

# End of Day (EOD) Procedure

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Perform these steps when ending a development session:

## 1. Reflect on the session

- What was accomplished?
- What challenges were encountered?
- What lessons were learnt? Any gotchas or discoveries?

## 2. Review all uncommitted changes

```
git status  
git diff --stat
```

## 3. Update documentation with reflections

- Update `docs/relnotes.md` with new features AND discoveries
- Add lessons learnt to appropriate docs
- Check if `docs/*.md` needs updates

## 4. Update CLAUDE.md if needed

- Add new important concepts discovered
- Document any new conventions or patterns
- Add to Technical Debt section if issues need future investigation

## 5. Show changes and get approval

- List all files to be committed
- Summarize the changes
- **ASK USER FOR APPROVAL before committing**

## 6. Commit all changes

- Only proceed after user approval
- Stage and commit all completed work with appropriate messages

## 7. Push to remote (REQUIRED for EOD)

```
git push origin <current-branch>
```

## 8. Stop dev containers

```
docker compose -f docker-compose.dev.yml down
```

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## **9. Report to user**

- Summarize session accomplishments
- Confirm push and container shutdown