

1. How do you access the **Consolidate** feature?

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Navigate to the **Data** tab and locate the feature in the **Get External Data** group.

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Right-click on any cell that you want to use for the consolidated value and choose from the context menu.

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Navigate to the **Data** tab and locate the feature in the **Data Tools** group.

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Navigate to the **Page Layout** tab and locate the feature in the **Sheet Options** group.



Correct

Yes, that's correct. The **Consolidate** feature is located on the **Data** tab.

2. When using the **Consolidate** feature, you can only use the SUM function.

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True

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False



Correct

You are right. This statement is not correct. The **Consolidate** feature has a whole range of functions that you can use.

3. Which sentence is correct about **Consolidate**?

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There is no way to link consolidated worksheet to the data sources.

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It creates a link between data sources and the consolidated worksheet automatically.

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When you are linking to a data source, the "**Create link to data source**" check box should be ticked in Consolidate dialog box.

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The consolidation setup can be run just once.



Correct

Yes, that is correct, with ticking the box, the link can be created by ticking the **Create link to data source** check box.

4. You can undo **Consolidation with Links**.

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True

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False



Correct

Yes, that is correct. You cannot undo **Consolidation with Links**.