




GUADALUPE AILEEN MENDOZA

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OBJECTIVE

Responsible and reliable individual pursuing a doctoral education in Language Science by applying skills acquired through recent exposure to research in the field. Motivated to expand knowledge and gain both technical training and theoretical background to pursue research topics of interest. Excellent reputation for solving problems and taking initiative.



EDUCATION

Bachelor of Arts: Psychology

Minor: Ethnic Studies

University of California, Riverside

SEPTEMBER 2015 – AUGUST 2019

- ♦ Cumulative GPA: 3.91
- ♦ Top 1% of graduating class
- ♦ Graduated with summa cum laude distinction



PROFESSIONAL EXPERIENCE

Bilingualism, Mind, and Brain Lab: Laboratory Manager |

University of California, Irvine

SEPTEMBER 2019 – PRESENT

- Work with undergraduate, graduate, and postdoctoral researchers on projects that examine the cognitive basis of language learning and language use.
- Lead research projects in the lab through designing studies, creating stimuli, coding data, and mentoring undergraduate research assistants to conduct experiments.
- Train and onboard undergraduate research assistants.
- Assist in setting up laboratory for experimentation, including obtaining Institutional Review Board, purchasing necessary equipment, setting up Eye-Tracking and Electroencephalography equipment, and other duties as needed.

Partnerships for International Research and Education Fellow |

University of California, Riverside

NOVEMBER 2018 – SEPTEMBER 2019

- Prepared research materials for conduction of experiment, including creating an E-Prime program, expense tracking, and organization of subjects' documents.
- Traveled to Beijing, China to collect data from Mandarin-English bilinguals.
- Compiled data from experiment for statistical analyses, mainly using Excel spreadsheets.
- Presented preliminary results at Undergraduate Research and Travel Presentation in Language and Learning Sciences, UCR's Undergraduate Research Symposium, and R'Psych.

- Assisted in preparation of paper submitted for publication review.

Research Assistant in the Laboratory for Cognition and Action | University of California, Riverside

FEBRUARY 2018 – JUNE 2019

- Partook in brainstorming process to develop a procedure for an experiment regarding haptic search.
- Participated in various laboratory activities, including presenting progress at weekly meetings, collaborating with undergraduate and graduate students, and engaging in professional discussions with our professor who offered us feedback.
- Completed CITI training and learned to conduct behavioral research with human subjects.

Youth Employment and Development Alumni | Cedars-Sinai Medical Center

JUNE 2015 – AUGUST 2018

- Worked with at-risk high school students to understand requirements and provide exceptional customer service while complying with HIPAA regulations.
- Assisted in coordination of classes and large-scale events to further students' growth, including an Annual Showcase, weekly meetings, and special projects.
- Partook in recruitment for Youth Employment and Development, including advertising program, interviewing applicants, and facilitating the New Hire Process.
- Performed various administrative functions, including filing paperwork, delivering mail, sorting mail, office cleaning, and bookkeeping.

Youth Employment and Development Worker II | Cedars-Sinai Medical Center

AUGUST 2014 – JUNE 2015

- Performed clerical duties, including working the front desk, answering phone calls, and assisting patients.
- Managed communications essential to patient quality assurance, including mailing out 800 patient surveys monthly and relaying feedback to higher-ups.
- Prepared relevant documents and binders as necessary for grant submissions.
- Monitored supply rooms for organization and ensuring necessary material were in stock.

Youth Employment and Development Worker I | Cedars-Sinai Medical Center

SEPTMEBER 2013– AUGUST 2014

- Assisted Residency Training Coordinator in providing individualized attention to Medical Residents to ensure quality patient care and organization of necessary certification.
- Performed various administrative duties, including updating Physicians' files, retrieving and distributing paychecks, and monitoring important patient documents.
- Completed special projects as necessary to improve the efficacy and efficiency of the department as a whole.



AWARDS

PHI BETA KAPPA HONOR SOCIETY

- Inducted May 2019 at University of California, Riverside

SUMMA CUM LAUDE DISTINCTION

- June 2019 at University of California, Riverside

CHICANO/LATINO STUDENT PROGRAMS RECIPIENT FOR OUTSTANDING ACADEMIC ACHIEVEMENT

- Received June 2019 at University of California, Riverside

CHANCELLOR'S HONOR LIST

- 2015- 2019 at University of California, Riverside

DEAN'S HONOR LIST

- Fall 2015 – Spring 2019 at University of California, Riverside

GAMMA BETA PHI HONOR SOCIETY

- Inducted January 2016 at University of California, Riverside



CONFERENCES AND PRESENTATIONS

INTERNATIONAL SYMPOSIUM ON BILINGUALISM

- Talk has been accepted for special session on measuring language proficiency
- Will be given July 2021 in Warsaw, Poland

UCR UNDERGRADUATE RESEARCH SYMPOSIUM

- Poster presented on May 2019 at University of California, Riverside

R'PSYCH CONFERENCE

- Poster presented on May 2019 at University of California, Riverside

UNDERGRADUATE RESEARCH AND TRAVEL PRESENTATION IN LANGUAGE AND LEARNING SCIENCES

- Talk given in May 2019 at University of California, Riverside



SKILLS

RESEARCH

- Working knowledge of lab operations and standard experimental procedures.
- Experience in analyzing data with EEG research.
- Proficient in conducting statistical analyses.

COMMUNICATION

- Fluent in English and Spanish.
- Exceptional interpersonal skills.

LEADERSHIP

- Experienced at delegating tasks, team building, and problem solving.
- Successfully supervise and trained student research assistants.

TECHNOLOGY

- Skilled in Microsoft Office Programs.
- Proficient in programming experiments in Qualtrics, E-Prime, Finding Five, and Gorilla
- Proficient in R'Studio, and MATLAB



INTERESTS

- BILINGUALISM, SOCIAL ISSUES OF BILINGUALISM
- COGNITION
- LANGUAGE LEARNING
- LANGUAGE IMMERSION