

Guled A Mohamed

639 Hilltop Avenue #A9 | Owatonna, MN, 55060 | cell: 507-213-0930 | guled.mohamed@mnsu.edu

Education

Minnesota State University – Mankato, MN – AACSB Accredited

Bachelor of Science in Accounting

GPA: 3.04

Summary of Skills

- Excellent knowledge of Generally Accepted Accounting Principles
- Able to direct self during busy hours and able to multi-task.
- Strong working knowledge of MS Office suite such as Excel, Word, and PowerPoint.
- Knack in identifying errors in numbers and fixing them
- Excellent communication, attention to detail, and time management skills

Accounting Projects

- Financial Statement Analysis of Walmart - Analyzed the annual report of Walmart for 2015 and 2014 - [LINK](#)
- QuickBooks Project - Recorded invoices and sales receipts of customers. Entered journal entries for transaction. - [LINK](#)

Work Experience

Seamer/Unloader – Viracon – Owatonna, MN

JAN 2015 – JAN 2019

- Performed high quality support in a high-pressured manufacturing and assembly environment ensuring high quality of products.
- Unloaded and loaded Average of 700 number of glasses daily.
- Positively communicated with my co-workers and the leads to accurately meet deadlines.

Temporary Assembler – Bosch Automotive – Owatonna, MN

Dec 2015 – Dec 2015

- Assembled and packaged high quality products that meet customer and design specifications while minimizing scrap/rework costs.
- Continually monitored methods, processes and procedures to ensure departmental goals are being met efficiently.
- Provided quality in all goods and services delivered to internal and external customers through continuous improvement.
- Maintained a positive work atmosphere by behaving and communicating in a manner that interfaces well with co-workers and management members

Production Line Assistant - NCS Pearson – Owatonna, MN

OCT 2012 – OCT 2014

- Set up job priorities to maximize support to the press room. Some duties to include opening & hanging paper, filling press chemicals, pulling skids of finished product, press room housekeeping.
- Coordinated with Production Team to produce and prioritize jobs, and when necessary reorganize to meet deadline changes and updates.
- Delivered printed product to the appropriate staging area while keeping the press room neat, clean, and organized

REFERENCES AVAILABLE UPON REQUEST