







#### Steps in writing a

1. Choose a topic. Think about what you are interested in and what you know about it. Write down a list of ideas.
2. Research. Find out more about your topic. Use books, newspapers, magazines, and the Internet.
3. Choose a focus. Decide what you want to write about. Write down a few sentences.
4. Draft. Write down your ideas. Don't worry about grammar or spelling.
5. Check. Read your draft. Make sure it makes sense.
6. Revise. Rewrite your story and correct it.
7. Submit. Give your story to an editor to be checked. Meet your deadline.

#### Mini Spy...







gettyimages  
glennerguns





