

# **CONTACT ME**

- +216 50 944 547
- souhaomrani6@gmail.com
- Tunis, Mahdia

# **PROFILE**

I am a fast learner with excellent communication and computer skills. I have the ability to work effectively in a team, showcasing my adaptability and project management skills.

# **SKILLS**

- HTML & CSS, javascript: Experienced
- PL/SQL & MySQL, PHP: Experienced
- Microsoft Office: Experienced
- C, Java, Python : Skillful
- Bootstrap, Laravel, Test logiciel: Beginner

# **Omrani** Souha

Computer science student

# **EDUCATION**

# THIRD YEAR OF COMPUTER SCIENCE

2023-2024

My final year of computer science studies is currently underway at the Higher Institute of Computer Science in Mahdia, (ISIMa).

## **SECOND YEAR OF COMPUTER SCIENCE**

2022- 2023

I completed my second year of computer science with honors in 2023 and specialized in software engineering at the Higher Institute of Computer Science in Mahdia (ISIMa).

## **1ST YEAR IN COMPUTER SCIENCE LICENSE**

2021 - 2022

In 2022, I passed the first year of computer science with honors at the Higher Institute of Computer Science in Mahdia (ISIMa).

#### **HIGH SCHOOL DIPLOMA**

2020 - 2021

In 2021, I finished my high school education with honors in computer science in Ibn Abi Dhiaf High school Manouba.

# **WORK EXPERIENCE**

## Summer internship in ADVANCIA IT SYSTEM

August 2023

During my summer internship at ADVANCIA IT SYSTEM, I was tasked with working as an administration secretary assistant and using Microsoft 365 to archive previous meetings.

# MINOR PERSUITS

# **Planning division manager**

The 4th National Microsoft Technologies Camp is being put together by 40 organizers who carry out various tasks in groups. Our planning division specifies the date, theme based on deep research, reaches out to trainers, and carry out other duties.

## Organizer

As organizers in Microsoft ISIMa Club, it is our responsibility to organize events, which requires planning (date, theme, place, timing), decorating, and contacting trainers.

## **Human Resources (HR)**

My role as a human resources department member In the third version of National Microsoft Technologies Camp, I coordinate with hotels and travel agencies to confirm accommodations and buses for participants' transportation, additionally, I use phone calls to confirm their arrival, in the 3-day event, we are responsible for the check-in and checkout process as a team.

# **General Secretary**

My main responsibility as the general secretary of the Microsoft Isima Club was to record the club's meetings and decisions so that the following generation of members could benefit from them. I supervised the team with the president and created internal rules for the organization.