

MEMORANDUM

Review of CEQ text answers

Kärhuset, Lund, 2020-12-18

Axel Syrén, Head of Internal Educational Affairs



TEKNOLOGKÅREN
VID LUNDS TEKNISKA HÖGSKOLA

Review of CEQ text answers

History

This guide was developed by the Education Committee at Teknologkåren together with the Student Councils of all guilds during 2015. The document was last revised during autumn 2020.

Aim and purpose

This document was developed by the Education Committee at Teknologkåren together with the Student Councils of the guilds. The rules of conduct should be used by all student councils when reviewing, censoring or modifying the text answers of the CEQ. The text answers are anonymous, and there is a risk that they are perceived as provocative and unfair to the teachers. However, the text answers give a nuanced understanding of how the students perceive the course by providing constructive criticism or feedback on specific parts of the course.

By applying the rules of conduct in this guide, all student councils should become more efficient and feel more confident and comfortable in their role as reviewers. At the same time, improper comments are counteracted.

Rules of conduct

1. No swear words.

Regardless of whether they are used in a positive sense (“...damn good...”) or negative sense (“...damn bad...”)

2. No expressions or wordings that are directed at an individual in some way and which can simultaneously be perceived as offensive.

Comments that are remarks aimed at a person’s (employee or student) gender identity or gender expression, ethnicity, religion or belief, disability, sexual orientation or age.

3. No incoherent or obviously irrelevant comments without structure, where the opinion or position of the student is impossible to distinguish.

MEMORANDUM

Review of CEQ text answers

Kärhuset, Lund, 2020-12-18

Axel Syrén, Head of Internal Educational Affairs



TEKNOLOGKÅREN
VID LUNDS TEKNISKA HÖGSKOLA

Drivel, nonsense and comments that are not breaking guideline 2, but which are still condescending or unnecessary in this context. For example "The teacher looks like my grandfather", "Hello Anna!", "abc123".

4. All text answers which break guideline 1, 2 or 3 should be rewritten so that the student's opinion is highlighted without the guidelines being broken. If such a rephrasing is impossible the comment should be removed.

For example, the comment "'Nils is a hell of a lecturer, despite sounding like a 90-year old lady' could be rewritten as 'Nils is a great lecturer'.

The names of individuals should always remain in the text answers as long as it is appropriate according to guideline 4.

5. Comments which do not contain criticism aimed at the course or its implementation but which still contain useful information should be reported to Teknologkåren, but can be removed from the text answers. The Student Council can choose to directly proceed with the matter, but it must still be reported to the Education Committee at Teknologkåren.