ISIC DATABASE

User Manual

A description of how to use the ISIC database for both General Users and Administration.

Final Project – Reykjavik University – Fall 2013
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What the ISIC database is all about

The ISIC database contains information about all Icelandic Sheepdogs registered in the 10 countries of the „Icelandic Sheepdog International Community". The ISIC-website is showing the content of the database in a user-friendly interface (see chapter „General User"). The main purpose is to have all registered dogs together in one database, being able to track the growth of the Icelandic Sheepdog population in all countries and supplying breeders and owners with up-to- date information. In order to achieve that goal there are administrators in each of the ISIC countries that will have permission to add and edit the database, details in chapter „Administrators".

This software could fit and be used for any dog breed, or even other animals.

General User

As a general user, you are browsing the pages of the website looking for information or certain dogs. You can access all necessary data, but you have no opportunity to edit it. If you are an owner or breeder with more or new information about your dog or you want to add a photo or medical test results, you can always contact the administrator of your country who will add and edit the information in the database for you. General users have the following navigation possibilities:

Home

Shows general information and offers easy access to the list of registered dogs (same as database on navigation bar). It also has a thumbnail with a link to the detailed pages of the 5 youngest dogs that newly got a photo and thus both supplies the user with new information and gives easy access to a detailed dog page without going through the database list.

Database

This is the list of all registered dogs, showing 10 on each page with Name, Registration Number, Father, Mother and Date of Birth. By default, this shows the newest dogs in the database, but you can search for any name, part of a name or Registration number and / or simply filter after countries. Click on the name of the dog that you want to have a further look at.

Because this is an international database, there will always be a certain difficulty of finding country-specific letters. If Icelandic dogs are registered with letters Þ ð or æ it might be difficult finding them, but you can always search for part of the name. The same might apply to a hyphen (-), that has very often been used between Kennel and dog name in the past.

Dog Details

Once you have pressed a dog´s name, the dog details page opens. The upper part shows you the most important information and a photo, if it exists.

Pedigree

The default lower window of the dog details page is the Pedigree. Names are clickable, so if you want to investigate the grandpa, just click on the name to get his detailed info. The pedigree shows photos of the parents if they exist, and links up to the 4rth generation, that is the great-great grandparents. You can work your way all the way to the root of the pedigree by always clicking an ancestor and getting into the next detailed view.

Litter

This tab shows all dogs born in the same litter as the one displayed, as well as all syllables from same mother and all from the same father. At the bottom of the list, the puppies are displayed if the dog has descendants.

More Information
This tab shows all other information that exists about the dog. Owner, Color Group (the main color of the dog), Color (often in the native language), Hair, Eyes, Size, Dew Claws, Inbreeding (imported, calculated outside of our system), HD2 and a field called More Information where any important or interesting data /text can appear.

Test Mate

Here it is possible for the breeders to find a good mate for their dog. Within such a small population, inbreeding is a problem, so any mate under 3% IC would be a very good match. Simply start to pick in a registration number and the possible dog names appear, then press tab or click on the name. When chosen both parents, press „check" and you will see the inbreeding coefficient of the future puppy. See screenshot below.

News

The administrators of each country have the ability to share news here. It could be anything from the registration of a new litter to the change of contact information. You can see which administrator has posted the article and thus concentrate on your country but still have an overview of what is happening elsewhere.

About

This gives a general idea about the ISIC history and background and can be easily renewed and updated by the administrators.

Contact

Here you find all contact information about the administrators of your country. Don´t hesitate to send a photo of your dog or ask to add or edit information.
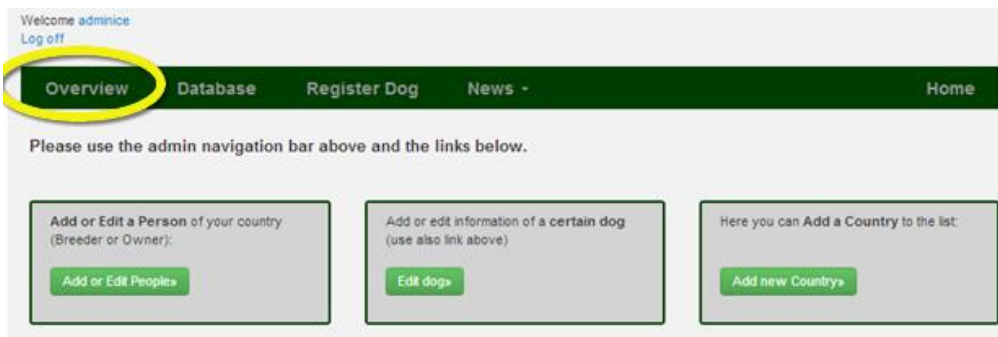
Administrator

The administrator of each country has the challenging and important job to edit and add data for existing and new dogs for his country. Before editing, you need to get log in information from the supervisor. Once you got the username and password, which connects you to the appropriate country, you can edit information. If you want to become an administrator, contact the supervisor.

Admin

To log into the administrator section simply press the "Admin " sign to the right in the blue navigation bar and you will get a log in panel. There you enter the user information you got from the super administrator to log into the administration part of the website (green navigation bar). Now you see "Home" where "Admin" stood before, there you switch back to the general view, or just log out.

Overview

Overview is comparable to "Home" for the Administration sites of ISIC. From here you have a link to all editable content of the ISIC database.

Add or Edit People

Mostly you will add new owners and new breeders through other interfaces (from Register Dog or Edit dog). However, if you see a misspelling of a name for example or you want to add email and address to a person (which are not displayed anywhere for the general user), you can click here. Just search for the right person and press "edit" on the right of the list.
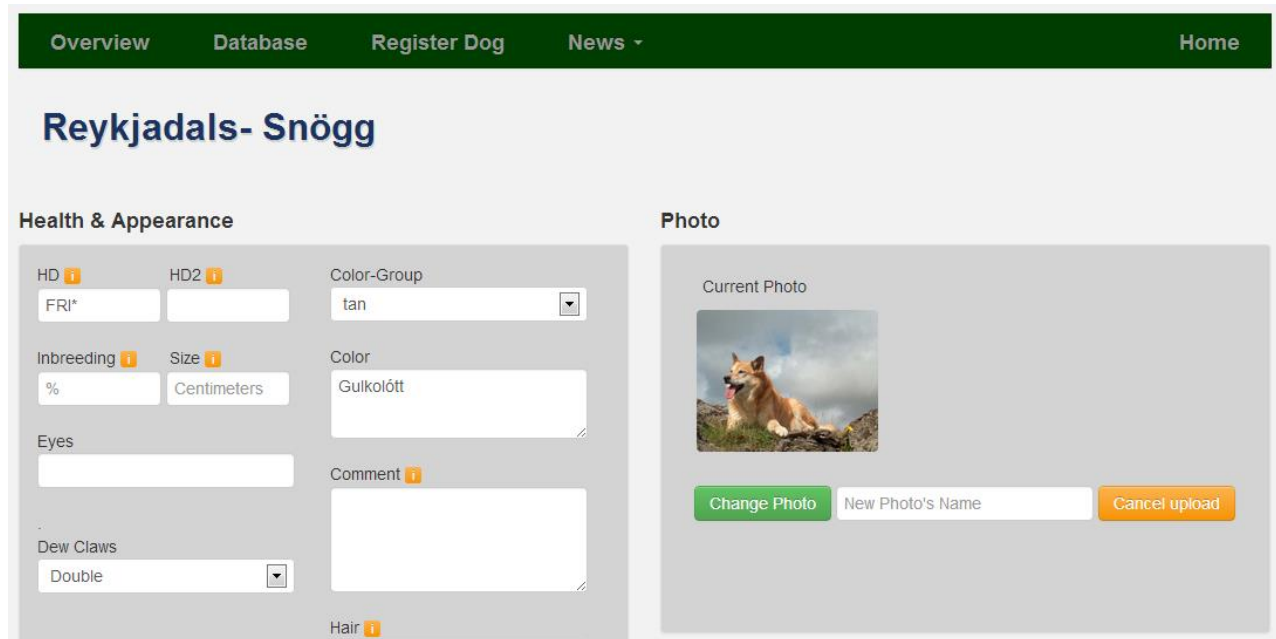

Add new Country

If you know about a dog moving to a country that is not on the Country list yet, please add it here.

Edit dog / Database

Those links both lead to the same site: the dog database, but now in editable mode. You see the green navigation bar as long as you are logged in as an administrator, and the Edit button on the right of the list (just as on the Breeder/Owner list above). Find the dog you want to change or add information to and press edit. Example: Reykjadals- Snögg.

Health & Appearance

Here you can edit all health and appearance information fields. If you hover over the small icon
[i] next to the label and get more information what you may register in that field or what it is about. Just write into the fields and when you are done with all the site, press „Save all".

Upload Photo

All dogs that do not have a photo on their own get a default grey photo. In order to upload a new one just click on „Change Photo" and browse for the right one to upload. Once you´ve pressed ok, you will see the name of the photo. It will be saved as soon as you press „save all" at the bottom of the page. The best photos are those in landscape format, upright photos will be smaller to fit into our background.

Ownership

The new Registration number is only for those dogs that have moved from one country to another and have more than one Registration number.

If you get information of who owns the dog, please enter it first into the white field. When typing „Susanne" you see a list of the first 5 with that name registered as owners and breeders in the database. If you see the right one, press tab or click on the name and you´re done.

If the name you are looking for does not appear, try typing only the first letter and scan the list. Or try a middle name if you know it. Just when you are sure it isn´t there press „Create Owner". A pop-up window will appear where you can register the new owner and then choose it for the dog.

Ownership		Original Data	
Owner:		Name	Reg
Brynhildur Inga Einarsdóttir		Reykjadals- Snögg	IS03130/94
Create Owner			
New Registration number ℹ		Date of birth	Born in
		13 jún. 1994	Iceland
Save all			

Original Data

These fields are read-only fields. If you need to edit them, please contact the supervisor.

Register dogs

Whenever you need to register new dogs to the database, you use this link on the navigation bar. Most information you fill in when registering dogs is mandatory.

Mandatory Information
- Birth date of the dogs
- Mothers Registration number (it has to be a registered dog)
- Fathers Registration number (it has to be a registered dog)
- Breeders Name
- Name of the dogs
- Registration Numbers of the dogs
- Gender

When you start to fill in the Registration number, you will automatically get a suggestion of the possible dogs. If you see the right name, click on it and it will appear in the greyed box to the right.

Please do NOT ENTER the name of the dog in CAPITALIZED LETTERS. Enter the Registration Number, and watch out carefully that is has the right format. Choose the gender of the dog. If the litter has more than one dog, just click on „add one" and you can fill in puppy nr. 2 of the litter. Repeat until all dogs from the same litter are registered.

It is good to keep in mind that this is an international database, so foreign users often have their problems to find country-specific letters. If you can avoid them, it would increase the international usability. Similar problems can occur when a hyphen is added (-) between names.

Examples of right formats of the registration number for each country are:

Iceland: IS18561/13
Germany: DCNH IH 00844/12
Holland: NHSB2902123
USA: DN21200601
Norway: NO51464/11
Sweden: SE42361/2012
Finland: FIN41181/06
Denmark: DK20042/2012
Austria: ÖHZB ISL 102

Before pressing „Save changes", please review the filled in information carefully. Most of the data from this form will not be editable after saving, which is to ensure the quality of our database, but you can always contact the ISIC supervisor to correct data for you if needed.

Color

The color field is not mandatory but optional. Choose the best fitting main color of the dog. There are 7 options ranging from light to dark:

Cream – Tan – Red – Reddish Brown – Chocolate Brown – tricolor (black)

Grey is a color that should not be used – it refers to the old wolfish grey that has disappeared, but there are old dogs registered within the database with this color.

More detailed color options
There is usually the need to describe the color of the dog in more details and it is a special attribute of the Icelandic Sheepdog so it is important to keep the detailed color description alive. In order to add more description find the dog in the database, click edit and add your description (preferably in English). See as well chapter "Edit dog" above.

News

Administrators can add news and articles to the ISIC website. News could contain anything from new litters that have been registered, contact information having changed or just adding some articles about their country, the Icelandic Dog or even feedback about the ISIC database.

News registered can be published at once (just toggle the checkbox) or saved for later completion. The administrator can also edit and delete older news as well as the page "About".

ISIC Supervisor

The ISIC Supervisor is the one who has the knowledge of the database architecture, and thus is the only one allowed to edit sensitive data. Sensitive data is for example all information about litters, because when edited to one dog in a litter – all dogs in that litter get those changed information.

He also grants administration permission and controls username and passwords, so all administrators represent the right country.

Troubleshooting

If having trouble with any technical aspect, the supervisor would be the person you want to contact. If data is not correct or needs to be updated, you can do that on all of those fields that you have permission to access. Questions can be addressed to the supervisor as well as notifications about any loose ends, if the program stops running or you find any errors.