

1. Open the attached workbook. In **F7** calculate **Base Pay** by multiplying the **Hours** by the **Rate**. Copy the formula down to **F12**. What is Sophie Yang's Base Pay for the week?

1 / 1 point

Please enter the number only, no dollar sign.



W02\_Assessment  
XLSX File

1083.00



Correct

Yes, 100% Nice work.

2. In **G7** calculate the **Commission** amount by multiplying the **Base Pay** by the **Commission Rate** in **J3**. Copy the formula down to **G12**. What is Diepak Kumar's Commission for the week?

1 / 1 point

Please enter the number only, no dollar sign.

39.90



Correct

Well done! You are ready to move on.

3. In **H7** calculate **Gross Pay** by adding **Base Pay** and **Commission**. Copy the formula down to **H12**. What is Steve Welgemoed's Gross Pay for the week?

1 / 1 point

Please enter the number only, no dollar sign.

409.34



Correct

Well done!

4. In I7 calculate **Tax** by multiplying **Gross Pay** by the **Tax Rate** in J4 (in this instance all staff are on the same tax rate). Copy the formula down to I12. What is Diepak Kumar's Tax for the week?

1 / 1 point

Please enter the number only, no dollar sign.

290.47

✓ Correct

Yes, great work - you are doing really well.

5. In J7 calculate **Net Pay** by subtracting **Tax** from **Gross Pay**. Copy the formula down to J12. What is Sophie Yang's Net Pay for the week?

1 / 1 point

Please enter the number only, no dollar sign.

810.95

✓ Correct

Nice work on getting the formula correct and using the fill-handle. Great skills.

6. In cells F14:J14 calculate totals for each of the columns. What was the total **Gross Pay**?

1 / 1 point

Please enter the number only, no dollar sign.

5358.39

✓ Correct

Yes, 100%.

7. In cells F16:J16 calculate an average for each of the columns. What was the **Average Commission**?

1 / 1 point

Please enter the number only, no dollar sign.

34.35

✓ Correct

Yes, great work. Your hard work and tenacity is paying off beautifully.

8. In cells **F17:J17** calculate the maximum for each of the columns. What was the **Maximum Tax**?

1 / 1 point

Please enter the number only, no dollar sign.

344.78

✔ Correct

Yes, well done. Did you think you would be able to do this just two weeks into the course??

9. In cells **F18:J18** calculate the minimum for each of the columns. What was the **Minimum Commission**?

1 / 1 point

Please enter the number only, no dollar sign.

15.74

✔ Correct

Super - well done.

10. Click into the **Branch Summary** worksheet. First, we want to calculate the **Total Commission** for Edenvale (see the **Branch** column on both sheets). In **B6** type in **=SUM(** then click into **Pay Details** and select **G7:G9**, then press Enter. Repeat the process, selecting the appropriate cells, to get the **Total Commission** for Sandown.

1 / 1 point

Use the fill handle to get **Total Gross Pay** for Edenvale and Sandown. What was the **Total Gross Pay** for Sandown?

Please enter the number only, no dollar sign.

3337.88

✔ Correct

Wonderful. You have combined a whole range of skills you have learned already to solve this one. Excellent work.