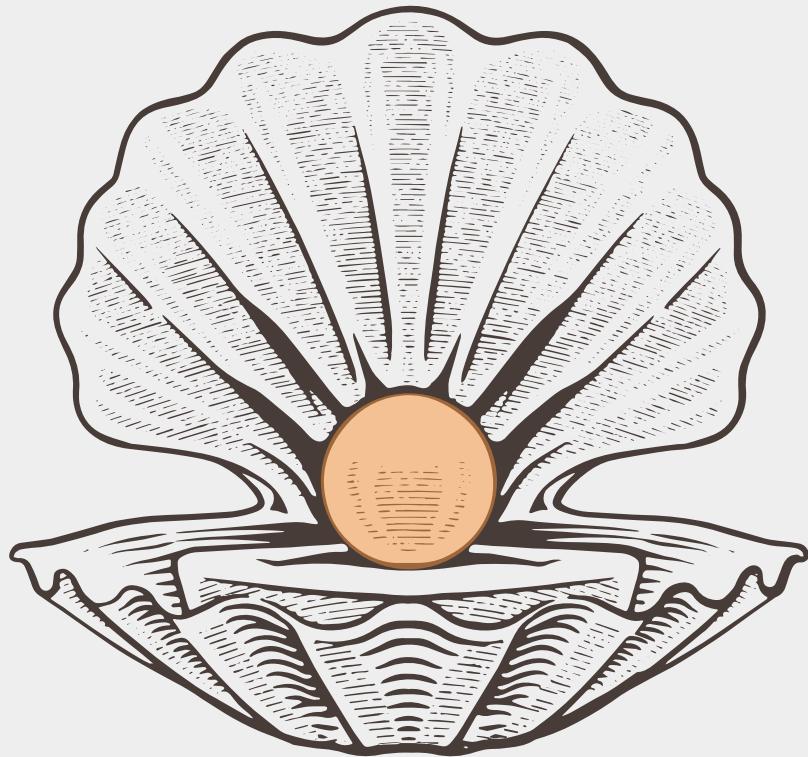


PERLA DEL ORIENTE

Manila

arguilles, bobis, callang, oporto, uganiza

user manual

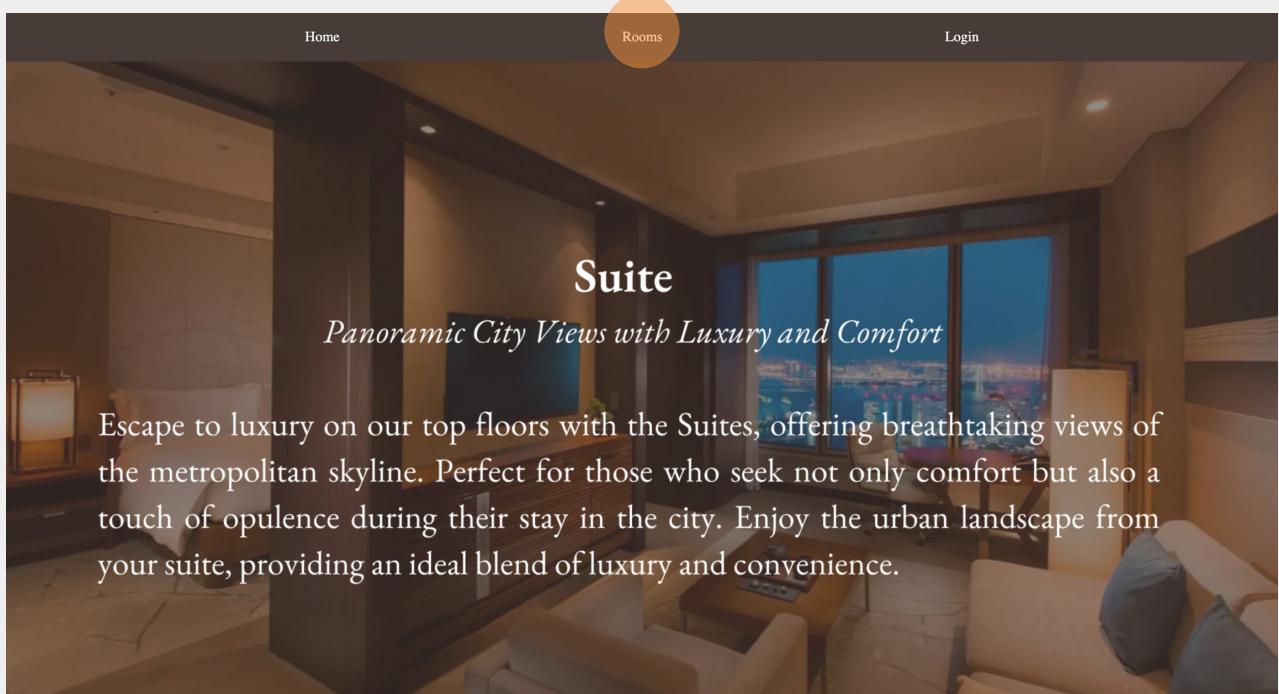


booking management system

homepage



rooms



Escape to luxury on our top floors with the Suites, offering breathtaking views of the metropolitan skyline. Perfect for those who seek not only comfort but also a touch of opulence during their stay in the city. Enjoy the urban landscape from your suite, providing an ideal blend of luxury and convenience.

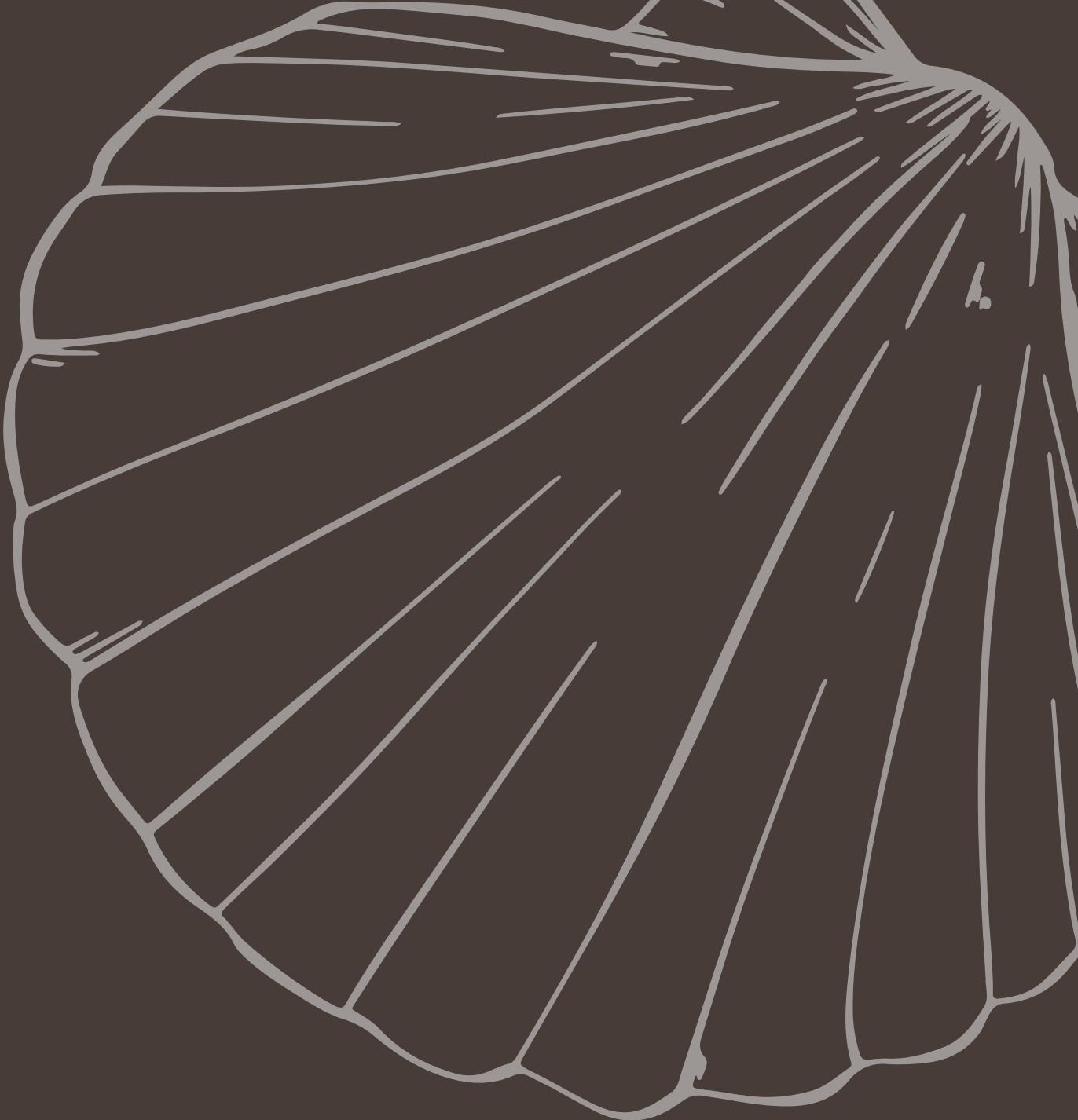
login



PERLA DEL ORIENTE
Manila

Home Rooms Login

Username:	<input type="text"/>
Password:	<input type="password"/>
<input type="button" value="Login"/>	



frontdesk role

PERLA DEL ORIENTE
Manila

You are viewing:
Frontdesk Screen

Bookings View Guests Search New Booking Logout

1 2 3 4 5 6 7

BRN code	Primary Guest Name	Booking Date	Check in Date	Check-out Date	Number of Rooms	Room Numbers	Action
abc123	Jade Arguilles	2023-12-10	2023-12-11	2024-01-25	4	101, 102, 103, 104	Check-out
grSO46	Thirdy Oportor	2023-05-02	2023-05-11	2024-05-25	2	101, 102	Check-out
K5LRZm	Hgsjhsgd	2024-01-13	2024-01-14	2024-01-18	0		Check-in
uUa5uC	Ara	2024-01-17	2024-01-18	2024-01-25	0		Check-in

Go Back

1 bookings screen

table for all the guests that are currently checked-in and are booked are shown here

2 view guests

table for all the other guests associated with a primary guest searched via BRN

Checked-in Guests View Guests Bookings Search New Booking Logout

Enter BRN ID: Get Other Guests

Name	Birthday	Age	Address	Contact Number	Email address
------	----------	-----	---------	----------------	---------------

Go Back

3 search (pop-up)

view bill by BRN

Checked-in Guests View Guests Bookings Search New Booking Logout

Enter BRN ID: Get Other Guests

SEARCH BRN
Enter BRN: BRN

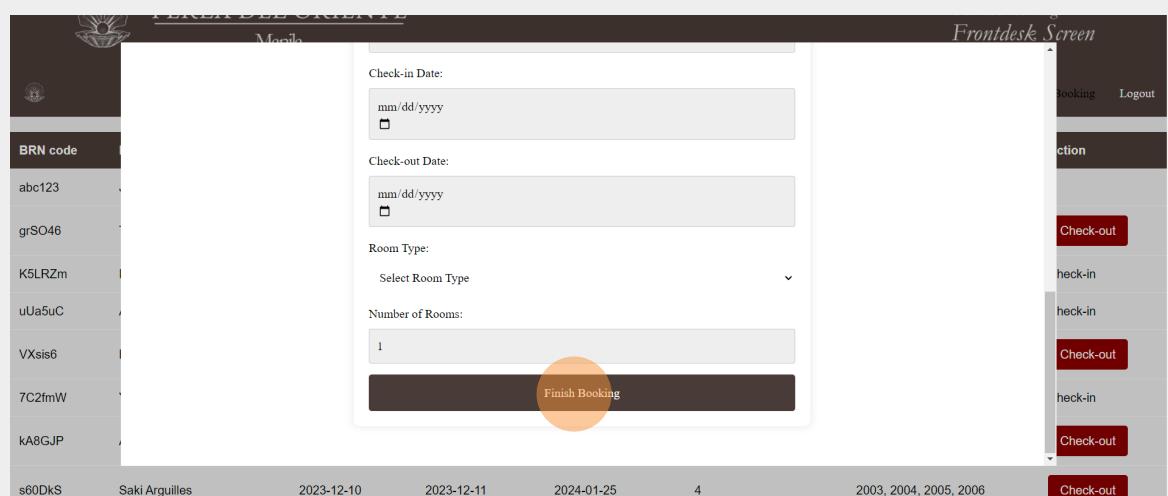
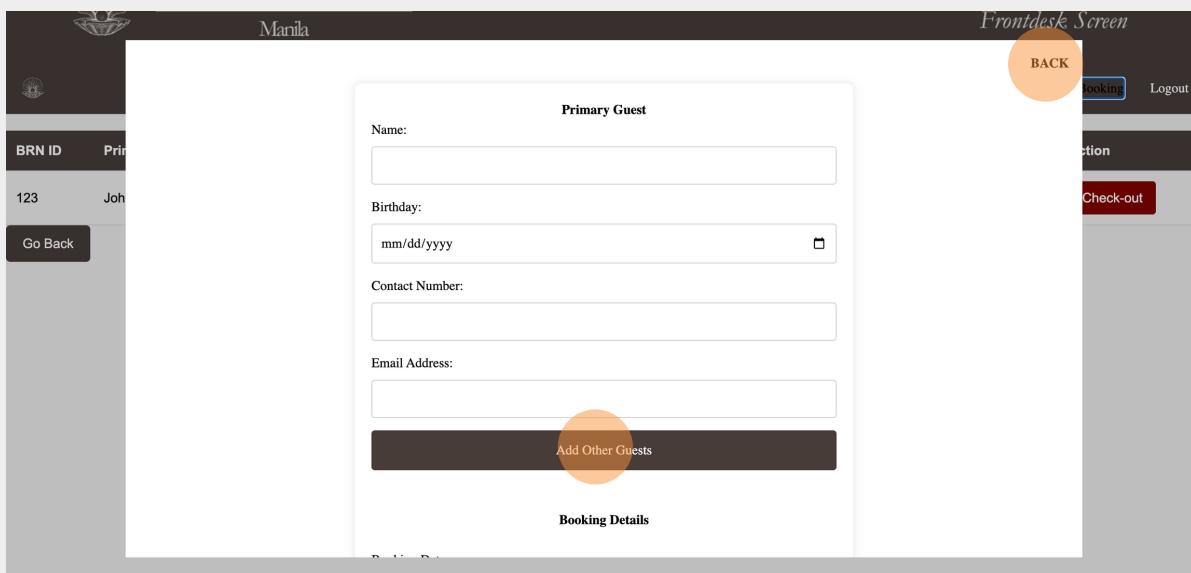
Service ID	Price	Charged To
Total Bill: 0		

BACK

4

new booking (pop-up)

add a booking and input booking details. click “Add Other Guests” to input secondary guest details then “Finish Booking” once details have been completed



5

check-in

a button that dynamically changes based on the status of the BRN

6

checkout

click checkout to proceed to payment section then click “Finish Payment” when done

PERLA DEL ORIENTE
Manila

You are viewing:
Payment Screen

Bookings View Guests Search New Booking Logout

Payment Method: Cash

PERLA DEL ORIENTE
Manila

You are viewing:
Payment Screen

Bookings View Guests Search New Booking Logout

Payment Method: Card

Card Number:

CVV:

Expiration Date:

7

logout

go back to homepage



role

Booking Reference: Enter BRN

Services Price
Total 0.00

Add Charge Logout

1 2 3

1 charged services

table that would show all the charged services to the inputted BRN

2 add charge (pop-up)

input the BRN, then click “Add Charge” to charge the guest of an availed service
then click “Finish Charging” to close the pop-up

PERLA DEL ORIENTE
Manila

Booking Reference:

Services Price
Total 0.00

Enter Room ID/BRN: ABCD123

Service ID	Services/Items	Quantity	Price
002	Service B	0	0
002	Service B	0	0

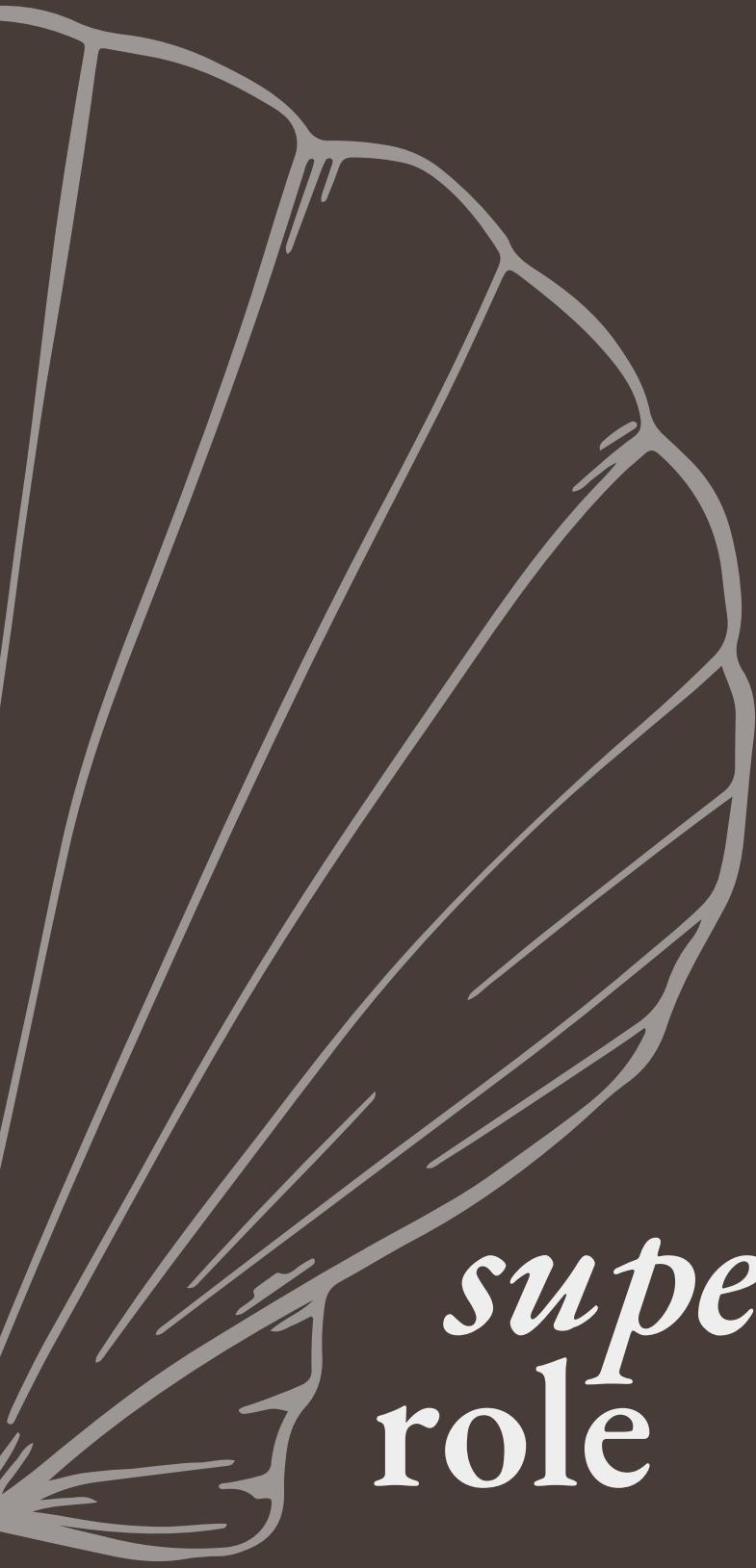
Total: 0

Add Charge Finish Charging

BACK Charge Logout

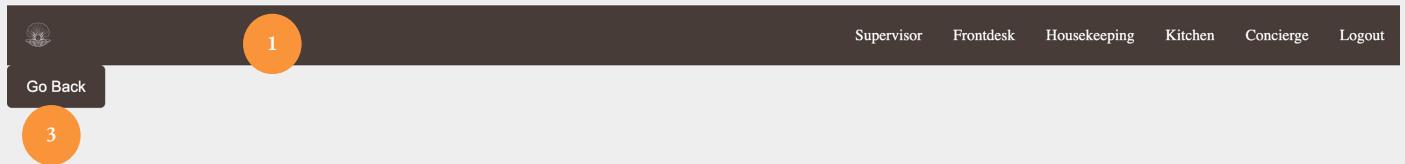
3 logout

go back to homepage



supervisor
role

BRN ID	Primary Guest Name	Booking Date	Check-in Date	Check-out Date	Number of Rooms	Room Names	Action
123	John Doe	2024-01-08	2024-01-10	2024-01-15	2	101, 102	<button>Check-out</button>



1 supervisor navbar

a navigation bar exclusively for the supervisor to allow switching between the different roles available

2 generic navbar

the same navigation bar used in other roles to allow switching between different functionalities of a specific role

3 back button

go back to the previous screen

note:

as a supervisor in the frontdesk screen, you can only navigate the generic navbar once. after clicking on a new screen on it, you must click the back button then click the next screen you'd want to navigate to.