades, televisions, etc.
3. Dustpans are used to collect dust and _____ with a help of a broom.
4. Wall brush is a soft brush with _____ use to clean hard to reach walls.
5. _____ are made up of soft cotton, flannel or artificial feathers.

Lesson

2

Safety and Security in Using the Cleaning Tools and Equipment

In this lesson, you will learn how the housekeepers in the hotels perform safety precautions in using cleaning tools and equipment.



What's In

TRUE OR FALSE

Direction: Read and analyze each question carefully. Write the word **TRUE** if the statement is correct and the word **FALSE** if it is incorrect. Write your answers on a separate sheet of paper.

- _____ 1. The use of voltage and supply should be the same.
- _____ 2. In using cleaning equipment plugs must be used correctly.
- _____ 3. For safekeeping reason, cleaning tools and equipment must be stored immediately after use.
- _____ 4. There should be a provision that should be made available for the correct storage of cleaning equipment.
- _____ 5. One should perform basic preventive maintenance for tools and equipment care.



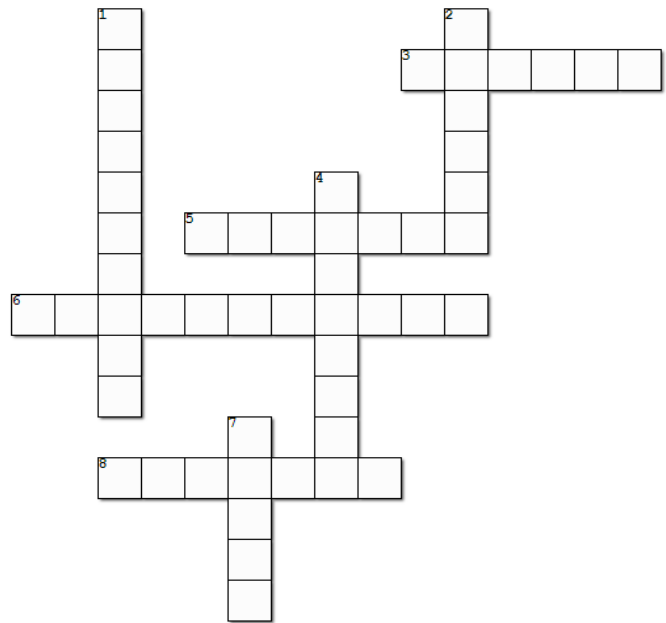
What's New

Crossword Hunt

Complete the crossword puzzle below. Use their meanings for clues. Write your answers on a separate sheet of paper.

Horizontal

3. a book that gives you practical instructions on how to do something or how to use something, such as a machine.
5. is a large metal basket on wheels that is used by a cleaner in a hotel to move clean bed linen, towels, and cleaning materials.
6. the process of maintaining or preserving someone or something
8. a small plastic or rubber object with two or three metal pins, attached to the end of a wire on a piece of electrical equipment



Vertical

1. action that is done to prevent something unpleasant or dangerous happening.
2. state in which you are not in danger or at risk.
3. The activity of removing the dirt from things and places, especially in a house.
4. To put or keep things in a special place for use in the future.



What is It

Let's Learn This!

In the previous lesson, you are oriented with the different cleaning tools and equipment including its uses. This time let us also familiarized ourselves with how to maintain and use safely the cleaning tools and equipment.

How to safely use electric equipment

- ❖ The voltage of the machine and supply should be the same.
- ❖ Plugs must be used correctly.
- ❖ Machine and socket must be switched off before plugging in or disconnecting.
- ❖ Check the cable and flexes if properly clamped into plugs.
- ❖ The loose cable should be behind the machine as close to the wall as possible and passes over door handles if passing the doorway.

Maintain cleaning tools, materials, and equipment

Proper selection and maintenance of cleaning equipment are important factors to consider. Selecting the proper cleaning tools and equipment in cleaning premises and using the tool properly will increase efficiency and reduce maintenance problems. Buy cleaning tools and equipment that has high quality and durable. Commercial usage may entail more heavy-duty demands on equipment. Always follow the routine as it goes “clean up while in use and clean up before keeping it”.

Tools and Equipment Care

- ❖ Perform basic preventive maintenance.
- ❖ Execute clean up practices on the cleaning tools and equipment that must be maintained.
- ❖ Keep all cleaning tools and equipment in a clean and dry area.
- ❖ Ensure cleaning tools and equipment is in safe working order. Attach a “do not use” tag to damaged tools and notify the maintenance department.
- ❖ Clean up and pick up after yourself as you go. Good maintenance practices on the job site must be maintained.
- ❖ The manufacturer's instructions for operation and maintenance should be followed.
- ❖ All cleaning equipment must be inspected before and after use and all defects should be reported.

Maid's Cart or Trolley Care and Maintenance

- ❖ All soiled linen bags and trash bags should be emptied.
- ❖ Thorough cleaning of the maid's cart is done once a week. The wheels may be oiled during the cleaning for smooth movement of the trolley.

Safekeeping of Cleaning Tools and Equipment

Hand Tool

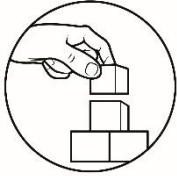
- ❖ Store hand tools in a clean and dry storage area.
- ❖ Protect surfaces of cutting tools in storage.

Equipment

- ❖ Store equipment in a clean and dry storage area
- ❖ Rinse and clean spray equipment after each use.
- ❖ Clean and check wheel-driven gears.
- ❖ Clean the maid's cart after use.
- ❖ Carts and trolleys should never be used as general dumping grounds when not in use.
- ❖ When storing the maid's cart, it should be clean and then stored and locked.
- ❖ The storage area of the maid's cart and all other cleaning equipment should be dry and well-ventilated.

Safekeeping of Cleaning Tools and Equipment and Chemicals

- ❖ Provision should be made available for correct storage of all equipment.
- ❖ There should be space for each machine.
- ❖ Shelves cupboard and drawers for all spare parts (e.g. mop, brushes, mop heads, and mop pads) should be provided.
- ❖ Storage place should be equipped with power points.
- ❖ Proper lighting should be provided.



What's More

Let's Do This!

True or False

Direction: Read and analyze each question carefully. Write the word **TRUE** if the statement is correct and **FALSE** if it is incorrect. Use a separate sheet of paper for your answer.

1. Maintenance of cleaning tools and equipment helps in maintaining their efficiency and keeping their life long.
2. Maintaining safety in using cleaning tools and equipment requires careful selection for safe use and proper disposal of materials.
3. Defected cleaning equipment should not be inspected and reported for it can be immediately repaired in the storage area.
4. Storing of hand tools should be in the clean and wet area while the storing of equipment should be in the clean and dry area.
5. Selecting the proper tool for the job and using the tool properly will increase efficiency and reduce maintenance problems.



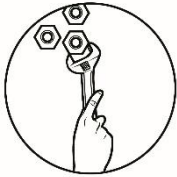
What I Have Learned

Let's Remember This!

In summary, this module gave you the learning opportunities that help you understand the knowledge and skills of a housekeeper especially, on how to deal with the safety and security of all cleaning tools and equipment.

- ❖ Maintaining safety when cleaning requires careful selection and accurate assessment of relative hazards of tools and equipment.
- ❖ Proper labeling of cleaning tools and equipment is very important to protect the person using the cleaning tools and equipment.
- ❖ Cleaning and storing of cleaning tools and equipment after use will make the tools and equipment last longer.
- ❖ Use correct cleaning tools and equipment according to their proper use.

- ❖ Check before plugging in and switching on the cleaning equipment.
- ❖ The plugs, sockets and cable wires of the cleaning equipment must be used correctly.
- ❖ The use of the cleaning tools and equipment must be in accordance with the manufacturer's instructions.



What I Can Do

Let's Do This!

From the lessons you have learned, let us apply and check what you can do.

Directions. Write risk prevention for each of the critical points identified below.

Critical Points	Risk Prevention
1. Handling trash	
2. Excess fatigue and back pain	
3. Contamination of clean linen	
4. Handling toxic cleaning products	
5. Using the wrong product on the surface	

Rubric for Scoring.

Area	Exceeds expectations	Meet expectations	Do not meet expectations
Idea	Very informative and original in the manner (5 points)	Somewhat informative and organized in a consistent manner (3 points)	Gives no new information and ideas are unclear (1 point)



Assessment

Let's Answer This!

Matching Type

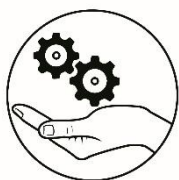
Direction: Match Column A to Column B. Use a separate sheet of paper for your answer

Column A

1. This must be inspected before and after use, and all defects should be reported.
2. It is cleaning equipment used for deep cleaning and stain removal.
3. It is used to collect dust and dirt with a help of a broom
4. It is a cleaning tool used to gather water while cleaner cleaning window glasses.
5. Used for holding water or detergent while cleaning.
6. This equipment is used to clean the carpet and upholstery.
7. This is used in removing dust and small pieces of debris from the floors.
8. This is used in scrubbing, stripping and polishing hard floor surfaces.
9. This cleaning tool is used for unclogging the sink.
10. Used in sweeping dirt and dust from the floor and other areas that need cleaning.

Column B

- a. hand tool
- b. brooms
- c. bucket
- d. dustpans
- e. vacuum cleaner
- f. carpet shampoo machine
- g. upholstery steam
- h. squeegee
- i. floor polisher
- j. sink brush



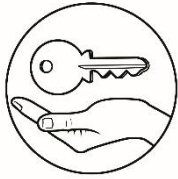
Additional Activities

Let's Try This!

1. Make a cleaning tool and equipment maintenance checklist that you have at home.
2. Share with your brothers and sisters the proper and standard procedures in cleaning using the right cleaning tools and equipment. Choose and areas in your home to clean and make a written report after you are done.

Rubric for Scoring.

Area	Exceeds expectations (5 points)	Meet expectations (3 points)	Do not meet expectations(1 point)
Idea	Very informative and original in the manner	Somewhat informative and organized in a consistent manner	Gives no new information and ideas are unclear



Answer Key

What I Know

- b
- a
- c
- b
- c
- a
- c
- d
- c
- d

What's New

Lesson 1

- DUSTER
- DUSPAN
- MOP
- BROOM
- BRUSH
- BUCKET
- SQUEEGEE
- VACUUM CLEANER
- FLOOR POLISHER
- GARBAGE BIN

Lesson 2

- trolley
- safety
- store
- maintenance
- cleaning
- manual
- voltage
- precaution

What's In

Lesson 1

- False
- True
- True
- True
- False

Lesson 2

- True
- True
- False
- True
- True

Assessment

- a
- f
- d
- h
- c
- g
- e
- i
- j
- b

What's More

Lesson 1

- vacuum cleaner
- carpet shampoo
- garbage bin
- True
- True

Lesson 2

- T
- T
- F
- F
- T

What I Can Do

Lesson 1

- stain removal
- feather brush
- dirt
- long handles
- dusters

Lesson 2

Student's answer may vary.
Please refer to the rubric.

Additional Activity

Student's answer may vary.
Please refer to the rubric.

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