

MATTHEW DAVID SCOTT

Louisville, KY | 502-345-0525 | matthewdscott7@gmail.com | linkedin.com/in/mscott77/

## SENIOR PROJECT MANAGER - ENTERPRISE PMO

9 Years Leading Cross-Functional Projects at Fortune 50 Scale

### PROFESSIONAL SUMMARY

Enterprise project manager with 9 years at Humana (Fortune 50) leading strategic technology and business process initiatives. Proven track record managing cross-functional teams of 15+ members, coordinating multi-million dollar projects, and achieving 100% on-time delivery with zero critical defects. Expert in Agile/SDLC methodologies, stakeholder management, and technical project coordination across IT, Business, Legal, and Operations teams.

### CORE COMPETENCIES

- Enterprise Project Management (9 years)
- Agile/SDLC Methodologies
- Strategic Initiative Delivery
- Technical Project Coordination
- Executive Communication & Reporting
- Business Process Improvement
- Cross-Functional Team Leadership
- Stakeholder Management & Alignment
- Risk Management & Mitigation
- Vendor & Resource Management
- Budget & Timeline Management
- JIRA, MS Project, SharePoint

### PROFESSIONAL EXPERIENCE

Senior Risk Management Professional II (Senior Project Manager)

HUMANA, INC. | Louisville, KY | November 2022 - August 2025

Enterprise project manager leading strategic technology and business process initiatives for Humana's Medicare platform serving millions of members. Managed cross-functional teams, coordinated technical implementations, and ensured successful delivery of complex enterprise projects.

#### ENTERPRISE PROJECT LEADERSHIP:

- Led e-Commerce Acceleration and Data Modernization Projects: Managed cross-functional teams of 15+ members across IT engineering, business operations, legal, and compliance, achieving ZERO critical or high defects through systematic project governance, rigorous testing protocols, and proactive risk management
- Annual Enrollment Period (AEP) Coordination: Orchestrated Humana's highest-revenue period (\$20B+ annual premium), managing technical dependencies, integration timelines, and cross-functional alignment across multiple business units and technology teams - enterprise-scale initiative similar to Brown-Forman's strategic programs
- Delivered 100+ Critical Projects: Achieved 100% on-time delivery for time-sensitive regulatory and business deliverables as directly responsible individual (DRI) over 9 consecutive years
- Strategic Initiative Management: Translated executive vision into actionable project plans, coordinated resources across distributed teams, and ensured delivery met business objectives and regulatory requirements

#### PROJECT METHODOLOGY & GOVERNANCE:

- Agile/SDLC Expertise: Participated in sprint planning, managed user stories and technical requirements, coordinated UAT, facilitated scrum ceremonies, and ensured successful deployment across enterprise systems
- Project Documentation: Created detailed project plans, technical specifications, integration workflows, risk registers, and status reports for executive stakeholders

- **Quality Assurance:** Developed systematic testing protocols and validation frameworks ensuring zero-defect implementations
- **Change Management:** Managed organizational change, stakeholder communications, and training coordination for enterprise platform implementations

#### STAKEHOLDER MANAGEMENT & COMMUNICATION:

- **Executive Reporting:** Built project scorecards and status dashboards for senior leadership tracking milestones, risks, and KPIs
- **Cross-Functional Coordination:** Managed relationships across IT engineering, business operations, legal, regulatory, compliance, and vendor teams at Fortune 50 scale
- **Conflict Resolution:** Facilitated alignment on competing priorities, managed scope changes, and resolved cross-team dependencies
- **Vendor Management:** Coordinated third-party implementations, managed vendor relationships, and ensured contractual deliverables

#### TECHNICAL SKILLS & BUSINESS ACUMEN:

- **SQL & Data Analysis:** Expert SQL proficiency for project metrics, data validation, and reporting
- **Enterprise Tools:** JIRA (project tracking), SharePoint (documentation), MS Project, Oracle, Azure, Splunk
- **Budget Management:** Managed project budgets, tracked spend vs forecast, optimized resource allocation
- **Risk Management:** Proactive identification and mitigation of project risks, issue escalation, contingency planning

Risk Management Professional (Progressive Project Roles)  
HUMANA, INC. | Louisville, KY | January 2016 - October 2022

9+ years progressive experience managing projects, coordinating cross-functional initiatives, and delivering enterprise-scale implementations.

#### Key Project Accomplishments:

- Managed multiple concurrent projects across technology and business process domains
- Coordinated technical implementations including system integrations and platform upgrades
- Led testing coordination, UAT planning, and defect triage for enterprise releases
- Created project documentation, standard operating procedures, and knowledge repositories
- Managed stakeholder communications and executive reporting for strategic initiatives

Account Executive (Client Project Management)  
MIGHTILY | Louisville, KY | July 2015 - December 2016

Project manager for digital marketing client accounts requiring multi-stakeholder coordination.

- Managed 10+ concurrent client projects (\$40k monthly revenue) with strict deadlines
- Coordinated cross-functional teams (developers, designers, content creators)
- Client relationship management requiring scope management and expectation setting
- Budget tracking and resource allocation for project profitability

#### EDUCATION & CERTIFICATIONS

Bachelor of Science in Communication | University of Louisville | Expected 2025

- Dean's List, Fall 2013

#### Professional Development:

- Agile/Scrum methodologies (Humana internal training, 2016-2025)
- Project management best practices (ongoing professional development)
- Enterprise PMO frameworks and governance

#### TECHNICAL SKILLS & TOOLS

Project Management: JIRA, MS Project, SharePoint, Confluence, Agile/Scrum, Waterfall

Data & Analytics: SQL (Expert), Excel (Advanced), Data Visualization, Metrics Reporting

Enterprise Platforms: Oracle, Azure, Braze, Firebase, Splunk, ServiceNow, Power Apps

Communication: Executive presentations, stakeholder reporting, technical documentation

#### PROJECT MANAGEMENT EXPERTISE

- Agile/SDLC Methodologies: Sprint planning, backlog management, UAT coordination
- Risk Management: Risk identification, mitigation planning, issue escalation
- Stakeholder Management: Executive reporting, cross-functional alignment, conflict resolution
- Budget & Resource Management: Budget tracking, resource allocation, vendor coordination
- Change Management: Organizational change, training coordination, communications

#### KEY ACHIEVEMENTS

- 9 years leading enterprise projects for Medicare platform affecting millions of members
- ZERO critical defects on strategic technology initiatives through systematic governance
- 100% on-time delivery for 100+ projects over 9 consecutive years
- Led cross-functional teams of 15+ members across IT, business, legal, and compliance
- Managed enterprise-scale initiatives including AEP (\$20B+ revenue period)

#### WHY BROWN-FORMAN:

Brown-Forman's commitment to craftsmanship and quality resonates with my systematic approach to project management. As a Louisville native, I'm excited about the opportunity to contribute to a company that's both a global leader and a local institution.

I bring immediate value through:

- 9 years enterprise project management at Fortune 50 scale
- Proven track record delivering complex, cross-functional initiatives
- Technical acumen combined with business process expertise
- Local presence and deep commitment to Louisville community

I'm ready to lead Brown-Forman's strategic projects from planning through successful delivery, bringing the same zero-defect, stakeholder-aligned approach that defined my 9 years at Humana.