

Quiz 2.2.2: Changing Text Case (PROPER, LOWER, UPPER)

Date: 11/10/2025

1. Cell **A2** contains the text "Sean SANDERS" and Uma wants cell **B2** to be "Sean Sanders". Which function will help her to achieve this?

1 / 1 point

- Use the Change Case button
- =PROPER(A2)
- =LOWER(A2)
- =UPPER(A2)

 **Correct**

Great! This function converts the first letter of each new word into upper-case and all other letters into lower-case.

2. Cell **A1** contains "Macquarie " and cell **B2** contains "University". How will Excel compute the following function:

1 / 1 point

=CONCAT(A1," ",**UPPER(B2)**)

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- Convert "University" to upper-case, i.e. "UNIVERSITY" first, and then add this before the text "Macquarie " to result in: "UNIVERSITY Macquarie".
- Add the text "Macquarie " to the text "University" first, and then convert the whole text to upper-case, i.e. "MACQUARIE UNIVERSITY".
- Convert "University" to upper-case, i.e. "UNIVERSITY" first, and then add this text to the end of "Macquarie " to result in: "Macquarie UNIVERSITY".
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- Convert "Macquarie" to upper-case, i.e. "MACQUARIE" first, and then add this text to the end of "University", to result in: "University MACQUARIE".

 **Correct**

Yes! This is an example of a nested function. Here Excel calculates the innermost function, in this case, **UPPER** first, and then works it way outwards, in this case, **CONCAT** last.

3. Cell **A3** contains "Chairs" and cell **B3** contains "Samantha" and Uma would like cell **C3** to contain "Samantha CHAIRS". Which of these will let her do this?

1 / 1 point

(Multiple answers possible. Partial credit awarded).

- =CONCAT(B3," ",**UPPER(A3)**)

 **Correct**

Great work! You show understanding how to use nested functions!

- =UPPER(CONCAT(B3," ",A3))
- =B3&" "&UPPER(A3)

 **Correct**

Great work! This achieves the intended result.

- =CONCAT(A3," ",**UPPER(B3)**)