



## K. E. S. Anandibai Pradhan Science College, Nagothane.

### Internal Quality Assurance Cell (IQAC)

#### Minutes of First Meeting of the IQAC for year 2019-20

The first meeting of the IQAC for academic year 2019-20 was held on 10<sup>th</sup> July 2019 at 12.30 pm in NAAC room. Following members of the IQAC were present for the meeting.

Sr. No.	Name of the Member	Designation
1.	Prin. Dr. Sandesh S. Gurav	Chairperson
2.	Hon. Vinayak D. Khopkar	Member Governing Body
3.	Mr. Narendra P. Jain	External Expert
4.	Mr. Anil K. Kale	External Expert
5.	Dr. Dinesh V. Bhagat	IQAC-Coordinator
6.	Dr. Mrs. Kurra Sarada	Teacher -Member
7.	Dr. Satish D. Patil	Teacher -Member
8.	Dr. Shrikrishna D. Tupare	Teacher -Member
9.	Dr. Vijay D. Chavan	Teacher -Member
10.	Dr. Mrs. P.N. Jyothi	Teacher -Member
11.	Mr. Jayesh V. Patil	Teacher -Member
12.	Dr. Vilas R. Jadhavar	Teacher -Member
13.	Prof. Mrs. S.V. Chaudhari	Teacher -Member
14.	Dr. Mrs. S. T. Morbale	Teacher -Member
15.	Mr. Vikas S. Shinde	Teacher -Member
16.	Dr. Manogar D. Shirasath	Teacher -Member
17.	Mr. Hemant F. Jadhav	Librarian -Member
18.	Adv. Mrs. Sonal H. Jain	Alumni Nominee
19.	Mrs. Nilam V. Mahale	Alumni Nominee

Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC. The minutes of the last meeting and action taken report were approved by IQAC without any modification.

Agenda of the first meeting for year 2019-20 was as follows:

**Agenda:**

1. Discussion on submission of AQAR for academic year 2018-19.
2. Perspective plan for Academic year 2019-20.
3. Preparation and implementation of academic calendar.
4. Review of academic Results of year 2018-19 (first half).
5. Review of admission status of Under Graduate and Post Graduate Courses.
6. Submission of proposal for New Course BCA and MCA under YCMOU.
7. To motivate the faculties and students to undergo research projects(MRP) to different funding agencies.
8. Submission of proposal for continuation of unaided courses.
9. Publication of Research Papers in reputed journals.
10. Preparation of Departmental perspective plan
11. Discussion on college level examinations
12. To conduct certificate courses in Water Analysis and Soil Analysis.
13. Participation of students and faculty in Avishkar Research Convention.
14. Participation of students in cultural Activities at Zonal and University level youth festival.
15. Participation of students in Zonal and University level sport activities and organization of zonal level sport activities.
16. Organization of induction programmers for fresher's of Under Graduate and Post Graduate.
17. Organization of programme for Alumni.
18. Organization of workshops for value aided courses.
19. Any other relevant issue(s) with permission of the chairman

**It was resolved that:**

1. AQAR for the academic year 2018-19 should be prepared by IQAC committee in time and submitted to NAAC Office.
2. IQAC should chalk out perspective plan for academic and co-curricular activities and kept for implementation.

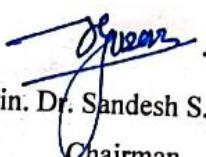
3. Academic calendar should be prepared in the beginning of academic year and it should be followed for smooth conduction of academics and co-curricular activities.
4. Review of the academic result of UG and PG classes should be taken by examination committee and corrective measures for improvement of the same were communicated to the concerned Head of Department.
5. Admissions of UG and PG courses should be completed by admission committee till the end of August 2019.
6. Administrative office with consultation with Department of computer science and IT should prepare proposal and submitted a proposal for new programme in BCA and MCA under YCMOU.
7. Under the guidance of research committee department of science streams such as Chemistry, Physics, Botany, Zoology should submit research proposals to the funding agencies such as UGC, DST and University of Mumbai.
8. Proposal for continuation and affiliations for the unaided courses should be prepared by Administrative office and submit to the university in time.
9. Research committee should issue the notice and encourage faculty members to publish their research articles in reputed national and international journals having high impact factor.
10. Head of departments should prepare time table, workload and allotment of teachers and then share with the faculties for the smooth conduction of departmental activities. Summary of all possible activities should be noted in "teachers dairy".
11. College level ATKT and regular examinations of F.Y. and S.Y. should be conducted in the month of September and October 2019.
12. Smooth conduction of certificate course such as water analysis and soil analysis should be carried out with the help of Department of Chemistry and Botany respectively.
13. Students in large number should be encouraged to undertake research activity and participate in Avishkar research Convention at Zonal and University level.
14. Cultural committee should motivate the students to participate in cultural activities at Zonal and University level youth festival.
15. Sport committee should motivate the students to participate in sports activities at Zonal and university level. They have to organise two or three zonal level activities.

16. IQAC should organize Induction Programme for freshers of UG and PG classes in the months of July and August 2019.
17. IQAC members should conduct the meeting with Alumni for the purpose of interaction, felicitation and collection of alumni funds for the development of college.
18. Workshops on value aided courses such as preparation of phenyl and Agarbathi should be conducted by woman development cell and department of chemistry.

  
Dr. Dinesh V. Bhagat  
Co-ordinator

Internal Quality Assurance Cell



  
Prin. Dr. Sandesh S. Gurav  
Chairman

Internal Quality Assurance Cell

# Internal Quality Assurance Cell (IQAC)

## 2019-20

### Action Taken Report

(With regard to the meeting of IQAC held on 10 July 2019)

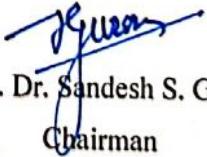
Sr. No.	Particular	Action Taken
1.	Submission of AQAR for academic year 2018-19	The deadline of online AQAR (Annual Quality Assurance Report) submission to NAAC office is finalized as 31 <sup>st</sup> Dec. 2019. For that criteria are distributed to the committee members, IQAC coordinators has been taken review of work proceed towards the completion of AQAR.
2.	Perspective plan for Academic year 2019-20	IQAC formulated perspective plan comprising 25 – 30 academic and developmental activities to be carried out during the academic year 2019-20.
3.	Preparation and implementation of academic calendar	IQAC prepared Academic calendar in the binning of academic year and it made it available to all departments and committees for smooth conduction of academics and co-curricular activities.
4.	Review of academic Results of year 2018-19	Examination committee, cognizance's the academic result of previous examination. Concerned Head of the Departments were given suggestions to look after Qualitative results during the current academic year.
5.	Review of admission status of UG and PG classes.	Admission Committee has taken review of the admission process for the academic year and it was decided to increase admissions of M.Sc. and B.Sc. (I.T.)
6.	Submission of proposal for new programme	Administrative office with consultation with Department of computer science and IT has prepared proposal for new programme in BCA and MCA under YCMOU and submitted to YCMOU. Permission is granted to start BCA from June 2019.

7.	Submission of research projects	Under the guidance of research committee Department of science streams has submitted research proposals to the funding agencies such as UGC and University of Mumbai.
8	Submission of proposal for continuation of unaided courses.	Administrative office has prepared proposal for continuation and affiliations for the unaided courses such as B.Sc. Computer Science, B.Sc. I.T. and PG course M.Sc. (Organic Chemistry) and same has submitted to the university in time.
9	Publication of Research Papers in reputed journals.	Under the guidance of research committee 15 research papers were published in reputed journals of International and National repute such as Scopus, UGC, Web of Science etc.,
10	Preparation of Departmental Perspective plan	Head of departments has prepared perspective plans comprising workload, time table, and allotment of teachers and shared with the faculties for the smooth conduction of departmental activities. Summary of all possible activities should be noted in "teachers dairy".
11.	Discussion on college level examinations	Examination Committee prepared the time table for College level ATKT and regular examinations of F.Y. and S. Y. B. Sc. and successfully conducted in the month of September and October 2019.
12.	To conduct certificate courses in Water Analysis and Soil Analysis.	Under department of Chemistry, certificate courses in water and soil analysis were conducted with the help of T.Y. B. Sc. Chemistry batch of 30 students for the benefit of neighbouring villages such as Wangani, Warvathane, Wasgaon and Nagothane.
13.	Participation of students and faculty in Avishkar Research Convention.	Science Association Committee motivated the students in large number to participate in Avishkar research Convention at Zonal and University level.
14.	Participation of students in cultural Activities at Zonal and University level youth festival.	Cultural committee should motivate the students to participate in cultural activities at Zonal and university level youth festival.

		32 students participated at zonal competition organised by M.T. E.S. College Mangaon District-Raigad. 12 events were presented in the competition and students won 4 events and selected for the University round
15.	Participation of students in Zonal and University level sport activities and organization of zonal level sport activities.	Sport committee motivate the students to participate in sports activities at Zonal and university level. They have to organise two or three Zonal activities.
16.	Organization of induction programmes for freshers of Under Graduate and Post Graduate.	Induction Programme for freshers of UG and PG classes has organised in the months of July and August 2019.
17.	Organization of programme for Alumni.	1) Meeting of Alumni was organised at Roha and discussion was raised to collect Alumni funds for the development of college. In this meeting 5 alumni are felicitated by offering Shawl, Shriphal and buckey. Rs. - 30,600/- collected from the Alumni funds. 2) Our Alumni Mr. Divesh Bavkar, IT executive Jindal SAW, Ltd. was invited as a resource person in the seminar on decision making system to guide 53 students.
18.	Organization of workshops for value aided courses.	Workshops on value aided courses such as preparation of phenyl and Agarbatti conducted by woman development cell and Department of Chemistry. Shilpa Nikam was invited to guide and demonstrate the 85 participants of the workshop.

  
 Dr. Dinesh V. Bhagat  
 Co-ordinator  
 Internal Quality Assurance Cell



  
 Prin. Dr. Sandesh S. Gurav  
 Chairman  
 Internal Quality Assurance Cell



## K. E. S. Anandibai Pradhan Science College, Nagothane.

### Internal Quality Assurance Cell (IQAC)

#### Minutes of Second Meeting of the IQAC for year 2019-20

The second meeting of the IQAC for academic year 2019-20 was held on 4<sup>th</sup> Oct. 2019 at 12.30 am in Principals cabin. Following members of the IQAC were present for the meeting.

Sr. No.	Name of the Member	Designation
1.	Prin. Dr. Sandesh S. Gurav	Chairperson
2.	Hon. Vinayak D. Khopkar	Member Governing Body
3.	Mr. Narendra P. Jain	External Expert
4.	Mr. Anil K. Kale	External Expert
5.	Dr. Dinesh V. Bhagat	IQAC-Coordinator
6.	Dr. Mrs. Kurra Sarada	Teacher -Member
7.	Dr. Satish D. Patil	Teacher -Member
8.	Dr. Shrikrishna D. Tupare	Teacher -Member
9.	Dr. Vijay D. Chavan	Teacher -Member
10.	Dr. Mrs. P.N. Jyothi	Teacher -Member
11.	Mr. Jayesh V. Patil	Teacher -Member
12.	Dr. Vilas R. Jadhavar	Teacher -Member
13.	Prof. Mrs. S.V. Chaudhari	Teacher -Member
14.	Dr. Mrs. S. T. Morbale	Teacher -Member
15.	Mr. Vikas S. Shinde	Teacher -Member
16.	Dr. Manogar D. Shirasath	Teacher -Member
17.	Mr. Hemant F. Jadhav	Librarian -Member
18.	Adv. Mrs. Sonal H. Jain	Alumni Nominee
19.	Mrs. Nilam V. Mahale	Alumni Nominee

Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC and read the minutes of first meeting of IQAC for the academic year 2019-20. The minutes of the first meeting and action taken report were approved by IQAC without any modification.

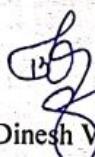
## **Agenda:**

1. Criteria wise review and presentation of data of AQAR 2018-2019
2. Online submission of AQAR of the academic year 2018-2019
3. Review of academic results of P.G. courses
4. Organization of intercollegiate Chess competition of University of Mumbai.
5. Participation of students in the sports at University Level.
6. College and University level examination (Second Half).
7. Participation of students for university round of Avishkar research convention.
8. Participation of students for university round of Youth festival.
9. Organization of National & International level conference, workshop & seminars.
10. Organization of annual sports competition
11. Organization of cultural programmers and annual prize distribution function.
12. Celebration of Konkan Education Society Foundation Day
13. Organization of NSS camp.

## **It was resolved that:**

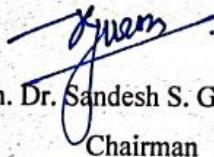
1. Criteria wise data should revised and finalise for the AQAR to be submitted for the academic year 2018-19.
2. AQAR for the year 2018-19 should be finalised and submitted at the end of Dec. 2019.
3. Examination Committee should take initiatives of academic results of PG courses and forwarded to the head of Chemistry department for the quantitative analysis.
4. Gymkhana and Sport committee should send request letter to the University to organise  
Intercollegiate Chess competition Zone – IV.
5. Sport and Gymkhana Committee should motivate students to participate at University and Inter- University Sport Competition Such as Kabbadi, Cricket, Water Polo etc.,
6. Examination Committee should plan and make a time table to conduct college level ATKT and regular examinations in the month of October and November 2019.

7. Science Association Committee should motivate students to participate in Avishkar research convention of University of Mumbai.
8. Cultural Committee should promote the students to participate at University level Youth Festival.
9. Research Committee should take initiatives to organise workshop, seminar and conferences at National and International Level.
10. Annual sports should be completed before X-mas Vacation.
11. Cultural Programme and Prise distribution should be completed before X-mas vacation.
12. Konkan Education Society Foundation day should be celebrated in college campus.
13. NSS camp should be organised completed before X-mas Vacation.



Dr. Dinesh V. Bhagat  
Co-ordinator

Internal Quality Assurance Cell



Prin. Dr. Sandesh S. Gurav  
Chairman

Internal Quality Assurance Cell

# Internal Quality Assurance Cell (IQAC)

## 2019-20

### Action Taken Report

(With regard to the meeting of IQAC held on 04 October 2019)

Sr. No.	Particular	Action Taken
1.	Criteria wise review and presentation of data of AQAR 2018-2019	Each criteria In-Charge presented data of his respective criterion and same was finalized for the submission of AQAR 2018-19
2.	Online submission of AQAR of the academic year 2018-2019	Compilation of all the criterions for AQAR 2018-19 is finished and it is supposed to upload to the NAAC office till the end of Dec. 2020.
3.	Review of academic results of P.G. courses	Academic result of PG classes was reviewed and suggestion was given to the PG departments to attain quantitative results.
4.	Organization of intercollegiate Chess competition of University of Mumbai.	In-collegiate chess competition of University of Mumbai (Zone-IV) was organized on 23rd Sept. 2019, where 15 colleges were participated and 75 students played the competition.
5.	Participation of students in the sports at University Level.	Water Polo team of college has participated at zonal level and qualify for University level where they won "Silver medals". Three students from our college were selected in the University team to play at National level (Inter University round) Water Polo Competition and fortunately for the first time they own "Bronze medal" for Mumbai University.
6.	College and University level examination (Second Half).	College and University level examinations were conducted as per the time-table formulated by the College Exam. Committee and University of Mumbai during October to December 2019

7.	Participation of students for university round of Avishkar research convention.	Science Association Committee has motivated students to participate in Avishkar research convention of University of Mumbai. Zonal round of this competition is supposed to be conducted at Vishvaniketan Engineering college, Khalapur, District-Raigad. The preparation of projects and its presentation is explained by taking orientation Programme by Science association Committee of the college.
8	Participation of students for university round of Youth festival.	Under the guidance of the cultural committee, a team of 32 students participated for 12 events at Youth festival Zonal level. Where they won 4 events and qualify for University round. 4 teams are prepared for University round and presented those events at University level.
9	Organization of National & International level conference, workshop & seminars.	Department of Chemistry has organised one day National Level web- conference on Green catalysis and material science.
10	Organization of annual sports competition	College annual sports activities are conducted between 17 <sup>th</sup> to 19 <sup>th</sup> Dec. 2019.
11	Organization of cultural programmers and annual prize distribution function	Cultural Programme and prise distribution are conducted on 22-24 Dec. 2019.
12	Celebration of Konkan Education Society Foundation Day	18 <sup>th</sup> Dec. is the foundation day of the Konkan Education Society. It was celebrated by Flag Hosting of KES followed by pledge and song of KES. A sports and cultural activities were conducted among teaching and non-teaching faculty of Junior college and Senior college.
13	Organization of NSS residential camp	NSS residential Camp of 7 days is organised at Kuhire Tal-Pen, District Raigad between 7 <sup>th</sup> Dec. 2019 to 13 <sup>th</sup> Dec. 2019. 120 NSS volunteers were participated at the camp

	where the physical activities like road construction, Wanrai Bandhara, cleanliness and lectures on social awareness, competitive examination were organised.
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Dr. Dinesh V Bhagat  
Co-ordinator  
Internal Quality Assurance Cell



Prin. Dr. Sandesh S. Gurav  
Chairman  
Internal Quality Assurance Cell



## K. E. S. Anandibai Pradhan Science College, Nagothane.

### Internal Quality Assurance Cell (IQAC)

#### Minutes of Third Meeting of the IQAC for year 2019-20

The third meeting of the IQAC for academic year 2019-20 was held on 10<sup>th</sup> January 2020 at 12.30 am in NAAC room. Following members of the IQAC were present for the meeting.

Sr. No.	Name of the Member	Designation
1.	Prin. Dr. Sandesh S. Gurav	Chairperson
2.	Hon. Vinayak D. Khopkar	Member Governing Body
3.	Mr. Narendra P. Jain	External Expert
4.	Mr. Anil K. Kale	External Expert
5.	Dr. Dinesh V. Bhagat	IQAC-Coordinator
6.	Dr. Mrs. Kurra Sarada	Teacher -Member
7.	Dr. Satish D. Patil	Teacher -Member
8.	Dr. Shrikrishna D. Tupare	Teacher -Member
9.	Dr. Vijay D. Chavan	Teacher -Member
10.	Dr. Mrs. P.N. Jyothi	Teacher -Member
11.	Mr. Jayesh V. Patil	Teacher -Member
12.	Dr. Vilas R. Jadhavar	Teacher -Member
13.	Prof. Mrs. S.V. Chaudhari	Teacher -Member
14.	Dr. Mrs. S. T. Morbale	Teacher -Member
15.	Mr. Vikas S. Shinde	Teacher -Member
16.	Dr. Manogar D. Shirasath	Teacher -Member
17.	Mr. Hemant F. Jadhav	Librarian -Member
18.	Adv. Mrs. Sonal H. Jain	Alumni Nominee
19.	Mrs. Nilam V. Mahale	Alumni Nominee

Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC and read the minutes of second meeting of IQAC for the academic year 2019-20. The minutes of the second meeting and action taken report were approved by IQAC without any modification.

### **Agenda:**

1. Online submission of AQAR of the academic year 2018-2019
2. Organization of degree certificate distribution ceremony
3. Organization of National and International level conference, seminar.
4. Analysis of feedback from stake holders
5. Planning for Semester II and IV examinations
6. Infrastructure development.
7. Organization of workshop on value added courses
8. Organization of workshop.
9. Organization of placement camp for UG and PG students.
10. Participation of students and faculty in Avishkar Research Convention.

### **It was resolved that:**

1. AQAR for the year 2018-19 should be uploaded on or before Dec. 2019 Year 2018-19.
2. Degree distribution ceremony should be organised in the third week of January 2020.
3. At least two workshops, two seminars should be conducted till the end of academic year.
4. IQAC should advice the feedback committee to take feedback from the various stakeholders at the end of each semester
5. Examination Committee should plan and formulate a time table to conduct college level ATKT and regular examinations in the month of March and April 2020.
6. The interior infrastructure of the new building should be completed till the end of academic year.
7. Department of Botany and Zoology should conduct a workshop on value added courses such as preparation of prawns pickle and ayurvedic cosmetics.
8. Department of Physics and department of IT should conduct at least one workshop/seminar till the end of academic year.
9. Career guidance and placement cell should organize placement camp for PG and UG students after completion of theory examination

10. Students selected for the University round in Avishkar research Convention should prepare well to succeed at University round.

(B)  
Dr. Dikesh V. Bhagat

Co-ordinator

Internal Quality Assurance Cell



S. Gurav  
Prin. Dr. Sandesh S. Gurav

Chairman

Internal Quality Assurance Cell

# Internal Quality Assurance Cell (IQAC)

## 2019-20

### Action Taken Report

(With regard to the meeting of IQAC held on 10 January 2020)

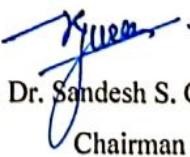
Sr. No.	Particular	Action Taken
1.	Online submission of AQAR of the academic year 2018-2019	AQAR of academic year 2018-19 was submitted online to the NAAC office on 28 <sup>th</sup> Dec. 2020
2.	Organization of degree certificate distribution ceremony	Degree certificate distribution ceremony was organized on 23 Dec. 2020. CDC member Mr. Narendra Jain, Mr. Anil Kale, Mr. Abbasbhai Nagothanewala, Mrs. Sonal Jain were present to grace the event.
3.	Organization of National and International level conference, seminar.	Department of Chemistry plan to organize one National or International level conference at the end of academic year
4.	Analysis of feedback from stakeholders	IQAC and feedback committee analyse the feedback on teachers, infrastructure and courses from the different stakeholders and take corrective measurements for improvements.
5.	Planning for Semester II and IV examinations	Planning of examination of SEM II and SEM IV examination was made by Examination Committee and University of Mumbai during March to April 2020.
6.	Infrastructure development.	The interior infrastructure of the new building is to be completed till the end of academic year.
7.	Organization of workshop on value added courses	Department of Botany and Zoology conducted a workshop on value added courses such as preparation of prawns pickle and ayurvedic cosmetics on 10 <sup>th</sup> Feb. 2020. Mrs. Shilpa Nikam was invited as a resource person for this workshop
8	Organization of workshop.	1) Workshop on android development was organised by department of Information

		<p>Technology on 18<sup>th</sup> January 2020. Mr. Mehul Kadam, Sr. android developer Nimap infotech was available as a resource person to guide 53 students.</p> <p>2) One day workshop on energy conservation and save electricity was organised by Department of Physics where Dr. Nitin Lingayat Head dept. of Electrical engineering, IOPE Lonere was invited as a resource person. 83 students were present for the workshop.</p> <p>3) The workshop for Mahila Bachat group Warvathane on energy conservation and save electricity was organised on 18/01/2020. Dr. Nitin Lingayat Head dept. of Electrical engineering, IOPE Lonere was invited as a resource person. In all 38 members representing 7 different Mahila Bachat groups were present to enjoy the workshop.</p>
9	Organization of placement camp for UG and PG students.	For the organisation of Placement camp In-charge of Placement cell forwarded a letter to the Chemical Industries in Dhatav, Roha District-Raigad such as Sudarshan Chemicals, Industries Limited, Privi Organic Limited, Rathi Dye Chem Limited, Quiligance Pharmaceuticals Limited etc.,
10	Participation of students and faculty in Avishkar Research Convention.	This year 20 students participated at zonal competition organised by Vishwaniketan Engineering College, Khalapur. 8 projects were presented and one project was selected for the University round.

  
Dr. Dinesh V. Bhagat  
Co-ordinator

Internal Quality Assurance Cell



  
Prin. Dr. Sandesh S. Gurav  
Chairman

Internal Quality Assurance Cell



## K. E. S. Anandibai Pradhan Science College, Nagothane.

### Internal Quality Assurance Cell (IQAC)

#### Minutes of Fourth Meeting of the IQAC for year 2019-20

The forth meeting of the IQAC for academic year 2019-20 was held on 16<sup>th</sup> March 2020 at 12.30 pm in NAAC room. Following members of the IQAC were present for the meeting.

Sr. No.	Name of the Member	Designation
1.	Prin. Dr. Sandesh S. Gurav	Chairperson
2.	Hon. Vinayak D. Khopkar	Member Governing Body
3.	Mr. Narendra P. Jain	External Expert
4.	Mr. Anil K. Kale	External Expert
5.	Dr. Dinesh V. Bhagat	IQAC-Coordinator
6.	Dr. Mrs. Kurra Sarada	Teacher -Member
7.	Dr. Satish D. Patil	Teacher -Member
8.	Dr. Shrikrishna D. Tupare	Teacher -Member
9.	Dr. Vijay D. Chavan	Teacher -Member
10.	Dr. Mrs. P.N. Jyothi	Teacher -Member
11.	Mr. Jayesh V. Patil	Teacher -Member
12.	Dr. Vilas R. Jadhavar	Teacher -Member
13.	Prof. Mrs. S.V. Chaudhari	Teacher -Member
14.	Dr. Mrs. S. T. Morbale	Teacher -Member
15.	Mr. Vikas S. Shinde	Teacher -Member
16.	Dr. Manogar D. Shirasath	Teacher -Member
17.	Mr. Hemant F. Jadhav	Librarian -Member
18.	Adv. Mrs. Sonal H. Jain	Alumni Nominee
19.	Mrs. Nilam V. Mahale	Alumni Nominee

Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC and read the minutes of third meeting of IQAC for the academic year 2019-20. The minutes of the third meeting and action taken report were approved by IQAC without any modification.

### **Agenda:**

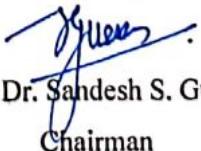
1. Plan of action for academic year 2020-2021
2. Planning for the online teaching of UG and PG courses
3. Planning of mechanism for Online Admissions of UG and PG classes
4. Organization of webinars, web conference
5. Perspective plan for academic year 2020-2021
6. Compilation of data for AQAR and documentation.
7. Review of quality initiatives taken during the year 2019-20
8. Placement to the UG and PG students.
9. Any other relevant issue (s) with the permission of chairman.

### **It was resolved that:-**

1. IQAC will chalk out Plan of Action for academic year 2020-21.
2. IQAC should chalk out planning for Online Teaching of UG and PG classes during lockdown period and monitor the same through the Time Table Committee.
3. Admission Committee should plan for Admissions of Second and Third Year of UG and Second Year of PG Programmes through online mode for academic year 2020-21. Further, admission of F. Y. B. Sc.(UG) and M.Sc. Part I (PG) classes should be completed as per the timelines given by University of Mumbai.
4. IQAC should plan for organization of National and Institute level webinars and web Conferences
5. IQAC should chalk out Perspective Plan for academic year 2020-21.
6. All criterion chairmen should compile all the data required for AQAR for the academic year and prepare criteria wise file of documents.
7. Quality initiatives should be continued during the year 2020-21
8. Placement Camp for the PG and UG students should be conducted through off campus and online selection method.

  
Dr. Dinesh V. Bhagat  
Co-ordinator  
Internal Quality Assurance Cell



  
Prin. Dr. Sandesh S. Gurav  
Chairman  
Internal Quality Assurance Cell

# Internal Quality Assurance Cell (IQAC)

## 2019-20

### Action Taken Report

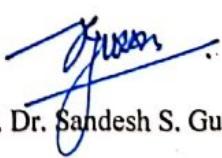
(With regard to the meeting of IQAC held on 16<sup>th</sup> March 2020)

Sr. No.	Particular	Action Taken
1.	Plan of Action for year 2020-21	<p>Plan of Action for year 2020-21</p> <ul style="list-style-type: none"> <li>❖ To conduct meetings of IQAC periodically</li> <li>❖ To submit AQAR for academic year 2020-21 in due time limit suggested by NAAC</li> <li>❖ To fulfil recommendations made by NAAC Peer Team</li> <li>❖ To organize International and National Level Webinars</li> <li>❖ To submit proposals for additional seats for M. Sc. Organic Chemistry</li> <li>❖ To participate in NIRF 2021</li> <li>❖ To conduct the meeting with Alumni for felicitation and collection of Alumni funds for college development.</li> <li>❖ To take review of academic results of UG and PG courses.</li> <li>❖ To monitor online teaching Learning and evaluation process of college.</li> <li>❖ To collect feedback from stakeholders for effective functioning of Institution.</li> </ul>
2.	Planning for the online teaching of UG and PG courses	Time table committee prepared planning of online Lectures, Practical's, Examination (Internal/ External) and successfully executed during the Lockdown Period.
3	Planning of mechanism for Online Admissions of UG and PG classes	Admission Committee prepares program of Online admission and fee collection with the help of SBI Nagothane branch and

	PG classes	help of SBI Nagothane branch and Successfully executed during the Lockdown Period.
4.	Organization of webinars, web conference	One day National Level web conferences are planned on 29 <sup>th</sup> may 2020 on Green catalysis and material Science. Prof. Dr. Shivram Garje Dean of Science faculty University of Mumbai, Dr. R. G. Deshmukh, Ex- Associate dean of University of Mumbai and Dr, H.A. Parbat Wilson college Mumbai was invited and finalized as a resource person.
5.	Perspective plan for academic year 2020-2021	IQAC prepared perspective plan for academic year 2020-2021 and share with academic departments for the effective execution.
6.	Compilation of data for AQAR and documentation	Each Criteria Chairman compiles the data for their respective criteria along with the supporting documents and kept ready for the preparation of AQAR 2019-20.
7.	Review of quality initiatives taken during the year 2019-20	Review of quality initiatives was taken by IQAC and decided to continue the same in the Next academic Year
8.	Placement to the UG and PG students	Due to the Covid-19 Pandemic situation Campus placement could not possible. However with the telephonic communication with 17 students were placed in Industries in MIDC Dhatav Roha.

  
 Dr. Dinesh V. Bhagat  
 Co-ordinator  
 Internal Quality Assurance Cell



  
 Prin. Dr. Sandesh S. Gurav  
 Chairman  
 Internal Quality Assurance Cell